

INTERNATIONAL TENNIS FEDERATION

REGULATIONS FOR WHEELCHAIR TENNIS 2019

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References to the Rules of the Federation shall mean the Memorandum and Articles of the Association together with the Bye-Laws of ITF Limited (collectively known as the Constitution of ITF Limited).

References to the International Tennis Federation or ITF shall hereafter mean ITF Limited.

References in these Rules and Regulations to Men also include Women.

Please note that where amendments are made in these 2019 regulations from the 2018 regulations, the text is underlined.

I. MISSION STATEMENT FOR WHEELCHAIR TENNIS

ITF's wheelchair tennis mission is to create opportunities for wheelchair athletes to play and compete at all levels of the sport

II. PURPOSE AND APPLICABILITY

ITF Limited trading as the International Tennis Federation promulgates these tournament regulations for the purpose of providing fair and reasonable rules for the orderly and uniform conduct of international wheelchair tournaments sanctioned by the ITF. All references to the International Tennis Federation or ITF in these regulations shall mean ITF Limited. These regulations shall be applicable to all wheelchair tournaments as defined in V. Categories of Events.

Each player entrant in an ITF Tournament agrees as a condition of entry to abide by and be subject to these regulations and code of conduct as amended from time to time by the ITF Board of Directors.

Any applicant awarded a one (1) year sanction for an ITF Tournament shall be subject to, and the Applicant shall be bound by and comply with the ITF Rules of Tennis, all of the applicable provisions of the ITF Wheelchair Regulations (including the Code of Conduct), the ITF Wheelchair Organisational Requirements and the Guide to Recommended Health Care Standards document, each of which may be amended from time to time.

The ITF reserves the right to refuse approval of or cancel any previously sanctioned tournament or series of tournaments for reasons of health, safety, security or any other potential threat to any persons attending the tournament(s) or to the successful running of the tournament(s), without any liability on behalf of the Applicant, National Association, Tournament Organiser or the ITF (for the avoidance of doubt, the ITF, the Applicant, National Association and/or the Tournament/Host Organiser will not be liable to any Players or any other persons or entities for any costs that they might have incurred in relation to such cancelled tournaments, including, without limitation, any transport and/or accommodation costs). This decision will be made on behalf of the ITF by the ITF Wheelchair Tennis Committee, and may be appealed to the Independent Tribunal.

Each player entrant in an ITF Wheelchair Tennis Tournament agrees as a condition of entry to abide by and be subject to the ITF Wheelchair Tennis Regulations and the Code of Conduct (together the “Regulations”), the ITF Rules of Tennis (including Rules of Wheelchair Tennis), Tennis Anti-Doping Programme, Tennis Anti-

Corruption Programme and Wheelchair Tennis Classification Rules. It is the responsibility of each player to be fully acquainted with these Rules and Regulations.

Amendments of the Regulations

These ITF Wheelchair Tennis Regulations may only be amended, repealed or otherwise modified, in whole or in part, by the ITF Board of Directors.

The Board of Directors may grant dispensation from, modify, waive or otherwise alter these Regulations of their application in extraordinary circumstances

Related Regulations

The ITF Rules of Tennis, including Rules of Wheelchair Tennis (see Appendix B), shall apply at all ITF Tournaments. To the extent not covered herein The Constitution of ITF Limited 2019 and the 2019 Duties and Procedures for Officials shall be applicable to all such tournaments. Such applicability shall not affect the right of the tournaments to promulgate and enforce their own special regulations insofar as they are consistent with the applicable provisions of these Regulations and have been approved by the ITF.

III. ENFORCEMENT OF THE WHEELCHAIR TENNIS REGULATIONS AND RESOLUTION OF DISPUTES

On-site enforcement

It is the responsibility of the Referee to enforce these Regulations on-site.

First instance proceedings

The Referee shall have exclusive jurisdiction, in the first instance, over the following matters:

- (a) unless expressly referred elsewhere, an allegation that a player has committed an offence under the Code of Conduct that is not a Major Offence or a breach of the Welfare Policy;
- (b) any disputes or questions of interpretation that arise on-site at a tournament (to be resolved in accordance with the Rules of Tennis or Wheelchair Tennis); and
- (c) any other decisions, disputes, questions of interpretation or other matters that are entrusted under these Regulations to the Referee.

The Referee, ITF Supervisor, ITF Executive Director, ITF Wheelchair Tennis Committee and Tournament Director or other person/entity designated under these Regulations may decide any issues entrusted to them (respectively) under these Regulations. Unless expressly provided otherwise in these Regulations, there is no right of appeal against their (respective) decisions.

The ITF Internal Adjudication Panel shall have exclusive jurisdiction, in the first instance, over the following matters (to be determined in accordance with its Procedural Rules):

- (a) any request for a decision that is entrusted under these Regulations (including the Code of Conduct) to the ITF Internal Adjudication Panel;
- (b) any dispute or question about the proper interpretation of these Regulations (including reviewing as appropriate any on-site interpretation by the Referee);
- (c) any dispute or question about player eligibility arising under these Regulations (unless expressly referred elsewhere);
- (d) any allegation that a Covered Person has committed a breach of the Welfare Policy;
- (e) any allegation that a player, Related Person or other person or entity bound by these Regulations has failed to comply with any other aspect of these Regulations (unless expressly referred elsewhere); and
- (f) any other dispute arising out of or relating in any way to these Regulations that is referred to it by the Board.

The Independent Tribunal shall have exclusive jurisdiction, in the first instance, over the following matters (to be determined in accordance with its Procedural Rules):

- (a) any request for a decision that is entrusted under these Regulations to the Independent Tribunal;
- (b) an allegation that a player, Related Person or other person participating in ITF wheelchair tennis tournaments has breached the Tennis Anti-Doping Programme;
- (c) an allegation that a player or Related Person has committed a Major Offence under the Code of Conduct;
- (d) any allegation that a Tournament Offence has been committed under the Code of Conduct; and
- (e) any other dispute arising out of or relating in any way to these Regulations that is referred to it by the Board.

The Procedural Rules for both the Internal Adjudication Panel and the Independent Tribunal are available online at www.itftennis.com, or a hard-copy can be requested in writing to the ITF.

The Anti-Corruption Hearing Officer shall have exclusive jurisdiction, in the first instance, over any allegation that a Player, Related Person or other person participating in ITF wheelchair tennis tournaments has breached the Tennis Anti-Corruption Programme.

Sanctions

Where the ITF Internal Adjudication Panel and/or Independent Tribunal upholds an allegation of breach of these Regulations, it will determine the sanctions for such breach in accordance with the sanctions provisions in its Procedural Rules, unless these Regulations (or, where relevant, the ITF Wheelchair Tennis Classification Rules) specify other sanctions for such breach, in which case it will apply the specific sanctions.

Appeals

Save where provided otherwise under these Regulations:

- (a) decisions by the Referee, ITF Executive Director, ITF Wheelchair Tennis Committee and Tournament Director under these Regulations may only be challenged by way of appeal to the ITF Internal Adjudication Panel, to be determined in accordance with its Procedural Rules (save that there shall be no right of appeal against the ITF Internal Adjudication Panel's decision);
- (b) subject to paragraph (a) above, decisions of the ITF Internal Adjudication Panel under these Regulations may only be challenged by way of appeal to the Independent Tribunal, in accordance with the Independent Tribunal's Procedural Rules (in particular, the section applicable to the Independent Tribunal sitting as an appeal panel);
- (c) decisions of the Independent Tribunal (sitting as a first instance tribunal) may only be challenged by way of appeal to the Court of Arbitration for Sport, as set out in the Independent Tribunal Procedural Rules;

Such appeals may only be brought by one of the following persons:

- (i) the person or entity that is the subject of the decision being appealed; and/or
- (ii) the ITF.

'Related Person' is defined as any coach, trainer, therapist, physician, management representative, agent, family member, tournament guest, business associate or other affiliate or associate of any player, or any other person who receives accreditation at an ITF wheelchair tennis tournament at the request of the player or any other Related Person.

IV. THE COMPETITIVE WHEELCHAIR TENNIS PLAYER

1. ELIGIBILITY

- a) In order to be eligible to compete in an ITF Tournament, a Player must meet certain criteria as set out in full in the ITF Wheelchair Tennis Classification Rules, including the allocation of a Sport Class and the designation of a Sport Class Status. For more information, see Part Three (Player Evaluation) of the ITF Wheelchair Tennis Classification Rules.
- b) Classification of Players will be undertaken in accordance with the provisions of the ITF Wheelchair Tennis Classification Rules. If a Player meets the relevant criteria he/she will be allocated a Sport Class and designated a Sport Class Status.
- (i) A Sport Class is a competition category for wheelchair tennis, defined by the ITF with reference to the extent to which players can perform the specific tasks and activities required by wheelchair tennis. The ITF operates two Sport Classes:
a. the Open Division; and
b. the Quad Division.
For more information, see Article 9 of the ITF Wheelchair Tennis Classification Rules.
For the avoidance of doubt, male and female Players in the Open Division will compete in separate draws, whereas male and female Players in the Quad Division will compete together in one draw.
- (ii) A Sport Class Status is a designation to indicate the extent to which a player may be required to undertake Player Evaluation and/or be subject to Protest. The Sport Class Status used in wheelchair tennis are:
a. New (N)
b. Confirmed (C)
c. Confirmed (Transition) (CT)
d. Review (R)
e. Review (Transition) (RT)
f. Review with Fixed Review Date (FRD)
For more information, see Article 16 of the ITF Wheelchair Tennis Classification Rules.
- c) As set out in the ITF Wheelchair Tennis Classification Rules, a player who meets the assessment criteria for the Quad Division will have also met the

assessment criteria for the Open Division. A player who is eligible for the Quad Division may at any time make a request in writing to the ITF electing to compete (permanently, subject to the remainder of this paragraph (c) in the Open Division, without a change in his/her Sport Class or his/her medical condition.

- (i) Where a Quad Division player makes such a request, the ITF will respond to and determine the player's request within 28 days of receipt.
- (ii) For the avoidance of doubt, the player who has made the request will remain eligible to compete only in the Quad Division pending the ITF's response.
- (iii) If the ITF accedes to the player's request, the player will be eligible to compete only in the Open Division from the date of the ITF's response.
- (iv) The election of the player to compete only in the Open Division (notwithstanding that his/her Sport Class is and will remain Quad Division) will be recorded by the ITF in the Classification Master List.
- (v) Any Quad Division player who has taken advantage of this paragraph (c) in order to compete in the Open Division may make a request in writing at any time to return to compete in the Quad Division.
- (vi) If a player makes such a request, the ITF will respond to and determine the player's request within 28 days of receipt (and will specify any further steps that will be required of the player).
- (vii) Any player who wants to return to compete only in the Quad Division may be required by the ITF (in its sole discretion) to undertake Classification and/or Player Evaluation as soon as practicable. The outcome of this Classification is final and binding.
- (viii) For the avoidance of doubt, the player who has made the request will remain eligible to compete only in the Open Division pending the later of (A) the date of the ITF's response (if the ITF permits the player to return to compete in the Quad Division and determines that no Evaluation Session is required) or (B) the date that the player is determined by a Classification Panel to be eligible to compete in the Quad Division.
- (ix) A player is only entitled to make a total of two requests under this paragraph (b) (i.e., having been Classified as a Quad Division player, first to compete in the Open Division, and second to return to compete in the Quad Division).

d) Capitalised terms that are not defined in this Section 1 have the meanings given to them in the ITF Wheelchair Tennis Classification Rules.

2. RETIREMENT POLICY

If a player formally retires by writing to the ITF then their name shall be removed from the Wheelchair Tennis Ranking with immediate effect.

V. CATEGORIES OF EVENTS

For the purposes of these regulations, any tournament defined below shall be considered an “ITF Tournament”

3. UNIQLO WHEELCHAIR TENNIS TOUR

Tournaments that comply with the criteria laid down in the ranking regulations (Section 44) are eligible for inclusion of their results on the UNIQLO Wheelchair Tennis Ranking (hereafter “Wheelchair Tennis Ranking”) (singles and doubles). Such events fall into the following groups:

- Grand Slams, Masters, Super Series, ITF 1, 2 and 3 Series and ITF Futures Series
- Junior Events
- Main Draw and Second Draw (singles and doubles)
- Consolation (Main Draw singles only)

4. WHEELCHAIR TENNIS MASTERS

The UNIQLO Doubles Masters, doubles event and NEC Wheelchair Tennis Masters, singles event (hereafter collectively and individually referred to as the “Masters”), are the year-end events of the UNIQLO Wheelchair Tennis Tour (hereafter “Wheelchair Tennis Tour”). The singles event shall be open to the top eight (8) players for the men and women, and the top six (6) quad players on the Wheelchair Tennis Singles Ranking. The doubles event shall be open to the top eight (8) men, top six (6) women and top four (4) quad doubles teams, based on the combined Wheelchair Tennis Doubles Ranking of the entered players.

5. OTHER EVENTS

a) **BNP Paribas World Team Cup**

The BNP Paribas World Team Cup (hereafter “World Team Cup”) is the official wheelchair tennis Team Event of the ITF. The World Team Cup World Group event is played once a year, for men, women, quads and juniors. There are four World Team Cup qualification events played prior to the main event in which men and women compete to qualify for the main event. In order to participate, a country must be a member of the ITF.

b) **Paralympic Games**

After being an exhibition sport at the 1988 Paralympic Games, wheelchair tennis became a full medal sport in 1992. The regulations are decided by

the International Paralympic Committee (IPC) and the Organising Committee in conjunction with the ITF. In order to participate, a country must be a member of the ITF and the IPC.

VI. APPLICATIONS

6. APPLICATIONS

In order for Grand Slams, Super Series and ITF 1/2/3/Futures and Junior Series events to be approved by the ITF and to be eligible for computer credit, notification of application must be received by the ITF office **before the deadline set by the ITF**. Tournament application forms are available on request from the ITF Office. All applications must be sanctioned by the National Tennis Association concerned. Any independent organisers should obtain a counter-signature from the National Tennis Association on the application form and send a copy of this form to the National Association concerned when the application is made.

All tournaments that wish to be considered for inclusion on the Wheelchair Tennis Tour must also sign the Tournament Agreement. Any ITF Tournament that breaks the Tournament Agreement may be penalised by the ITF Internal Adjudication Panel. Penalties may include a fine and/or possible suspension from the Wheelchair Tennis Tour.

Copies of the Wheelchair Tennis Tour calendar are available on request and on the website: www.itftennis.com/wheelchair/tournaments/calendar. If a tournament fails to meet the Grand Slam, Super Series and ITF 1/2/3/Futures and Junior Series requirements set by the ITF, its status shall be reconsidered by the ITF.

7. LATE APPLICATIONS

Once the tournament calendar has been finalised no further applications will be accepted onto the calendar. Exceptions can only be made by approval of the ITF Wheelchair Tennis Committee (unless delegated to the Executive Director). Late applications may be subject to a fine and increased sanction fee at the discretion of the ITF Wheelchair Tennis Committee.

8. CANCELLATION

Once an application has been approved by the ITF any details confirming the tournament dates and site may not be altered. Please note Appendix C, Section IX, paragraph (f).

Any cancellation for reasons other than that of health, safety, security or any other potential threat as described in Section II. Purpose and Applicability above, will subject the organisers to loss of all application fees and the Event must remain off

the calendar for one (1) year before applying for reinstatement, other than in exceptional circumstances as authorised by the ITF Wheelchair Tennis Committee.

9. APPROVAL OF APPLICATIONS AND CLASSIFICATION

All applications will receive advance written notification regarding ITF approval and acceptance of the Event with the appropriate tournament classification. The classifications will be decided by the ITF Wheelchair Tennis Committee (unless delegated to the Executive Director) are final and cannot be appealed by a tournament.

10. APPLICATIONS AND SANCTION FEES

Applications for tournaments must be submitted to the ITF on an official Wheelchair Tennis Tour application form. An invoice for the sanction fee will be sent by email prior to the tournament.

Event	Sanction Fee*
Grand Slams	\$500*
Super Series	\$500*
ITF 1 Series	\$350*
ITF 2 Series	\$300*
ITF 3 Series	\$250*
ITF Futures Series	\$150*

*(+VAT where applicable)

VII. ORGANISATIONAL REQUIREMENTS

The ITF will classify tournaments based on the following criteria. The classification will be based on the evaluation reports completed by the ITF Representatives attending the tournaments and player feedback. (Please refer to Appendix F)

11. ORGANISATION

a) **Meals**

Breakfast and a minimum of one (1) other free meal per day should be included in the entry fee although tournaments are strongly encouraged to include three (3) free meals per day whenever possible. Tournaments that do not provide free food for players must be able to offer low cost food on site. All food (whether provided or available for purchase) should be varied, nutritious and be suitable for athletes and a vegetarian alternative should be available. Fruit should be available at all times.

b) **Drinks**

Enough free water (preferably bottled) shall be available on court during matches at all times. Tournaments are strongly encouraged to offer free water (and if possible soft drinks/sports drinks) for all players off court at all times, particularly in hot climates. Drinks must be available to purchase on site at all times.

c) **Tournament Doctor and Sports Medicine Trainer**

Each ITF Tournament must appoint and pay all costs for an English-speaking medical doctor, preferably an orthopedic specialist or a general practitioner, to be available on call at all times during playing hours. The tournament must also appoint an English-speaking Sports Medicine Trainer, to be available on-site during play, to provide treatment to players. It is recommended that all reasonable off-court treatment is provided free of charge to players.

d) **Tournament Desk on Site**

There shall be a tournament desk on site that shall be staffed at all times by someone with a good knowledge of English. There shall be an information board detailing the latest Wheelchair Tennis Ranking, the ITF Wheelchair Tennis Code of Conduct, the Prize Money breakdown, the ITF Anti-Doping Programme, the ITF Representative on site and any important phone numbers during the tournament (e.g. Doctor, emergency services, hotel, transportation, Tournament Director and Referee).

e) Schedule

Every evening, the schedule for the following day's play shall be published and displayed in the stadium and hotels or otherwise be made available for competitors and coaches.

f) Accreditation

Tournaments must provide accreditation to all players, staff, media and all other personnel. Accreditation must be displayed at all times whilst on the tournament site.

Should any persons be denied accreditation or have their accreditation removed from them under Appendix C, Section V, paragraph (s), then it is the Tournament's obligation to enforce these provisions.

g) Tournament Visitor Accreditation

Any Player Support Team Member, as defined by the ITF Welfare Policy (Appendix G) or Tournament Visitor, as defined below, attending a Wheelchair Tennis Tour or World Team Cup event must report to the Tournament Committee upon arrival and request accreditation for the full duration of his/her stay. For the purposes of the accreditation the full name of the attendee and the organization he/she represents must be provided. Tournament Visitor Accreditation does not entitle the visitor to access private player areas, such as the locker rooms or player lounge. Where possible, tournament visitors should be provided with photo identification guest passes that are clearly distinguishable (e.g. by colour) from player identification passes.

Note: Tournament Visitors includes, but is not limited to, the following groups: any prospective or current agent, suppliers, sports manufacturers, the media, recruitment organizations, or training, development and academic institutions of any description. For the avoidance of doubt, it does not include anyone visiting an event solely as a tennis spectator.

h) Insurance

The applicant is responsible for taking out a suitable insurance policy which is compliant with local laws and regulations and which insures against claims made for damage to property and for death/injury caused to people at the event. "ITF ltd" and "ITF licensing (UK) ltd" must be named in the policy and on the certificate of insurance, and a copy should be provided to the ITF on request.

i) Co-operation with ITF

In addition to the above, tournaments must be willing to comply with the requirements of the ITF regarding submission of acceptance lists, results,

reports and associated information, adhering to deadlines and the Wheelchair Tennis Tour sponsorship requirements.

If requested to do so by the ITF, tournaments must host a Classification Event on dates specified by the ITF. All specific on-site requirements will be communicated to tournaments in advance, and any additional associated costs will be covered by the ITF.

j) Entry Deadline

Tournaments must strictly adhere to their entry deadline, as this will determine which players are accepted into the tournament. Players who wish to enter the Main Draw after the entry deadline may only be accepted through a Wild Card.

k) Number of days/players/courts

Tournaments requesting ITF sanction must be of a minimum of three (3) days duration. Based on the number of match courts, playing hours and number of days' play, a maximum number of players should be set.

Super Series/ITF1/ITF2

Draw Size	No. of days
<u>8</u>	<u>3</u>
<u>16</u>	<u>4</u>
<u>32</u>	<u>5</u>

ITF3/Futures

Draw Size	No. of days
8	3
16	<u>3</u>
32	4

12. TOURNAMENT PERSONNEL

A Tournament Director and a Referee (both of whom should speak English) shall be appointed by the Tournament Committee to run the tournament. In addition, an ITF Tournament Representative may attend the tournament. Their responsibilities include the following:

a) Tournament Director Duties

- Liaison with the Tournament Committee and Referee.
- Liaison with the ITF and entry authority as necessary.
- Receipt and confirmation of player entries.

- Forwarding of the tournament acceptance list to the ITF at the entry deadline and of the direct acceptance list one week prior to the start event.
- Point of contact for all advance information and arrangements.
- On-site organisation.
- Production of all material including fact sheet, entry forms etc.
- Forwarding of full results to ITF on completion of the Event.
- Payment of prize money.
- Hotel and transportation arrangements.
- Promotional and publicity requirements.
- The Tournament Director is not permitted to compete within the event

b) Referee Duties

- Liaison with the Tournament Committee and Tournament Director.
- Selection of players accepted into the draws.
- Making the draw.
- Registration of all players.
- Conducting of matches.
- Scheduling of matches.
- Disciplinary measures.
- Final authority in the settlement of any disputed on-court decisions or points of law in connection with the Rules of Tennis.
- Confirming the Tournament Director has complied with Regulations regarding facilities and equipment.
- Appointment and replacement, if necessary, of umpires, linesmen and ball boys/girls.
- Deciding whether a court is fit for play, or if the use of artificial lighting is needed.
- Deciding whether a match should be moved to another court for any reason.
- Deciding when play should be halted in view of weather conditions, bad court conditions or bad light.
- Keeping full results of all completed matches and verifying the accuracy the final sheets forwarded to the ITF immediately on completion of the Event.
- To forward to the ITF upon completion of the Event the Referee's report of the tournament.

The Referee is required to use, and be competent in the use of, the Wheelchair Tennis TP program (“WheelsTP”) for tournament administration. The program can be downloaded from the ITF Officiating Portal, and Licence Keys will be provided to the approved Referees together with login details.

The Referee is the on-site representative of the ITF, and is responsible for ensuring the uniform administration and interpretation of the Wheelchair Tennis Circuit Regulations, the operations manual, the Wheelchair Tennis Code of Conduct and the ITF Duties and Procedures for Officials.

The Referee shall have the following power and discretion in relation to Captain Misconduct before and during the period of a team tournament:

- (a) He/she may give a formal warning and ,after two warnings, may remove him/her from his/her duties for the match in course and/or for any or all of the remaining matches of that Tie, in which case the Captain may be replaced only by a member of the nominated team. The Referee may remove the Captain without a formal warning for a single incident of misconduct, if in his/her discretion, it is warranted; and/or
- (b) Remove the Captain's accreditation, order his/her removal from the site, and/or order continued denial of access for a specified period of time of for the remainder of the tournament. However, prior to removal of accreditation, removal from site and/or denial of access to the site, the Referee must use best efforts to obtain the approval of the Executive Director.

In addition to removal, the Captain may be subject to the applicable provisions and penalties under the Code of Conduct.

All decisions of the Referee are final, unless stated otherwise in these Regulations.

All entries are handled by the Tournament Director, and must be sent by email to ITF no later than on the Tuesday the week before the Tournament Monday. ITF will monitor the entries and return the confirmed entries to the Tournament Director no later than Thursday the week before the Tournament Week.

From the Thursday at 14.00 GMT before the Tournament week (Freeze Deadline), the tournament data (events, draw sizes, etc) can be downloaded together with a Classification Master List containing all players eligible to take part in Wheelchair Tennis Tour events, together with Wheelchair Tennis rankings to be used for seeding.

The Referee must insert all confirmed entries into the event rosters in WheelsTP in preparation for the sign-in process.

After the draws are made and after the end of play each day, the Referee must submit results and Order of Play information to the ITF by uploading

data from WheelsTP and also email PDF files of the up-to-date draws and next day's Order of Play to ITF.

c) ITF Tournament Representative Duties

- Know, understand and be conversant with the ITF Rules of Tennis and the Rules of Wheelchair Tennis and the Regulations for the Wheelchair Tennis Tour. In conjunction with the Referee ensure that they are observed.
- Be present at the draw.
- Be available to converse with the Referee as and when required. The Referee is the final authority in the settlement of any disputes, on court decisions or points of law in connection with the Rules of Tennis.
- Inspect all facilities and all playing areas on a daily basis. All facilities must be functional and accessible by the start of the tournament.
- Liaise with the Tournament Director and Referee throughout the Event ensuring that everything runs efficiently.
- Organise central information point to distribute information on the Wheelchair Tennis Tour and the ITF Wheelchair Tennis Department
- Ensure that all Tournament administrative procedures/forms are completed and that all paperwork is sent to the ITF on completion of the Event.
- Be available to converse with players regarding any aspect of wheelchair tennis including the Wheelchair Tennis Tour, Player Council and the ITF Wheelchair Tennis Department.

d) Tournament/Officials

The Tournament Committee shall appoint an officiating team following the minimum requirements of the tournament classification. The ITF encourages tournaments to appoint certified personnel. (Please refer to regulation 16)

e) Ball Boys/Girls

It is recommended to have ball boys/girls during matches. Ball boys and girls should be trained before they are permitted on court.

At Grand Slams ball boys/girls are required for all matches.

At Super Series ball boys/girls are required for finals and recommended for semi-finals.

13. VENUE

a) **Facilities on Site**

Adequate accessible changing rooms and shower facilities shall be available on site. If there are insufficient permanent accessible toilets for use during matches, clean, hygienic accessible portable toilets may be made available but only in conjunction with hand washing facilities. All toilets must be cleaned and checked regularly. It is required that there are locker rooms reserved only for players.

b) **Sun Protection**

There must be adequate provision of shade, particularly in hot climates; it is recommended that umbrellas be provided on court. In very hot climates it is advised that matches are scheduled in the morning and late afternoon/evening.

Tournaments must provide shade and ice buckets on court for Quad players. A quad player can be assisted to spray water over their face.

c) **Wheelchair Storage**

There must be a secure place for players to store their tennis wheelchairs overnight (at player's own responsibility).

d) **Stringer**

ITF 1 events and above should provide a stringer on-site. For lower grade tournaments, they should either offer stringing facilities on-site or have information available where racquets can be strung. It is the players' responsibility to ensure that they have enough rackets to play with if there is no stringer on site.

e) **Repair Station**

It is required to have a repair station on site and an air compressor available at all times. Players should travel with a hand pump, basic tool kit and spare parts.

f) **Scoreboards**

Scoreboards should be provided on all show courts. At Grand Slams, Super Series and Singles Masters and Doubles Masters the scoreboards should display the players' names.

g) **Catering**

There must be facilities accessible to players to purchase food (e.g. café or restaurant).

- h) Player Lounge**
There must be a player lounge available on-site.
- i) ITF Tournament Representatives Office/Desk**
If an ITF Tournament Representative is attending the tournament an office/desk should be arranged with Internet access.
- j) Practice Courts**
A minimum of one (1) practice court per sixty (60) players shall be available free of charge to players from at least one (1) day before the start of the event until the completion of the event. Practice courts must be of the same surface as the match courts. It is preferable that the practice courts are on site. If the practice courts are at a different venue to the match courts, free transportation must be provided throughout the day.
- k) Court Preparation and Court Lay-Out**
All courts must be well prepared prior to the match (clay-courts must be prepared, water on court, bins emptied etc). It is also important to ensure that the courts have a professional look when deciding where to display the banners. Banners should be displayed at court level, un-creased and fully stretched.
- l) Floodlights**
If matches are to be played under artificial lighting, the intensity of illumination must be sufficient for professional tennis i.e. minimum of 500 lux, and distributed evenly over the court. The ratio of the highest to lowest light readings is recommended to be a maximum of 1.5 : 1.

14. TRANSPORT

- a)** Tournaments are recommended to provide complimentary transport to and from the airport for flights arriving and departing between 9am - 11pm one day before play and one day after play. Players must arrange their own transport outside the hours stated. Players must send travel details to the tournament director at least two weeks prior to the tournament commencing otherwise the tournament director cannot guarantee transport.
- b)** Transportation must be accessible to the players (accessible buses or cars).
- c)** Tournaments are encouraged to offer transportation to the airport at other times if possible.
- d)** Free transportation shall be offered from the official accommodation to the tournament site on a regular basis during match days and from the day before matches start.

- e) The first transportation of the day must arrive at the tournament site a minimum of fifteen (15) minutes before the first practice session, or 30 minutes before the first match, whichever is the earliest.
- f) Transportation must be available from the tournament site to the hotel on completion of the last match of the day.

15. ACCOMMODATION

a) **Costs**

Accessible accommodation at reasonable cost (based on location and season) shall be offered at a nearby hotel. Tournaments are strongly encouraged to include the hotel fee with the entry fee. If possible, tournaments should offer a choice of two (2) hotels to cater for players on different budgets although this should only be done if all other requirements (including transportation) are still met.

b) **Size of Doors/Number of lifts**

It is recommended to state the size of the bathroom doors in the Tournament Fact Sheet. Only hotels with enough lifts in relation to the number of players at the event should be used. There should only be a maximum of two (2) players per bathroom.

c) **Door widths/Bathrooms**

It is recommended that for access, door widths should be 90 cm or more. Furthermore, it is recommended that bathroom doors are not removed to create space.

d) **Tournament Desk in Hotel**

There must also be a tournament information point in the official hotel detailing the transportation schedule (including details of how to obtain transportation), order of play and results. A member of the organizing committee must be present in the hotel on the day of arrivals and departures.

16. OFFICIATING

The Referee shall meet the ITF qualification level stated below unless otherwise approved by the ITF Executive Director. All Referees must be registered with ITF

Officiating to gain access to the ITF Officiating Portal and the resources needed for running the tournament.

All Chair Umpires shall be qualified as National Chair Umpires as a minimum.

a) Grand Slam, Masters Series and Super Series events

The Referee shall be of a minimum level of ITF Silver Badge. Chair Umpires shall be provided as follows

- Main Draw - All matches
- Second Draw - From Quarter final stages onwards
- There shall be at least 2 lines persons for the finals of the singles and doubles in the Main Draw for men, women and quads

b) ITF 1 Series events

The Referee shall be of a minimum level of ITF White Badge. There shall be Off-Court-Umpires from the first round of all draws. Chair umpires shall be provided as follows:

- Main Draw – Round of 16 (men, women and quads, singles and doubles)
- Second Draw - From Semi-finals stages onwards
- There shall be at least 2 lines persons for the finals of the singles and doubles in the Main Draw for men, women and quads

c) ITF 2, ITF 3 and Futures Series events

The Referee shall be of a minimum level of ITF White Badge. There shall be Off-Court-Umpires from the first round of all draws. Chair umpires shall be provided as follows:

- Main Draw - From Quarter final stages onwards (men, women and quads, singles and doubles)
- Second Draw - From Semifinals stages onwards

d) Non-Umpired Matches

Disputes in matches played without a chair umpire shall be resolved by the referee (including the assistant referee(s) / Off-Court Umpire(s)) in accordance with the provisions of the Duties and Procedures for Officials, Appendix E procedures for ITF Supervisors / Referees.

17. PROMOTION

a) Tournament Entry Form

Tournaments are obliged to accept the standard ITF Wheelchair Tennis Entry Form. A tournament shall include in its entry form the following clauses:

- i. I hereby agree to abide by the ITF Rules of Tennis, the ITF Rules of Wheelchair Tennis and pay the entry fee as required by the tournament. I further agree to abide by the Code of Conduct enforced by the tournament.
- ii. I am bound by and will comply with the Tennis Anti-Corruption Program (the “TACP”), a copy of which is available upon request from the ITF or may be downloaded at <http://www.tennisintegrityunit.com/>. I acknowledge that I have received and had the opportunity to review the TACP, and that I understand its provisions. I acknowledge that I have a duty to inform my Related Persons (as defined in the TACP) of the provisions of the TACP and to instruct them to comply with the TACP. I accept that I must complete any Tennis Integrity education programs mandated by the ITF. The TACP prohibits certain conduct by me and my Related Persons, including, but not limited to, (i) wagering on any tennis match, (ii) contriving or attempting to contrive the outcome of any tennis match, (iii) receiving or providing consideration in exchange for Inside Information (as defined in the TACP), (iv) soliciting or facilitating any other person to wager on a tennis match, and (v) failing to report any knowledge I may have regarding potential violations of the TACP. I acknowledge that I have an obligation to report any corrupt approaches that I may receive and any known or suspected offenses by others to the TIU as soon as possible. I accept that I must cooperate fully with investigations and shall not tamper with or destroy any evidence
- iii. I am bound by and will comply with the Tennis Anti-Doping Programme (the “Anti-Doping Programme”), a copy of which is available upon request from the ITF or may be downloaded at <http://www.itftennis.com/antidoping>. The Anti-Doping Programme will govern my participation in ITF-sanctioned events (together with the ITF Rules, including the Player Code of Conduct and the Tennis Anti-Corruption Program, each of them applying concurrently and without prejudice to the other). The ITF may conduct anti-doping testing at ITF-sanctioned events under the Anti-Doping Programme, and will enforce any penalties, sanctions and/or other measures taken against me under the Anti-Doping Programme. I hereby submit to the jurisdiction and authority of the ITF to manage, administer and enforce the Anti-Doping Programme and to the jurisdiction and authority of the Independent Tribunal and (on appeal) the Court of Arbitration for Sport to determine any cases brought under the Anti-Doping Programme.
- iv. I am bound by and will comply with the ITF Wheelchair Tennis Classification Rules, a copy of which is available on request from the ITF or may be downloaded at

<https://www.itftennis.com/wheelchair/organisation/rules-regulations.aspx>.

b) Tournament Fact Sheet

A Tournament Fact Sheet should be sent to the ITF and available to the players and National Associations at least six (6) weeks before the start of the event. This must include the following information:

- Name, address, telephone, fax and email of the Tournament Director
- Name, telephone, fax and email of the Referee, for sign-in
- Tournament Site (address, telephone and fax numbers, website address)
- Tournament dates (including when play starts and schedule for finals)
- Prize Money total (and the breakdown)
- The event classification (and draw size)
- Time and place of the Draw
- Court Surface (and number of courts)
- Make of ball (which should be ITF approved) including if high altitude
- Official hotel (including rate, contact details including website address and width of bathroom doors)
- Transportation details (including which airport players should fly to)
- Reference to the fact that the ITF Wheelchair Tennis Code of Conduct will be in force at the Tournament
- The address to which entries should be sent
- Any other relevant details (such as officiating details, social functions, clinics)

Note: Further detailed organisational requirements are sent to all tournaments.

18. ANTI-DOPING

To facilitate testing under the ITF Tennis Anti-Doping Programme, all ITF Tournaments must provide on request, and at their own cost:

- a) A Doping Control Station that, at a minimum, satisfies the requirements of the prevailing version of the WADA International Standard for Testing and Investigations;
- b) Sufficient chaperones to notify players selected for Sample collection, accompany and observe such players until their arrival at the Doping Control Station, and witness provision of those players' Samples as necessary.

19. PLAYER OBLIGATIONS

Please see the Code of Conduct for Wheelchair Tennis - [Appendix C](#).

VIII. SUBMISSION OF RESULTS

20. PROCEDURES

- a) All Wheelchair Tennis Tour Event organisers must forward the following by fax or email to the Wheelchair Tennis Department on the Sunday immediately following the completion of the Event:-
- i. The final draw sheets for all ITF draws (including consolation) for men, women, quads and juniors, singles and doubles.
 - ii. The Code of Conduct report.
 - iii. The Point Penalty Scorecard(s).
- b) In addition, organisers must forward to the Wheelchair Tennis Department the completed tournament report, to be sent no later than two (2) weeks following the completion of the tournament. This report must include the following information:-
- i. The Medical Form.
 - ii. A Tournament Report (if no ITF Representative on site).
 - iii. The Prize Money report.
 - iv. The Media Coverage Report.
 - v. The tournament programme, press cuttings and other relevant tournament materials.
- c) Results should be submitted to:
ITF Wheelchair Tennis Department
Email: wheelchair@itftennis.com
Telephone: (44) 20 8878 6464
Fax: (44) 20 8392 4741

IX. CONDUCT OF EVENTS

21. PLAYER ELIGIBILITY

Wheelchair Tennis Tour Tournaments are open to all eligible wheelchair tennis players based on merit and without discrimination subject only to the conditions herein set forth.

Wheelchair Tennis Eligibility

In order to be eligible to play wheelchair tennis, players must meet certain criteria, as set out in the ITF Wheelchair Tennis Classification Rules.

Medical and Fitness Control

All players entering ITF Draws at an ITF Tournament, including the Wheelchair Tennis Tour, the World Team Cup and the Paralympic Games agree, as a condition of entry, to the Tennis Anti-Doping Programme and Fitness Control.

Wheelchair Tennis is a physically demanding sport and it is the player's responsibility to ensure that he/she is physically and medically fit to participate in any ITF sanctioned wheelchair tennis event, including the Wheelchair Tennis Tour, the World Team Cup and the Paralympic Games.

In cases where there is any doubt, the Referee should follow the process in Appendix D.

International Player Identification Number (IPIN) Membership & Tennis Integrity Protection Programme (TIPP)

All players entering ITF Tournaments, must:

i) register for annual Wheelchair Tennis IPIN Membership (and pay the appropriate fee) and agree, as a condition of their registration to accept the related terms and conditions; and

ii) complete the TIPP.

Failure by a player to:

i) register for a valid Wheelchair Tennis IPIN Membership and to accept the related terms and conditions and/or ii) to complete the TIPP will render a player ineligible to enter and/or compete in ITF Tournaments.

The International Player Identification Number (IPIN) service and TIPP are available from www.itftennis.com/ipin.

Additionally, the ITF may request from the player at any time a copy of their current, valid passport as proof of nationality.

22. JUNIOR ELIGIBILITY

Only boys and girls born on or after 1st January 2001 are eligible to compete in ITF Wheelchair Tennis Junior Events in 2019.

23. RULES TO BE OBSERVED

All ITF Tournaments must be conducted in accordance with the Rules of Tennis, the Rules of Wheelchair Tennis, the ITF Wheelchair Tennis Rules and Regulations and the ITF Wheelchair Tennis Classification Rules. It is the responsibility of each participant and official to be fully conversant with all these Rules and Regulations.

These Regulations and any dispute arising out of or in connection with them (including any dispute or claim relating to non-contractual obligations) shall be governed by and construed in accordance with English law, without regard to the conflict of law principles thereof. Each Player, Player Support Team Member, Nation and each of its Team Members, directors, officials, officers, members of staff, employees, contractors, agents, and representatives agrees to submit any disputes or claims or other matters arising in relation to the Regulations (including any non-contractual disputes or claims) to arbitration pursuant to Section III of these Regulations, to the exclusion of any other forum.

24. WAIVER OF CLAIMS

In submitting an entry to a Wheelchair Tennis Tour Event, all players agree, as a condition of entry, that subject to the limits set out below, for themselves, their executors, administrators, heirs and personal representatives, all claims of any kind, nature and description are waived, including past, present or future claims and injuries, if any, sustained in traveling to or from, or participating in a Wheelchair Tennis Tour Event, against the ITF, the National Tennis Association or the Regional Tennis Association sanctioning such events.

Players must take out adequate insurance to cover accident and injury travelling to/from, and playing at, any Wheelchair Tennis Tour Event. If players are accompanied by other persons, then those persons should also take out proper insurance, including travel, to cover for any eventuality whilst accompanying the player to the event.

Nothing in these Regulations excludes or limits the liability of the ITF, the Tournament Organiser or Sponsors of a Tournament:

- i) for death or personal injury caused by their (respective) negligence;
- ii) for fraud; or
- iii) to the extent that such exclusion or limitation is not permitted by applicable law.

25. PUBLICITY AND PROMOTION

(a) Each player grants to the ITF, the tournament's sanctioning National Association, the tournament and their agents and assignees the right, in perpetuity and for commercial and non-commercial purposes:

(i) to use or authorise the use of his or her name, voice, photograph, likeness, signature, biographical material and other identification, in any and all media, for the purpose of publicising and promoting the sport of tennis, the ITF, the tournament's sanctioning National Association, the tournament and their respective affiliates and events including the right to use the same on event posters, photos, programs, merchandise and other materials, and for the televising broadcasting and filming of the same; and

(ii) to make, show and otherwise use, in any and all media, still and moving pictures, whether live or otherwise, and any other visual and/or audio-visual reproductions of his or her performance or appearance as a sportsman on and off the court during the event.

(b) With respect to sub sections (a)(i) and (a)(ii) above:

(i) there will be no compensation payable in relation to the grant of such rights; and

(ii) the rights granted may not be used in such a way as to constitute an endorsement by the player of any product or company.

26. JUNIOR PLAYER IMAGES

Notwithstanding Regulation 25, it is prohibited for any Tournament Visitor to obtain, transmit, store or distribute any images and/or recordings (whether audio or visual) of junior players, unless they are the parent or legal guardian of the player, without the express written authorisation (which includes permission about how the image(s) will be used) of the player, parent, or legal guardian of the player or ITF Referee. Images and/or recordings taken with permission under this

Regulation must be exclusively of tennis matches, practice or presentation of trophies.

27. TELEVISION, RECORDING AND RADIO RIGHTS

ITF is the exclusive owner of all "audio" and "audio-visual" media rights to the Event including but without limitation to all forms of television, internet, mobile, radio and other electronic media.

ITF hereby agrees to assign to the Tournament Organiser the exclusive right to appoint and enter into any contracts with Tournament Broadcasters to produce and broadcast coverage of the Event taking place during the term of the Agreement by means of Traditional Broadcast Television and Traditional over the air radio within the Host Territory, provided that the Tournament Organiser will procure a full assignment of copyright and other IP rights in any coverage to the ITF (including but not limited to "archive rights").

Any revenues generated by the Tournament Organiser from such contracts will be for the sole benefit of the Tournament Organiser.

The Tournament Organiser will make best efforts to negotiate with the Tournament Television Broadcaster to provide the ITF, free of charge, with recordings of all matches at the Event in such format as requested by ITF. In the event a charge is incurred, subject to acceptance of the same by the ITF, this will be paid by the ITF.

For the avoidance of doubt, the Tournament Organiser does not have any rights to carry out or authorise the transmission and/or making available of coverage from a tournament through a live audio-visual signal by means of the internet, mobile wireless technology or mobile broadcast technology or any similar or derivative technologies.

Archive Rights

Upon expiration of the Agreement ITF shall remain the exclusive owner of all audio and audio-visual media rights ("archive rights").

28. COMMERCIAL RIGHTS

The ITF retains the right to secure international sponsors (Title & Ancillary) for the Tour. An international sponsor will have the right to exposure at all events of the Tour. The ITF grants all events the right to secure local sponsors provided they are not in the same category as any of the International Sponsors.

The ITF retains the exclusive right for net branding at each event of the Tour. The Tournament is not allowed to place branding on the net unless agreed otherwise in writing with the ITF.

For the avoidance of doubt no sponsorship will be permitted either as part of the Commercial Rights or as Circuit Sponsor Rights to any entity in respect of tobacco products, hard liquor products, betting companies, political activity or other category deemed to be detrimental to the sport of tennis, as reasonably determined by ITF in consultation with the applicable National Associations. It is permitted to appoint casinos or national, regional or state sports lotteries as part of the above rights (with the prior approval of the ITF) provided they do not offer tennis betting as part of their business activity.

29. RESEARCH

No research involving players, coaches or other persons directly associated with a tournament shall be conducted without prior approval of the ITF.

30. BLENDED LINES

Blended lines are permitted at Wheelchair Tennis Tour events. Permission is required to have blended lines on show courts at ITF 1 and Super Series events. Red and Orange court playing lines should be a different color than full-size court playing lines, but within the same colour family of the surface.

31. COURTS

All match courts shall be of exactly the same surface. In the event of bad weather the Referee may move play to another surface, either under cover or not.

32. ENTRIES

Each tournament must provide entry forms, copies of which must be sent to the ITF office for reference at least six (6) weeks in advance of their entry deadline. All entries must be made in writing, either on the official entry form, by letter, fax or email. Tournaments are obliged to accept the Wheelchair Tennis Tour entry form. Any player whose entry has been refused may appeal to the ITF Internal Adjudication Panel who will make the final decision (there shall be no rights of appeal). A player cannot play two (2) events that run simultaneously.

a) Singles

For regulations with regards to the Main Draw and Second Draw, please check Sections 30 to 42 inclusive.

b) Doubles

For regulations with regards to the Main Draw and Second Draw, please check Section 37 "Draw Sizes" and Section 39 "Wild Cards".

A player who competes in the Main Draw for singles either by Direct Acceptance or by a Wild Card should not automatically gain Direct Acceptance or a Wild Card for the doubles Main Draw unless their doubles Wheelchair Tennis ranking (or that of their partner) warrants it.

c) Mandatory Events

The Grand Slams and Singles Masters are mandatory events for those players who qualify at entry deadline. If a player who receives direct entry chooses not to enter, attend or otherwise withdraws, he/she will receive "0" points and the event will be included in the best of "x" events (best of 9 for the men, best of 8 for the women and best of 7 for the quads).

d) Grand Slam Alternate Rule

A player is permitted to enter a Grand Slam event and another tournament during that same week on the Wheelchair Tennis Tour. If the player does not gain direct entry into the Grand Slam event at the entry deadline the player can then compete in the entered Wheelchair Tennis Tour event. The player will be placed in Wheelchair Tennis Ranking order on a list of alternates. In the event of a withdrawal after the entry deadline at the Grand Slam the player will be replaced by offering the place to the highest ranked player on the alternate list and thereafter to players on the alternate list in ranking order. These players can withdraw from the other event without penalty. If the player does gain entry into the Grand Slam event he should withdraw from the Wheelchair Tennis Tour event more than two weeks before the start of the tournament.

After the draw and before a point is played in the first match a singles or doubles player may be replaced by a player on site who has entered with a Wheelchair Tennis Ranking in the top 50 for men, top 30 for women and top 15 for quads.

e) Restrictions for Top Players

The following rule applies at the entry deadline of a tournament.

Restrictions at ITF 3 and Futures Events

MEN:

- Players ranked **in the top 20** at entry deadline cannot play any Futures events.
- Players ranked **in the top 10** at entry deadline can play only two (2) ITF 3 events per roll-over year.

WOMEN:

- Players ranked **in the top 10** at entry deadline cannot play any Futures events.
- Players ranked **in the top 5** at entry deadline can play only two (2) ITF 3 events per roll-over year.

QUADS:

- Players ranked in the top 4 at entry deadline cannot play any Futures events.

Wild Cards

If the Wheelchair Tennis Ranking of any of the players mentioned above changes to outside of the restricted ranking at any time after the entry deadline, a player can be awarded a Wild Card.

f) **Men/Women/Quads/Juniors**

Men, women and quad players are only permitted to enter one singles, one doubles event and one consolation event per tournament. Additional entry to mixed doubles, a senior and junior event is up to the discretion of the tournament. Subject to Regulation 1(c), if a Quad draw is offered at a tournament then a quad player is only permitted to play in the Quad singles and/or the Quad doubles events.

Junior players are allowed to enter a senior singles event and a junior singles event.

g) **Entry forms**

All players must sign an official entry form. All entries sent by letter, fax or email are subject to the regulations and conditions of entry and must contain the information required on the official entry form for entry processing, including the player's full name, date of birth, IPIN, ranking, contact address, telephone numbers and signature to abide and comply with the ITF Rules, Tennis Anti-Doping Programme, Tennis Anti-Corruption Programme, and ITF Wheelchair Tennis Classification Rules. Junior entry forms must be signed by a parent/guardian. Notwithstanding any other provision of these Regulations, the ITF and/or the Tournament Organiser has the absolute right to refuse to accept or revoke any player's entry to any ITF Wheelchair Tennis Tour tournament. It may exercise that right as it sees fit, with or without providing reasons.

h) **Entry Deadline**

Tournaments will be required to use the entry deadlines as set by the ITF Office. Entry deadlines are advertised in the Wheelchair Tennis Tournament Guide and on the Website and will be strictly enforced. Only in special circumstances are tournaments allowed to use an alternative deadline.

The following entry deadlines will be used:

- 6 weeks – GS Note: 6 weeks before the start of the 2 week Grand Slam tournament.
- 6 weeks – SS/ITF 1
- 4 weeks – ITF 2/ITF 3/Futures

The entry deadline will be used to determine who gets accepted into the Tournament. Acceptance into the Main and Second Draw will be determined using the ranking of the week before the tournament commences. Feed-Up Cards must be allocated at the entry deadline but Wild Cards can be allocated at a later stage. **Players will not be accepted after the entry deadline with the exception of Wild Cards.**

Players may include their intention to play doubles on the entry form. However, no doubles pair should be included in the draw unless both players have signed in accordance to Section 34 "Sign-in".

If the Main Draw cannot be completed by ranked players and there are 2 or more non-ranked players, the players who play the pre-qualifying round will be decided by lot.

i) Withdrawals

All players may withdraw from a Wheelchair Tennis Tour event fourteen (14) days before the start of the tournament (see Appendix C, Section IX, "Entry Offences") without incurring any penalty. All withdrawals must be made in writing, by letter, fax or email.

j) Insurance

All players must have adequate travel and medical insurance.

k) Medical Excuse

A player may withdraw through injury or illness providing an independent medical certificate is submitted to the appropriate entry authority and/or ITF stating that the player concerned is unable to play in the tournament due to a specified injury or illness. All medical certificates must be received by the appropriate entry authority and/or the ITF within twenty-one (21) days of the player's withdrawal from the tournament concerned. If a player sustains an injury which necessitates the withdrawal from subsequent Events, no automatic penalty will be levied. Following recovery, should a player participate in an Event and have to withdraw through injury, a new medical certificate will be required, even if the injury is a recurrence.

l) Entry Fees

Tournament committees may charge an entry fee for both singles and doubles. Any such entry fee must be paid as directed by the Tournament Committee.

33. REGISTRATION

a) Quad players

A tournament will only accept players into its main or second Quad Draw who are eligible to compete in the Quad Division in accordance with the ITF Wheelchair Tennis Classification Rules.

34. SIGN-IN

a) Singles

All players accepted into the Main/Second Draw must sign-in personally or by phone with the Referee by 4:00 pm (16:00 hours) on the day before the start of play.

A player, who signs in by phone and does not appear for a tournament, will be fined according to the Code of Conduct.

Players who do not sign in will be left out of the draw. It is the players' responsibility to make sure they have the correct telephone details.

b) Doubles

All doubles teams must sign in in-person with the Referee by 12pm (12:00 hours) on the day singles matches start, regardless of whether they have declared their wish to play doubles on their entry forms. One member of a doubles team may sign in for the team. Any team that has not signed in in-person as required by this rule, will not be included in the draw.

c) Consolation

All players who wish to compete in the Consolation Draw must sign in. Players are not obligated to play consolation. The Wheelchair Tennis Code of Conduct will be enforced in all consolation matches.

d) Contact Details

All players must ensure that a contact telephone number is left with the Referee at which they may be reached during the tournament.

35. CONDITIONS OF PLAY

a) Warm-up

The warm-up shall not exceed five (5) minutes.

b) Continuous Play
Play shall be continuous under the terms of Rule 29 of the 2019 Rules of Tennis.

c) Toilet/Change of Attire Breaks
Two (2) toilet/change of attire breaks are permitted during a singles or doubles match. Toilet Breaks should be taken preferably at the set break and can be used for no other purpose. Change of attire breaks must be taken on a set break. Each break may be for a reasonable time. The player must receive permission from the Chair Umpire, if there is one, or from his/her opponent, who cannot reasonably refuse the request.

Additional breaks may only be permitted by the Chair Umpire, Off Court Umpire or Referee. If a player takes a third break without permission, they may be charged with “leaving the court without permission” under the Code of Conduct.

d) Walkover in the final
A player (or doubles team) receiving a walkover in the final must be prepared to play a best of three (3) set exhibition match if required by the Referee.

e) Preparation of Equipment
Each player is ultimately responsible for ensuring their wheelchair and all other equipment is ready on time for their match. The Referee has the right to default any player who is not ready to go onto court for whatever reason, within fifteen (15) minutes of their match being called.

f) Quad Rackets
Quad players are allowed to use the extra long rackets in case extra space is needed to tape the racket to the hand/arm.

g) Time Limit Repairs, Broken Equipment, Taping of Racket (quad players)
The Chair Umpire, Off-Court Umpire or Referee has the authority to determine suspension of play. Wheelchair repairs must not exceed twenty (20) minutes in total during one (1) match. This is regardless of the number of breakdowns. Doubles repairs must not exceed twenty (20) minutes per team. Delays beyond fifteen (15) minutes shall subject a player to a Code violation under 'Delay of Game', delays beyond twenty (20) minutes will result in a default.

Any quad player may be allotted extra time during a changeover in order to reposition or adjust the racket in the hand, without being penalised, but only if prior agreement has been made with the Umpire or Referee in the absence of an Umpire prior to the match. The quad player must make every effort to keep any extra time to a reasonable minimum, so as not to disrupt or interfere with the normal progression of the match.

h) Balls

A minimum of four (4) new balls are to be provided for the first and third sets of the Main Draw matches.

i) Practice Balls

A minimum of three (3) used balls per day for practice of the same manufacturer as the tournament ball, must be available free of charge to each player from the day prior to the commencement of play.

At Super Series and Masters Events, a minimum of six (6) balls should be made available per player per day.

j) Rest Between Matches

Except when weather or other unavoidable circumstances causes schedule disruption, players shall be scheduled for a maximum of one (1) main draw singles match and one (1) main draw doubles match per day, which shall not be scheduled less than twelve (12) hours after the completion of the last match of such player on the preceding day or round.

Whenever it is necessary to schedule more than one match in the same day such player shall, unless he/she is in a singles and doubles final to be played consecutively, be given the following minimum rest periods:

a) Played less than one (1) hour - half (½) hour rest

b) Played between one (1) hour and one and one half (1½) hours - one (1) hour rest

c) Played between one and one half (1½) hours and two (2) hours - one and one half (1½) hours rest

d) Played more than two (2) hours – two (2) hours rest

If play has been interrupted for thirty (30) minutes or more due to rain or other warranted delay, the length of match time would be assessed from the moment play resumes following the delay.

If play is interrupted for less than thirty (30) minutes, match time would be considered continuous from the moment the first ball of the match was put into play.

No rest is allowed after the second set in a three-set singles match unless the extreme weather conditions rule is in effect.

k) Medical Conditions

For the full Medical Conditions Rule see Appendix D.

l) Court Protection

Prevention of damage to the courts is at the discretion of the Referee. The following items could create damage to the courts and should be inspected.

- i.** Footrests
- ii.** Front Casters
- iii.** Rear Anti-tip Tubes
- iv.** Rear Tyres

Players are also required to have non-marking tyres that do not damage the court surface. A reasonable amount of time will be given to correct the violation(s). This will be determined by the Referee. Failure to do so will be grounds for default.

m) Light up Casters

Light up casters are prohibited to be used by a player whilst competing on court.

n) Extreme Weather Conditions

- a.** Definitions

Extreme Heat Condition: Modification of Play

Extreme Heat Condition: Modification of Play criterion is defined as when the Web-Bulb Globe Temperature (WBGT) on court meets or exceeds 28.0°C (82.4°F). If the WBGT cannot be measured, then the Heat Index should be calculated using the chart below, and Extreme Heat Condition: Modification of Play criterion is defined as when the Heat Index meets or exceeds 32.2°C (90.0°F).

Extreme Heat Condition: Suspension of Play

Extreme Heat Condition: Suspension of Play criterion is defined as when the WBGT on court meets or exceeds 30.1°C (86.2°F). If the WBGT cannot be measured, then the Heat Index should be calculated using the chart below, and Extreme Heat Condition: Suspension of Play criterion is defined as when the Heat Index meets or exceeds 34.0°C (93.2°F).

Extreme Heat Condition: Immediate Suspension of Play

Extreme Heat Condition: Immediate Suspension of Play criterion is defined as when the WBGT on court meets or exceeds 32.2°C (90.0°F). If the

WBGT cannot be measured, then the Heat Index should be calculated using the chart below, and Extreme Heat Condition: Immediate Suspension of Play criterion is defined as when the Heat Index meets or exceeds 40.1°C (104.2°F).

Air temperature											
	21.1°C 70°F	23.9°C 75°F	26.7°C 80°F	29.4°C 85°F	32.2°C 90°F	35°C 95°F	37.8°C 100°F	40.6°C 105°F	43.3°C 110°F	46.1°C 115°F	48.9°C 120°F
Relative humidity	Heat Index (combined index of air temperature and relative humidity)										
	0%	17.8°C 64°F	20.6°C 69°F	22.8°C 73°F	25.6°C 78°F	28.3°C 83°F	30.6°C 87°F	32.8°C 91°F	35°C 95°F	37.2°C 99°F	39.4°C 103°F
10%	18.3°C 65°F	21.1°C 70°F	23.9°C 75°F	26.7°C 80°F	29.4°C 85°F	32.2°C 90°F	35°C 95°F	37.8°C 100°F	40.6°C 105°F	43.9°C 111°F	46.7°C 116°F
20%	18.9°C 66°F	22.2°C 72°F	25°C 77°F	27.8°C 82°F	30.6°C 87°F	33.9°C 93°F	37.2°C 99°F	40.6°C 105°F	44.4°C 112°F	48.9°C 120°F	54.4°C 130°F
30%	19.4°C 67°F	22.8°C 73°F	25.6°C 78°F	28.9°C 84°F	32.2°C 90°F	35.6°C 96°F	40.1°C 104.2°F	45°C 113°F	50.6°C 123°F	57.2°C 135°F	64.4°C 148°F
40%	20°C 68°F	23.3°C 74°F	26.1°C 79°F	30°C 86°F	33.9°C 93°F	38.3°C 101°F	43.3°C 110°F	50.6°C 123°F	58.3°C 137°F	66.1°C 151°F	
50%	20.6°C 69°F	23.9°C 75°F	27.2°C 81°F	31.1°C 88°F	35.6°C 96°F	41.7°C 107°F	48.9°C 120°F	57.2°C 135°F	65.6°C 150°F		
60%	21.1°C 70°F	24.4°C 76°F	27.8°C 82°F	32.2°C 90°F	37.8°C 100°F	45.6°C 114°F	55.6°C 132°F	65°C 149°F			
70%	21.1°C 70°F	25°C 77°F	29.4°C 85°F	33.9°C 93°F	41.1°C 106°F	51.1°C 124°F	62.2°C 144°F				

b. Measurement Procedure

The WBGT or Heat Index should be measured at least three (3) times daily by the Referee, Tournament Director and/or ITF Supervisor or his/her designee. All readings should be posted in the Referee/ITF Supervisor’s office. Ideally, measurements should be taken every 2 hours, but a minimum three (3) readings should be taken at the following times:

1. 30 minutes before match play begins;
2. Middle of the scheduled day’s play; and
3. Just prior to beginning the last match of the day, or just prior to the start of the first evening session match.

The WBGT or Heat Index should also be measured under the following circumstances:

1. Following any suspension of play; and
2. At the discretion of the Referee, Tournament Director and/or ITF Supervisor, in consultation with the Tournament Doctor and/or Sports Physiotherapist.

Details on the measurement of WBGT and Heat Index are provided in the current edition of the *ITF Guide to Recommended Health Care Standards for Tennis Tournaments*.

c. Extreme Heat Condition: Modification of Play

When the Extreme Heat Condition: Modification of Play criterion is met before the start or resumption of a match, the procedures set out below in sub-section (d) should be followed.

If there is a change in weather conditions and the Extreme Heat Condition: Modification of Play criterion is met while a match is in progress, as determined by the periodic monitoring set out above in sub-section (b), the procedures set out below in sub-section (d) should be followed on all courts, including matches already in progress. Once notified that the Extreme Weather Condition: Modification of Play criterion is met, the Chair Umpire or Off-Court Umpire must inform the players at the next change of ends or set break.

If there is a change in weather conditions and the Extreme Heat Condition: Modification of Play criterion is no longer met, as determined by the periodic monitoring set out above in sub-section (b), those matches already in progress should continue to follow the procedures set out below in sub-section (d) until they are completed or suspended.

d. Modification of Play Procedures (Singles and Doubles)

A 15-minute break will be allowed, beginning from the time that the players reach the designated rest area, between the second and third sets (in a best of 3 sets match) if one or more of the players requests such a break. If neither/none of the players requests such a break, then play will continue.

However, if a match has already resumed following the suspension of play and one set was completed before the suspension of play (in a best of 3 tie-break sets match only), the 15-minute break will no longer be available, unless otherwise decided by the Referee, Tournament Director and/or ITF Supervisor.

The Referee, Tournament Director and/or ITF Supervisor, in consultation with the Tournament Doctor/Sports Physiotherapist, may choose to delay the starting time for matches until such a time as the Extreme Heat Condition: Modification of Play criterion is no longer met. In very hot

climates it is advised that matches are scheduled in the morning and late afternoon/evening.

- i. During the 15-minute break:
 - a. No coaching is allowed.
 - b. A Medical Evaluation, Medical Time-Out or Medical Treatment is not allowed, unless approved by the Referee/ITF Supervisor. This would normally be restricted to requests for the Tournament Doctor/Sports Physiotherapist that are made on-court to the Chair Umpire, or were already agreed before the end of the second set (in a best of 3 sets match). However, a player is allowed to receive an adjustment of medical support, medical equipment and/or medical advice from the Tournament Doctor/Sports Physiotherapist during the 15-minute break.
- ii. Immediately following the 15-minute break:
 - a. Any delay in resumption of play will subject a player to Time Violations (Warning, Point Penalties only apply).
 - b. No re-warm up is allowed.
 - c. A player is not allowed to receive a Medical Evaluation, Medical Time-Out or Medical Treatment, unless approved by the Referee/ITF Supervisor.
- iii. Consecutive Breaks

An Extreme Weather Condition: Modification of Play 15-minute break and a Bathroom/Change of Attire break cannot be taken consecutively.

- e. Extreme Heat Condition: Suspension of Play (Singles and Doubles)

When the Extreme Heat Condition: Suspension of Play criterion is met before the start or resumption of a match, the start or resumption of play should be suspended until Extreme Heat Condition: Suspension of Play criterion is no longer met. If a match is in progress when the Extreme Heat Condition: Suspension of Play criterion is met, play should be suspended at the end of the set. Once the Extreme Heat Condition: Suspension of Play criterion is no longer met, the Referee/ITF Supervisor should give the players reasonable notice of the time at which play will resume.

f. Extreme Heat Condition: Immediate Suspension of Play (Singles and Doubles)

If a game is in progress when the Extreme Heat Condition: Immediate Suspension of Play criterion is met, play should be suspended with immediate effect.

g. General provisions

Tournaments must provide shade and ice buckets on court for Quad players. A Quad player may be assisted to spray water over his/her face.

h. Lightning

The ITF Supervisor or his/her designee is responsible for monitoring the local weather for lightning. The ITF Supervisor has the authority to suspend play when a thunderstorm appears imminent (for instance if lightning is sighted and thunder occurs in 30 seconds or less). Everyone on-site should be advised to seek appropriate shelter immediately. Play should not resume until the likelihood of a lightning strike has passed (as a guideline, at least 30 minutes after the last lightning strike is seen and the last sound of thunder is heard). Additional information on thunderstorms and lightning is provided in the *ITF Guide to Recommended Health Care Standards for Tennis Tournaments*.

36. FORMAT OF PLAY

- a) All Men's, Women's and Quad Main, Second Draw as well as juniors matches will be played according to the ITF Rules of Tennis.
- b) All singles matches shall be the best of three (3) sets.
- c) The format of doubles matches shall be as follows:
 - 1. Paralympics, ITF Super Series and Masters Series – best of 3 tie break sets.
 - 2. Grand Slams – to be agreed with each Grand Slam
 - 3. World Team Cup – best of three sets, the first two to be played as tie-break sets but if the score is one set all, one match tie-break (10 points) shall be played to decide the match.

4. ITF1,2,3 and Futures Series – best of three sets, the first two to be played as tie-break sets but if the score is one set all, one match tie-break (10 points) shall be played to decide the match.

d) Except as otherwise provided below, advantage scoring shall be used in all matches (singles and doubles).

e) Alternative Scoring may be adopted as an alternative to the traditional scoring system, provided the decision is announced in advance of the event and is approved by the ITF in advance. Once tournaments have decided to use this system in a draw, it must be used for all matches in that draw.

The following approved Alternative Scoring methods may be used as an alternative to the traditional scoring system:

- “Short” Sets
- Deciding Match Tie-Break Game (7 points)
- Deciding Match Tie Break Game (10 points)

For an explanation on the use of the Alternative Scoring Systems please see Appendix V of the 2019 Rules of Tennis.

f) All players who wish to play consolation must sign in for consolation. The format for consolation matches will be the same as for the draws as described above, including seeding and bye lines as described in Section 38 “Seeds” and Section 41 “Making the draw”.

g) If there are only five (5) singles players or less in the Main Draws tournaments are requested to play a Round Robin format. It is at the discretion of the tournament whether a final is played between the top two placed players and this must be announced in advance. For all Consolation Draws tournaments are requested to play Knock-Out format.

If there are less than five (5) doubles teams’ tournaments are recommended to play the Knock-Out format.

h) If court availability, due to unforeseen delays, becomes a problem, the Referee has the authority to modify the playing format to ensure that the tournament finishes on time. The best-of-three sets with No-Ad scoring or deciding tie-break or deciding match tie-break can be used. It is strongly recommended to play the approved format in the Main Draw. The Main Draw should have priority in case of unforeseen delays.

Grand Slam Tournaments may be extended as necessary for completion.

i) Round Robin

i. Ties shall be broken as follows:

(a) If two (2) players/teams are tied with the same won-lost record after the completion of the Round Robin, the tie is broken as follows:

The winner of the head-to-head of the two (2) players/teams tied.

(b) If three (3) players/teams are tied with the same won-lost record after completion of the Round Robin, the tie is broken as follows:

The player/team with the higher percentage of total sets won.

(c) Any tie thereafter will be broken as follows:

The player/team with the higher percentage of total games won.

(d) Any tie with two (2) players/teams thereafter will be decided by the results of the match between the two (2) players/teams involved.

(e) Any tie with three (3) players/teams thereafter will be decided by the Tournament Committee or by draw.

If ties exist after the above procedures, the Tournament Committee shall make the final determination

j) The ITF recommends that players should not play more than two matches a day. If three must be played then it is recommended one singles and two doubles matches are played. In the event that a player is required to play two or more singles matches in one day within a Consolation Draw then an approved alternative scoring method must be used.

k) The ITF recommends that a player should be scheduled to play a singles match before a doubles match irrespective of whether it is the Main, Second or Consolation Draw.

l) Sponsor and TV coverage should not compromise the schedule of play e.g. doubles played before singles.

37. DRAW SIZES

ITF Wheelchair Tennis Ranking Points are to be awarded in line with the draw size as published on the ITF Wheelchair Tennis Website. The ITF has the authority to change the draw sizes where deemed necessary.

a) Main Draw: men (women and quad draws at selected events)

The following descriptions apply to the men's draws at all events and women's and quad draws at Grand Slams, Super Series and ITF 1 events.

i. Singles

The ranking is one complete list and the highest ranked players entering the tournament fill the set draw size, which is determined by the ITF. A set maximum number of Wild Cards and Feed Up Cards are available. Entry into the Main Draw and the seeds are determined by the Wheelchair Tennis Singles Ranking of the previous week.

ii. Doubles

The highest ranked teams, drawn on the first day of the tournament fill the set draw size, which is determined by the ITF. A set maximum number of Wild Cards are available. Entry into the Main Draw and the seeds are determined by the combined doubles Wheelchair Tennis ranking of the previous week.

Teams are selected according to the following method:

- a. Teams consisting of two players with a Wheelchair Tennis Ranking, in order of the combined ranking of the two players. If two doubles teams have the same combined ranking, the pair with the highest ranked individual player should be accepted first.
- b. Teams consisting of one player with a Wheelchair Tennis Ranking and one unranked player, in order of ranking for the ranked player. Ties shall be resolved by a draw.
- c. Teams consisting of two players without a Wheelchair Tennis Ranking. The order of teams shall be drawn.

Acceptance into the singles Main Draw does not give players automatic entry into the doubles Main Draw.

b) Second Draw: men (women and quad draws at selected events)

The following descriptions apply to men's draws at all events and women's and quad draws at Super Series and ITF 1 events.

i. Singles

Players who have not been accepted in the Main Draw will be included in the Second Draw. The ITF determines the minimum set draw size. The ITF will allow a larger draw size, although points will only be awarded for the draw size as identified by the ITF. Entry into the Second Draw and the seeds are determined based on the Wheelchair Tennis Singles Ranking of the previous week.

ii. Doubles

Teams who have not been accepted in the Main Draw will be included in the Second Draw. The ITF determines the minimum set draw size. The ITF will allow a larger draw size, although points will only be awarded for the draw size as identified by the ITF. Entry into the Second Draw and the seeds are determined based on the combined doubles Wheelchair Tennis Ranking of the previous week. At ITF 3 and Futures events the Main Draw and Second Draw doubles can be combined in order to ensure draws have enough doubles teams to constitute a draw. Wheelchair Tennis Ranking points, however, will only be awarded from the set draw size advertised and to draws with a minimum of four (4) doubles teams. Acceptance into the singles Second Draw does not give players automatic entry into the doubles Second Draw.

c) Draw sizes by categories

The Draw Sizes differ per Categories as stated in the tables that follow.

i. Men Singles: Main & Second Draws

MEN SINGLES						
	MAIN DRAW			SECOND DRAW		
	Americas	Europe Africa	Asia Oceania	Americas	Europe Africa	Asia Oceania
GS	8	8	8	-	-	-
SS	32	32	32	16	16	16
ITF 1	32	32	24	16	16	16
ITF 2	16	24	16	16	16	16
ITF 3	16	16	16	16	16	16
Fut.	16/24/32	16/24/32	16/24/32	16	16	16

Note:

- 1 The draw sizes specified above are set draw sizes. The size of the Main Draw Singles cannot be increased.
- 2 The size of the Second Draw can be increased. Wheelchair Tennis Ranking points will only be awarded from the set draw size advertised and for draws with a minimum of four (4) players.
- 3 When there are less than five (5) singles players in the Second Draw of a Wheelchair Tennis Tour event, a qualifying pre-round shall be played to qualify for the Main Draw. The lowest ranked players in the Main Draw and the players who should be in the Second Draw will be drawn to play in the pre-round. Losers in the pre-round will receive 1 point and will have the option of playing Main Draw Consolation.

- 4 For the Singles Draw at all events there needs to be a minimum of 5 players for Wheelchair Tennis Rankings points to be awarded.
- 5 The Men's Singles draw size for the Paralympics will be up to 56 competitors.

Men Doubles: Main & Second Draws

MEN DOUBLES						
	MAIN DRAW			SECOND DRAW		
	Americas	Europe Africa	Asia Oceania	Americas	Europe Africa	Asia Oceania
GS	4	4	4	-	-	-
SS	16	16	16	8	8	8
ITF 1	16	16	12	8	8	8
ITF 2	8	12	8	8	8	8
ITF 3	8	8	8	8	8	8
Fut.	8/12/16	8/12/16	8/12/16	8	8	8

Note:

1. At Grand Slams, Super Series, ITF 1 & ITF 2 events the Main Draw Doubles sizes cannot be increased.
2. From Super Series to ITF 3 events the Main and Second Draw Doubles will only be allocated Wheelchair Tennis Ranking points if there is a minimum of four (4) doubles teams in the draw.
3. When there are less than five doubles teams in the Second Draw, a qualifying pre-round shall be played to qualify for the Main Draw. The lowest ranked players in the Main Draw and the players who should be in the Second Draw will be drawn to play in the pre-round. Losers in the pre-round will receive 1 point and will have the option of playing Main Draw Consolation.
4. At ITF 3 and Futures events the Main Draw and Second Draw Doubles can be combined in order to ensure the draws have enough doubles teams to constitute a draw. Wheelchair Tennis Ranking points will only be awarded from the set draw size advertised and to draws with a minimum of four (4) doubles teams. Grand Slam events award points for a doubles draw of 4.
5. At ITF Futures events there needs to be a minimum of 4 doubles pairs for Wheelchair Tennis Ranking points to be awarded.

ii. Women Singles and Doubles

WOMEN SINGLES						
	MAIN DRAW			SECOND DRAW		
	Americas	Europe Africa	Asia Oceania	Americas	Europe Africa	Asia Oceania
GS	8	8	8	-	-	-
SS	24	24	24	16	16	16
ITF 1	24	24	16	16	16	8
ITF 2	-	-	-	-	-	-
ITF 3	-	-	-	-	-	-
Fut.	-	-	-	-	-	-

Note:

1. The draw sizes mentioned in the tables above are set draw sizes and all Super Series and ITF 1 events must hold separate Main and Second Draws.
2. At Grand Slam, Super Series and ITF 1 events the size of the Main Draw Singles cannot be increased.
3. At Super Series and ITF 1 events the size of the Second Draw can be increased. Wheelchair Tennis Ranking points will only be awarded from the set draw size advertised and for draws with a minimum of four (4) players.
4. When there are less than five singles players in the Second Draw of a Super Series or ITF 1 event a qualifying pre-round shall be played to qualify for the Main Draw. The lowest ranked players in the Main Draw and the players who should be in the Second Draw will be drawn to play in the pre-round. Losers in the pre-round will receive 1 point and will have the option of playing Main Draw Consolation.
5. For the Singles Draw at all events there are needs to be a minimum of four (4) players for Wheelchair Tennis Ranking points to be awarded.
6. The Women's draw size for the Paralympics will be 32.

WOMEN DOUBLES						
	MAIN DRAW			SECOND DRAW		
	Americas	Europe Africa	Asia Oceania	Americas	Europe Africa	Asia Oceania
GS	4	4	4	-	-	-
SS	12	12	12	8	8	8
ITF 1	12	12	8	8	8	4
ITF 2	-	-	-	-	-	-
ITF 3	-	-	-	-	-	-
Fut.	-	-	-	-	-	-

Note:

1. The draw sizes mentioned in the tables above are set draw sizes and all Super Series and ITF 1 events must hold separate Main and Second Doubles Draws.
2. At Grand Slam, Super Series and ITF 1 events the size of the Main Draw Doubles cannot be increased.
3. For Super Series and ITF 1 Series the size of the Second Draw can be increased. Wheelchair Tennis Ranking points will only be awarded from the set draw size advertised and draws with a minimum of four (4) doubles teams.
4. When there are less than five doubles pairs in the Second Draw of a Super Series or ITF 1 event a qualifying pre-round shall be played to qualify for the Main Draw. The lowest ranked pair in the Main Draw and the players who should be in the Second Draw will be drawn to play in the pre-round. Losers in the pre-round will receive 1 point and will have the option of playing Main Draw Consolation.
5. From Super Series to ITF 2 Series events there needs to be a minimum of four (4) doubles teams for Wheelchair Tennis Ranking points to be awarded. Grand Slam events award points for a doubles draw of 4.
6. At ITF 3 events there needs to be a minimum of 4 doubles teams for Wheelchair Tennis Ranking points to be awarded.
7. At Futures events there needs to be a minimum of 3 doubles teams for Wheelchair Tennis Ranking points to be awarded.

iii. Quad Singles and Doubles

QUAD SINGLES						
	MAIN DRAW			SECOND DRAW		
	Americas	Europe Africa	Asia Oceania	Americas	Europe Africa	Asia Oceania
GS	4	-	4	-	-	-
SS	24	24	24	16	16	16
ITF 1	16	16	16	16	16	8
ITF 2	-	-	-	-	-	-
ITF 3	-	-	-	-	-	-
Fut.	-	-	-	-	-	-

Note:

1. The draw sizes mentioned in the tables above are set draw sizes and all Super Series and ITF 1 events must hold separate Main and Second Draws.
2. At Grand Slam, Super Series and ITF 1 events the size of the Main Draw Singles cannot be increased.

3. At Super Series and ITF 1 events the size of the Second Draw can be increased. Wheelchair Tennis Ranking points will only be awarded from the set draw size advertised and for draws with a minimum of four (4) players.
4. When there are less than five singles players in the Second Draw of a Super Series or ITF 1 event a qualifying pre-round shall be played to qualify for the Main Draw. The lowest ranked players in the Main Draw and the players who should be in the Second Draw will be drawn to play in the pre-round. Losers in the pre-round will receive 1 point and will have the option of playing Main Draw Consolation.
5. For the Singles Draw at all events there needs to be a minimum of four (4) players for Wheelchair Tennis Ranking points to be awarded. Grand Slam events award points for a draw of 4.
6. The draw size for the Quads at the Paralympics will be 16.

QUAD DOUBLES						
	MAIN DRAW			SECOND DRAW		
	Americas	Europe Africa	Asia Oceania	Americas	Europe Africa	Asia Oceania
GS	2	-	2	-	-	-
SS	12	12	12	8	8	8
ITF 1	8	8	8	8	8	4
ITF 2	-	-	-	-	-	-
ITF 3	-	-	-	-	-	-
Fut.	-	-	-	-	-	-

Note:

1. The draw sizes mentioned in the tables above are set draw sizes and all Super Series and ITF 1 events must hold separate Main and Second Doubles Draws.
2. At Grand Slam, Super Series and ITF 1 events the size of the Main Draw Doubles cannot be increased.
3. For Super Series and ITF 1 Series the size of the Second Draw can be increased. Wheelchair Tennis Ranking points will only be awarded from the set draw size advertised and draws with a minimum of four (4) doubles teams.
4. When there are less than five doubles pairs in the Second Draw of a Super Series or ITF 1 event a qualifying pre-round shall be played to qualify for the Main Draw. The lowest ranked pair in the Main Draw and the players who should be in the Second Draw will be drawn to play in the pre-round. Losers in the pre-round will receive 1 point and will have the option of playing Main Draw Consolation.

5. From Super Series to ITF 3 Series events there needs to be a minimum of four (4) doubles teams for Wheelchair Tennis Ranking points to be awarded. Grand Slam events award points for a doubles draw of 2.
6. At Futures events there needs to be a minimum of 3 doubles teams for Wheelchair Tennis Ranking points to be awarded.

d) Consolation

Tournaments are requested to organise a consolation draw for all players who lose the first match they play. If players have received a walk over, they are not eligible to enter the consolation.

It is the responsibility of the tournament and players to verify if there are enough players in a draw to receive Wheelchair Tennis Ranking points. Players who wish to play consolation must sign in with the tournament. Players are not obligated to play consolation. Under no circumstances should a tournament include a player in the consolation draw that has not signed in. Points will be awarded to the winner and runner-up of the men's, women's and quad consolation draws at Futures Series to ITF 1 Series events. At Super Series events the semi-finalists of the men's, women's and quad consolation draws will also receive Wheelchair Tennis Ranking points. There should be a minimum of four players for points to be awarded. The Wheelchair Tennis Code of Conduct will be enforced in all consolation draw matches.

e) Qualifying pre-round

When there are less than five singles players and five doubles teams in the Second Draw, a qualifying pre-round shall be played to qualify for the Main Draw. The lowest ranked players in the Main Draw and the players who should be in the Second Draw will be drawn to play in the pre-round. Losers in the pre-round will receive 1 point and will have the option of playing Main Draw Consolation.

For details on how to make the qualifying pre-round, please check Regulation 41 "Making the Draw".

f) Late withdrawal

The referee is required to inform the ITF of any late withdrawal. If a withdrawal within two weeks of the tournament affects the minimum number of players needed, Wheelchair Tennis Rankings points will be awarded for the draw provided that the Referee has informed the ITF of the withdrawal/s.

38. SEEDS

All tournaments will have a seeded draw with seeds determined as follows:

a) **Seedings List**

Seedings will not be official until the draw is made and shall be determined by the Referee. The Wheelchair Tennis Ranking dated the Monday of the week before the tournament week shall be used to determine the seedings in the Main, Second and Consolation Draws. All other draws can be made as decided by the Referee.

b) **Number of Seeds**

The number of players or doubles teams to be seeded must be as follows:

Number of players or doubles teams	Number of seeds
4-8	2
9-16	4
17-32	8
33-64	16

The number of players to be seeded should be based on the actual draw size and not to the set draw size.

c) **Singles**

Individual players who have equal Wheelchair Tennis Ranking should be drawn by lot.

d) **Doubles**

The seeding for the doubles will be made by adding the individual doubles Wheelchair Tennis Ranking from both players in a pair. The pair with the lowest combined Wheelchair Tennis Ranking will be seeded before the other pair. If two doubles teams have the same combined ranking, the pair with the highest ranked individual player, according to the doubles Wheelchair Tennis Ranking should be seeded first.

39. WILD CARDS (SINGLES AND DOUBLES)

Wild Cards are given to players to be included in the draw at the sole discretion of the Tournament Director or Tournament Committee. The number of Wild Cards will be allocated according to the size of the set draw as follows; even when the draw size is extended, Wild Cards will be

allocated according to the original set draw sizes advertised in the draw tables.

For top players who are under the rule of restriction for top players:
If the Wheelchair Tennis Ranking of any of the players mentioned above changes to outside of the restricted ranking at any time after the entry deadline, a player can be awarded a Wild Card.

Set Draw Size	No. of Wild Cards
32	4
24	4
16	2
12	1
8	1
4	1

N.B. At events with no set draw size, the number of Wild Cards will be 2.

40. FEED-UP CARDS (SINGLES ONLY)

Feed-Up Cards will be awarded to the winner of the Second Draw. Players can use their Feed-Up Cards to enter the Main Draw at upcoming events that are lower, the same level or one level higher classified than at which they won the Second Draw.

Winner of Second Draw Futures → Feed-Up Card for Futures, ITF 3

Winner of Second Draw ITF 3 → Feed-Up Card for Futures, ITF 3, ITF 2

Winner of Second Draw ITF 2 → Feed-Up Card for Futures, ITF 3, ITF 2, ITF 1

Winner of Second Draw ITF 1 → Feed-Up Card for Futures, ITF 3, ITF 2, ITF 1, SS

Winner of Second Draw SS → Feed-Up Card for Futures, ITF 3, ITF 2, ITF 1, SS

In case a number of players apply to use their Feed-Up Card at the same tournament, the tournament must accept the highest ranked player by the entry deadline of the tournament. Players must use their Feed-Up Card within six (6) months after winning the tournament.

Feed-Up Cards must be allocated by the entry deadline but Wild Cards can be allocated at a later stage. The ITF must be informed of Feed-Up Cards at the entry deadline.

If there are no requests for Feed-Up Cards, these places will be used for the next player on the Wheelchair Tennis Ranking list. Only one feed-up card will be allocated.

Feed-up cards cannot be used to enter Grand Slam and Singles Masters events or the Paralympic Games.

41. MAKING THE DRAW

The Singles and Doubles Main and Second Draw and Consolation Draw should be made by a qualified Referee, using for seeding purposes the Wheelchair Tennis Ranking dated the Monday the week before the tournament commences. The Main and Second draws should be made **one (1) day** before the start of play and shall be made in public, with at least one player who is competing in the tournament present. Once all entries are known, the Consolation Draw must be made following the same procedure used for the Main/Second Draws.

If the Main Draw cannot be completed by ranked players and there are 2 or more non-ranked players, the players who play the pre-qualifying round will be decided by lot.

The Main/Second/Consolation draws shall be made as follows:-

- i. Place seed 1 on line 1 and seed 2 on line 8 (8 draw), 16 (16 draw), 32 (32 draw).
- ii. To determine the placement of the remaining seeds, draw in pairs of two (seeds 3 and 4) and groups of four (seeds 5-8, 9-12 and 13-16) from top to bottom as follows:-

Seeds	16 draw	32 draw	64 draw
3 and 4	5 12	9 24	17 48
5, 6, 7 and 8		8 16 17 25	16 32 33 49
9,10,11 and 12			9 25 40 56
13, 14, 15 and 16			8 24 41 57

- iii. **Byes**
If there are byes they shall be given to the seeds in descending order and thereafter byes are drawn for placement in the draw so as to be distributed equally in the sections of the draw.
- iv. **Qualifying pre-round**
When there are less than five singles players and doubles teams in the Second Draw, a qualifying pre-round shall be played to qualify for the Main Draw. The lowest ranked players in the Main Draw will play against the players who should be in the Second Draw.

The Main Draw should be made as described above, but in place of the names of the lowest ranked players or teams (who are required to play in the pre-round), the lines where they are drawn should be designated as “Qualifier.”

For the qualifying pre-round, the players are drawn by lot.

At the conclusion of the qualifying pre-round, the successful qualifiers shall be drawn by lot again for their places in the Main Draw and be placed on the “Qualifier” lines from top down.

Losers in the qualifying pre-round will receive 1 point and will have the option of playing Main Draw Consolation.

42. CHANGES AFTER THE DRAW

- a) **Withdrawal of Seeds**
If a seeded player withdraws after the draw has been made but prior to the release of the Order of Play for the first day of the Main Draw, the vacancy shall be filled by the next eligible player to be seeded. The highest ranked Second Draw player may fill the vacated position in the draw.
- b) **Mistakes in the Draw**
Every effort will be made to ensure that the draws are made correctly according to the Rules laid out in these Rules and Regulations. However, should a mistake be made, the Referee, shall make a decision which shall be final and binding on all concerned, based on the principles below.
Note: No changes can be made to the draw once that draw has commenced play.

c) Incorrect Seeding

If a player has been seeded incorrectly, and the correction of the seeding only affects one (1) other player's position in the draw, the two (2) players should be swapped over. In this case the draw need not be remade.

If a player has been seeded incorrectly and the correction of the seeding affects two (2) or more players' position in the draw, the draw must be remade.

d) Inclusion/exclusion of Players

If a mistake is made in the draw due to non-inclusion of players who do not have written confirmation of their acceptance into the tournament, the draw need not be rectified. If a player is excluded in the draw due to an error of the Tournament Committee or Referee, the player should be placed on the last available bye line according to Section 41 "Making the Draw" if there are any bye lines available. If the draw is full to a complete draw size of 8, 16, 32 or 64, the draw must be remade. If a player has been included by mistake of the Tournament Committee or Referee, he should be taken out of the draw.

e) Withdrawals

The players in each Tournament shall be compensated on the basis of their performance by on-site prize money which shall be distributed by each Tournament during or at the conclusion of the tournament. Except for on-site prize money no player shall be offered or paid any other money or anything of value except for amateur or professional expenses. Prize money shall be paid only for matches played. In Men's, Women's and Quad's Doubles, teams withdrawing will receive Wheelchair Tennis Ranking points and prize money for the previous round, unless the withdrawing player had withdrawn/retired from his/her singles match on the same or the previous day. For the purpose of this Rule a match is played when it is won as a result of any injury or a misconduct default of an opponent.

43. PRIZE MONEY

The following minimum prize money levels (US\$) are required:

GS	SS	ITF1	ITF2	ITF3	FUTURES
[TBC]	45000	32000	22000	14000	3000

Prize Money Requirements:

- a)** The published total amount of Prize Money at Wheelchair Tennis Tour tournaments should be fully distributed
- b)** Information about the prize money breakdown should appear on the tournament fact sheet. Any taxes to be paid should be announced on the factsheet. The ITF will only publish the amount of prize money being given to the Main Draw.
- c)** Information about the breakdown and distribution of the prize money should be available to the players in the following manner:
 - in the players' information pack
 - before the start of the tournament
 - displayed at the tournament office
 - in the tournament programme
- d)** Each tournament should fill in a prize money report after the tournament is completed, showing the actual amounts of prize money, the distribution and the names of the players with the amounts they received.
- e)** No reduction in the total prize money is permitted after it is announced. The prize money distribution can be changed if it is incorrect. Tournaments should deduct the appropriate taxes before publication of the total prize money. Alternatively, tournaments should state the applicable national tax regulations in their entry forms and on the Tournament Factsheet.
- f)** In the cases where the minimum number of players or teams is not met and no Wheelchair Tennis Ranking points are awarded, no prize money will be awarded.
- g)** Prize money should be paid immediately at the conclusion of the tournament.
- h)** Tournaments are required to provide supporting paperwork indicating the amount of prize money that the player has been allocated.
- i)** A player who is deemed a "No Show" in the first round will receive no prize money. When Prize Money is withheld from players the Prize Money will be retained by the Tournament Organiser.

Prize money shall be paid in cash or by cheque on-site or by bank transfer immediately following the event in US Dollars unless prior approval to pay in any other currency is obtained in writing from the ITF no less than four (4) months prior to the start of the tournament.

A non-US tournament may elect to pay on-site prize money in US Dollars or in local currency. If local currency is selected, then the exchange rate for a given tournament (official ITF exchange rate) shall be the average of the six (6) months immediately preceding six (6) months prior to the tournament. If on the Monday, seven (7) days prior to the start of the tournament, there is a fluctuation in the official ITF exchange rate of five percent (5%) or more, up or down, then such exchange rate shall be adjusted, up or down as follows:

Exchange Rate Fluctuation	Exchange Rate Adjustment
Less than 5%	None
Between 5-10%	5%
10% or greater	One-half the Exchange Rate Percentage Fluctuation *

(* For example, if the currency fluctuates 11% from the authorized exchange rate, the exchange rate will be adjusted by 5.5%).

Each Tournament electing to pay on-site prize money in a specific non-US currency shall obtain from the ITF the official ITF exchange rate determined as above provided and shall use the same.

Prize money will be split based on the percentages of men, women and quads in the singles main draw.

There is no Prize Money for the Second Draw.

In case a tournament cannot be completed because of bad weather conditions, prize money and Wheelchair Tennis Ranking points will be added up and split equally between the players remaining in the tournament.

Percentages for prize money breakdown

80% of prize money is allocated to singles and 20% to doubles.

Singles

Set Draw	Percentage of total prize money given to each round (%)						
Sizes	WR	RU	SF	QF	1/16	1/32	1/64
4	36	18	13	-	-	-	-
6	30	16	11	6	-	-	-

Sizes	WR	RU	SF	QF	1/16	1/32	1/64
8	24	12	9	6.5	-	-	-
12	22	12	8	5	2.5	-	-
16	20	10	7	4	2.5	-	-
24	18	10	6	3.5	2	1.25	-
32	16	8	5	3	1.75	1.25	-
48	14	8	4	3	1.5	1	0.625

Doubles

Set Draw Percentage of total prize money given to each TEAM (%)

Sizes	WR	RU	SF	QF	1/16	1/32
2	14	6	-	-	-	-
3	12	5	3	-	-	-
4	9	4	3.5	-	-	-
6	8	4	2.5	1.5	-	-
8	7	3	2.5	1.25	-	-
12	6	3	2	1	0.75	-
16	5	2	1.5	1	0.75	-
24	4	2	1.5	1	0.5	0.375

Note: In circumstances when one draw is not held the prize money allocated to that draw must be distributed to the total Main Draw prize money.

For the purposes of clarification if a doubles draw does not take place the prize money for that draw is redistributed into the prize money purse for all divisions not to the singles draw for that particular division.

Where no doubles are played due to insufficient number of players, please use the table below for the Prize Money distribution:

Set Draw	Percentage of total prize money given to each round (%)						
Sizes	WR	RU	SF	QF	1/16	1/32	1/64
4	45	25	15	-	-	-	-
6	40	20	13	7			
8	30	14	12	8	-	-	-
12	28	12	10	6	4	-	-
16	26	12	9	5	3	-	-
24	22	10	6	4	3	2	-
32	18	8	5	3	2.5	2	-
48	14	6	4	3	2.5	1.5	1

44. WHEELCHAIR TENNIS RANKING SYSTEM

The ITF Ranking Department has developed the following ranking points structure for the Singles and Doubles Main Draw (men, women, quads and juniors), the Singles Consolation Draw (men, women and quads) and the Singles and Doubles Second Draw (men and women and quads where applicable).

The Wheelchair Tennis ranking is calculated by combining the points of the top nine (9) tournaments for men, the top eight (8) tournaments for women and the top seven (7) tournaments for quads, based on a 52 week roll-over period. All men, women and quads must have competed in a minimum of two events and have earned points from the two events to obtain a Wheelchair Tennis ranking.

The Wheelchair Tennis Junior Ranking is composed of 25% of points from the eligible adult Wheelchair Tennis Ranking points (see section 44. Wheelchair Tennis Ranking System) and all junior Wheelchair Tennis Ranking points. For juniors, a Wheelchair Tennis Ranking is obtained after having competed in one event.

The following draws of any tournament are eligible to gain points on the Wheelchair Tennis Ranking:-

Grand Slam Events

- Men's, women's and quad main draws, singles and/or doubles.

SS and ITF 1 – Futures Events

- Men's Main Draw and Second Draw, singles and doubles.
- Quad and Women's Main and Second Draws (where applicable), singles and doubles.
- Men's, women's and quad Main Draw singles consolation winner and runner-up; and semi-finals at Super Series events only.

Masters

- Men's, women's and quad draws, singles and doubles
- Junior's singles only.

World Team Cup

- Final and Regional Qualifying Events.
- Men's, women's and quad events, singles and doubles.
- Points are awarded based on the opponent's Wheelchair Tennis Ranking, as detailed in section 57. World Team Cup Points.

Points Allocation

With the exception of World Team Cup:

- A player is awarded points according to the round achieved.
- A player losing in the pre-round is awarded one (1) point.
- A player losing in the first round is awarded two (2) points.
- A player who receives a “bye” in the first round and loses in the second round receives two (2) points.
- A player who receives a “walkover” in the first round, and loses in the second round, receives second round points.
- A player who is deemed a “No Show” in the first round will receive no points and no prize money for that draw.
- There are no separate point tables for doubles. The same line of points will be allocated as for the singles draws.

Tied Ranking

When two or more players have the same total number of points, ties shall be broken as follows:

1. The number of events played e.g. the player with the least number of events played will be ranked higher.
2. If two or more players are still equal, players will be ranked based on the classification of tournaments where points have been won e.g. SS and ITF 1 receive higher recognition.

Wheelchair Tennis Ranking Points

A. MAIN DRAW (Singles and Doubles)

MEN

Grade	Draw	WR	RU	SF	QF	12/16	24/32	64/QR
SS	64/56	750	525	336	186	103	55	2
	32	650	456	292	162	90*	2	1
	24	485	340	218	121	67*	2	1
ITF 1	32	335	235	151	84	47*	2	1
	24	325	228	146	81	45*	2	1
	16	315	221	141	78*	2		1
	12	305	214	136	75*	2		1
	8	295	207	131*	2			1
ITF 2	24	220	154	99	55	29*	2	1
	16	195	137	88	49*	2		1
	12	170	119	77	43*	2		1
	8	145	102	66*	2			1
ITF 3	16	120	85	55	30*	2		1

Grade	Draw	WR	RU	SF	QF	12/16	24/32	64/QR
	12	95	67	43	24*	2		1
	8	70	49	31*	2			1
Futures	32	95	67	43	24	17*	2	1
	24	70	49	31	23	15*	2	1
	16	55	42	29	20*	2		1
	12	50	40	24	18*	2		1
	8	45	32	20*	2			1

WOMEN

Grade	Draw	WR	RU	SF/3rd	QF/4th	12/16	24/32	QR
SS	32	650	456	292	162	90*	2	1
	24	485	340	218	121	67*	2	1
	16	460	322	206	114*	2		1
	12	435	304	194	107*	2		1
ITF 1	24	325	228	146	81	45*	2	1
	16	315	221	141	78*	2		1
	12	305	214	136	75*	2		1
	8	295	207	131*	2			1
ITF 2	32	245	172	110	61	32*	2	1
	24	220	154	99	55	29*	2	1
	16	195	137	88	49*	2		1
	12	170	119	77	43*	2		1
	8	145	102	66*	2			1
ITF 3	24	145	102	66	36	18*	2	1
	16	120	85	55	30*	2		1
	12	95	67	43	24*	2		1
	8	70	49	31*	2			1
Futures	32	95	67	43	24	17*	2	1
	24	70	49	31	23	15*	2	1
	16	55	42	29	20*	2		1
	12	50	40	24	18*	2		1
	8	45	32	20*	2			1

QUAD

Grade	Draw	WR	RU	SF	QF	12/16	24/32	QR
SS	24	650	456	292	162	90*	2	1
	16	485	340	218	121*	2		1
	12	460	322	206	114*	2		1
	8	435	304	194*	2			1
ITF 1	24	325	228	146	81	45*	2	1

Grade	Draw	WR	RU	SF	QF	12/16	24/32	64/QR
	16	315	221	141	78*	2		1
	12	305	214	136	75*	2		1
	8	295	207	131*	2			1
ITF 2	24	220	154	99	55	29*	2	1
	16	195	137	88	49*	2		1
	12	170	119	77	43*	2		1
	8	145	102	66*	2			1
ITF 3	16	120	85	55	36*	2		1
	12	95	67	43	30*	2		1
	8	70	49	31*	2			1
Futures	32	95	67	43	24	17*	2	1
	24	70	49	31	23	15*	2	1
	16	55	42	29	20*	2		1
	12	50	40	24	18*	2		1
	8	45	32	20*	2			1

* = points not applicable for doubles events, instead of points mentioned two points will be allocated to that round.

JUNIORS (Singles ONLY)

Grade	Draw	WR	RU	SF	QF	12/16	24/32
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MASTERS

Boys	8	40	30	23	12	2	
Girls	4	40	30	15	2		

GRADE A EVENTS

Boys	16	40	30	23	12	2	
	8	35	25	18	2		
Girls	8	40	30	18	2		
	4	35	25	2			

OTHER

Boys/Girls/	32	30	24	18	13	7	2
Mixed	16	25	19	15	12	2	
	8	20	15	12	2		
	4	15	10	2			

GRAND SLAMS

MEN

Draw	WR	RU	SF	QF
8	800	500	375***	100

WOMEN

Draw	WR	RU	SF	QF
8	800	500	375***	100

QUAD

Draw	WR	RU	3rd	4th
4	800	500***	375	100

*** = points not applicable for doubles events, instead of points mentioned one hundred points will be allocated to that round.

Note: At Grand Slams Wild Card entrants losing in the first round of knock out draws, or failing to win one match within a round robin draw, will receive two points

SINGLES & DOUBLES MASTERS

MEN

Event	Draw	WR	RU	3RD	4TH	3RD	4TH
						in RR Grp	
Singles Masters	8	800	500	400	350	200	100
Doubles Masters	8	800	500	400	350	200	100

WOMEN

Event	Draw	WR	RU	3RD	4TH	3RD	4TH
						in RR Grp	
Singles Masters	8	800	500	400	350	200	100
Doubles Masters	6	800	500	375	275	100	

QUADS

Event	Draw	WR	RU	3 RD	4 TH	3 RD in RR Grp
Singles Masters	6	800	500	375	275	100
Doubles Masters	4	800	500	375	100	

B. CONSOLATION MAIN DRAW (Singles only)

MEN

Grade	Draw	WR	RU	SF
SS	16	60	30	15
	12	54	27	14
	8	50	25	10
ITF 1	16	45	23	
	12	36	18	
	8	34	17	
	6	32	16	
	4	30	15	
ITF 2	12	20	10	
	8	19	10	
	6	18	9	
	4	17	9	
ITF 3	8	15	8	
	6	14	7	
	4	13	7	
Futures	8	12	6	
	6	10	5	
	4	8	4	

WOMEN

Grade	Draw	WR	RU	SF
SS	16	72	36	18
	12	63	32	16
	8	54	27	14
	6	45	23	12
ITF 1	16	36	18	
	12	34	17	
	8	32	16	
	6	30	15	
	4	28	14	

Grade	Draw	WR	RU	SF
ITF 2	16	20	10	
	12	19	10	
	8	18	9	
	6	17	9	
	4	16	8	
ITF 3	12	15	8	
	8	14	7	
	6	13	7	
	4	12	6	
Futures	8	10	5	
	6	8	4	
	4	6	3	

QUAD

Grade	Draw	WR	RU	SF
SS	12	72	36	18
	8	63	32	16
	6	54	27	14
	4	45	23	12
ITF 1	12	36	18	
	8	34	17	
	6	32	16	
	4	30	15	
ITF 2	12	20	10	
	8	19	10	
	6	18	9	
	4	17	9	
ITF 3	8	15	8	
	6	14	7	
	4	13	7	
	Futures	8	10	5
6		8	4	
4		6	3	

C. SECOND DRAW (Singles and Doubles)

MEN

Grade	Draw	WR	RU	SF	QF	12/16
SS	16	80	40	20	10*	2
ITF 1	16	50	25	13	7*	2

Grade	Draw	WR	RU	SF	QF	12/16
ITF 2	16	40	20	10	5*	2
	12	36	18	9	5*	2
	8	32	16	8*	2	
ITF 3	16	28	14	7	4*	2
	8	24	12	6*	2	
Futures	16	18	10	6	3*	2
	8	14	8	4*	2	

WOMEN

Grade	Draw	WR	RU	SF	QF	12/16
SS	16	100	50	25	13*	2
	8	75	43	21*	2	
ITF 1	16	50	25	13	7*	2
	8	45	22	11*	2	

QUAD

Grade	Draw	WR	RU	SF	QF	12/16
SS	16	100	50	25	13*	2
	8	75	43	21*	2	
ITF 1	16	50	25	13	7*	2
	8	45	22	11*	2	

* = points not applicable for doubles events, instead of points mentioned two points will be allocated to that round.

X. WHEELCHAIR TENNIS MASTERS (SINGLES, DOUBLES AND JUNIOR)

45. COMPETITION

a) Title

The Competition shall be called the “Wheelchair Tennis Masters”.

b) Ownership

The Competition shall be owned by and under direction and control of the International Tennis Federation, herein after referred to as the “Federation”.

c) Mandatory Event

The Singles Masters is a mandatory event for those players who qualify at entry deadline. If a player who receives direct entry chooses not to enter, attend or otherwise withdraws, he/she receives “0” points and the event will be included in the best of “x” events (best of 9 for the men, best of 8 for the women and best of 7 for the quads).

d) Competition

The Competition shall be open for singles to the top eight (8) players for the men and women and the top six (6) quad players on the Wheelchair Tennis Singles Rankings at the Entry Deadline. For the doubles, the top eight (8) men, top six (6) women and top four (4) quad doubles teams will be accepted based on the combined doubles Wheelchair Tennis Ranking of the entered players at the Entry Deadline. The Entry Deadline and Acceptance Date for the Doubles and Singles Masters are set at the Monday of the week beginning 6 weeks prior to the first day of the event. The ITF Wheelchair Committee retains the right to alter this date should they see fit, with reasonable notice provided to participants of any changes. All players must submit a signed entry form prior to the entry deadline for each event in order to be eligible to compete.

For the Junior Masters, the top seven (7) boys and three (3) girls on the Wheelchair Tennis Junior Ranking, who are eligible to play, shall qualify for the event as Direct Entries. There will be one Wild Card to be awarded by the ITF Wheelchair Tennis Committee to one (1) boy and one (1) girl.

e) Competition Format

The Competition shall be a Round Robin format. The men’s and women’s singles and men’s doubles events shall have 2 groups consisting of 4 players/teams each with 8 seeds. The Round Robin shall determine the 4

best players/teams for the semi-finals. The winners of these semi-finals will compete in a final and the losers will play-off for 3rd and 4th place.

The women's doubles and quad singles event shall have 2 groups consisting of 3 teams each with 6 seeds. The Round Robin shall determine the 4 best teams for the semi-finals. The winners of these semi-finals will compete in a final and the losers will play-off for 3rd and 4th place.

For the quad doubles, there shall be 1 group of 4 players/teams. The first and second placed player/teams of the pool will play the final and the third and fourth placed in the pool will play-off for 3rd and 4th position.

For the Junior Masters, the Competition shall be a Round Robin format. The boys' event shall have 2 groups consisting of 4 players. The Round Robin shall determine the 4 best players for the semi-finals. The winners of these semi-finals will compete in a final. The girls' event here shall be 1 group of 4 players. The first and second placed player of the pool will play the final.

The seeds will be determined by the latest available Wheelchair Tennis Ranking. All matches at the Masters (Singles and Doubles) shall be the best of three (3) tie-break sets.

f) Direct Acceptances

The top eight (8) men and women singles players and top six (6) Quad singles players on the Wheelchair Tennis singles Rankings at the Entry Deadline shall qualify for the Singles Masters event as Direct Acceptances.

The top eight (8) men's, the top six (6) women's and the top four (4) quads doubles teams based on the combined Doubles Wheelchair Tennis Rankings of the entered players at the Entry Deadline shall qualify for the Doubles Masters event as Direct Acceptances.

All Direct Acceptances must have submitted a signed entry form by the published Entry Deadline to be accepted into the draw. All accepted Direct Acceptances must be at the tournament site to attend the official draw and media conference and must be available for play through the completion of the Round Robin competition and the knock-out competition if eligible.

g) Rules to be observed

The Competition shall take place in accordance with the Rules of Tennis. Where applicable please refer to the Conduct of Events section, Chapter IX.

h) Attendance of Official Functions

Players must attend all official functions. Non-attendance at these functions will be treated as ‘unsportsmanlike conduct’ and will be dealt with under the Code of Conduct section.

46. CONDUCT OF THE COMPETITION

a) Round Robin

- i.** The field will be divided into two (2) groups of three (3) or four (4) players/teams each. Seed 1 will go in group 1 and seed 2 will go in group 2. By draw will be decided if seeds 3 and 4 will go in group 1 or 2. The same procedure will be repeated for seeds 5 and 6 and seeds 7 and 8. In the case that there are four (4) players/teams as in the Quad event, there will be one (1) group.
- ii.** Each player/team will play every other player/team in his/their group to determine the top two (2) players/teams in each group. In the case there are four (4) players/teams, the top two (2) players/teams will play the final.
- iii.** Ties shall be broken as follows:
 - (a) If two (2) players/teams are tied with the same won-lost record after the completion of the Round Robin, the tie is broken as follows:

The winner of the match-up of the two (2) players/teams tied.
 - (b) If three (3) players/teams are tied with the same won-lost record after completion of the Round Robin, the tie is broken as follows:

The player/team with the higher percentage of total sets won.
 - (c) Any tie thereafter will be broken as follows:

The player/team with the higher percentage of total games won.
 - (d) Any tie with two (2) players/teams thereafter will be decided by the results of the match between the two (2) players/teams involved.
 - (e) Any tie with three (3) players/teams thereafter will be decided by the Tournament Committee or by draw.
 - (f) If ties exist after the above procedures, the Tournament Committee shall make the final determination. In applying the tie break procedures above, a conduct default or retirement shall count as a straight set win or loss for purposes of Paragraphs (i) and (ii). However, games won or lost in matches with the defaulting player/team shall not be counted in the application of Paragraph (iii). A retiring player/team may still continue in the competition if it is determined by the

Tournament Doctor that such player/team is able to compete at a professional level.

- (g) If a player/doubles team withdraws or is a no-show for the entire tournament, the player/doubles team is defaulted from the event and all his/her/their results from matches played by are void and not to be considered.
- iv. Any player/team defaulted pursuant to the Code of Conduct during the Round Robin competition shall be defaulted from all other matches in the Wheelchair Tennis Masters (except for loss of physical condition and/or dress and equipment OR as result of the match ending on a “Time” violation in a sequence in which there was only one misconduct violation, OR the penalty sequence included only one misconduct violation which must not have been the final violation causing the default).
- v. Any player/team that withdraws from any Round Robin match after the first round shall not be eligible for the knock-out Competition.

b) Knock-Out Competition

- i. The top ranked player/team in each Group will be placed in separate semifinal brackets. The runner-up in each Group will be placed in the semifinal bracket with the top ranked player/team from the opposite group.
- ii. The Competition shall be completed with straight knock-out Competition for the semi-finals and finals.
- iii. There will be a play-off for the third and fourth place positions.

47. CONDITIONS OF PLAY

Please see Section 35, “Conditions of Play.”

48. PENALTIES

a) Withdrawals

- i. Players/teams whose entries have been accepted into the draw shall not be able to withdraw without risk of penalty.
- ii. Withdrawals by players/teams shall be subject to the Code of Conduct.
- iii. A medical certificate must be received by the ITF within fourteen (14) days after the date of withdrawal for medical reasons of a player from the Competition.
- iv. Save for Regulation 45(c) above, withdrawal before two (2) weeks of the Competition will be accepted if there is a legitimate reason, this to be decided by the ITF Wheelchair Tennis Committee.

Withdrawal without legitimate reason may subject the player/ team to a fine and possible suspension for the following year's event.

- v. Any withdrawal, before the official draw and media conference starts, shall be replaced by the next qualified player/team in accordance with Regulation 45(f) and that player/team shall be qualified as a Direct Acceptance. Otherwise, the ITF will make a decision on the replacement.
- vi. Any no show at the official draw and media conference may be replaced by the next qualified player/team in accordance with Regulation 45(f) and that player/team shall be qualified as a Direct Acceptance. Otherwise, the ITF will make a decision on the replacement
- vii. A Direct Acceptance into the Singles Masters who withdraws (even for a “valid reason” as defined in Appendix C, Section IV (b)) will be subject to the provisions made in Regulation 45(c).

b) Alternate(s)

- i. The next highest qualified player/team who has entered the event (who is not a Direct Acceptance at the time of the official draw and media conference) shall be designated as the Alternate(s), and shall replace any player who subsequently withdraws.
- ii. The Alternate(s) is eligible to play in the knock-out Competition and to receive points and prize money if he qualifies.
- iii. If the Alternate(s) is inserted for the second or third Round Robin match, then he shall receive any prize money and points won. If the Alternate(s) replaces a player that does not compete in his/her first Round Robin match, the Alternate(s) becomes a Direct Acceptance.

c) Code of Conduct

All Code of Conduct offences will be dealt with under Appendix C, "Code of Conduct".

d) Failure to Abide by the Rules and Regulations

Any competing player/team who fails to conform to the Rules and Regulations may be immediately disqualified and/or shall be liable to have their entry refused for future Competitions until assurances of compliance with the Regulations are given, and subject to any further penalties set out in these Regulations.

For offences which do not justify disqualification, the ITF Internal Adjudication Panel may decide that a fine be imposed.

49. ENFORCEMENT OF THE REGULATIONS AND RESOLUTION OF DISPUTES

The provisions of Chapter III apply.

50. EXTRAORDINARY CIRCUMSTANCES

The above Regulations shall be binding on all players/teams eligible to compete. The ITF Board of Directors may supersede these Regulations in extraordinary circumstances and may delegate this responsibility to the ITF Executive Director, Referee and Tournament Director on-site.

XI. BNP PARIBAS WORLD TEAM CUP RULES

51. COMPETITION

a) Title

The Competition, the International Tennis Federation World Team Cup Team Championship for men, women, quads and juniors shall be called the “BNP Paribas World Team Cup”.

b) Ownership

The Competition shall be owned by and under the direction and control of the International Tennis Federation, herein after referred to as the “Federation”.

c) Nations Eligible

The Competition shall be open only to Member Nations of the ITF.

d) Entry

A maximum of Sixteen (16) men’s teams, twelve (12) women’s teams, eight (8) quad teams and eight (8) junior’s teams shall compete in the Main Draw World Group of the Competition. The remaining teams will compete in regional qualification events.

Men

- i. The top ten (10) Nations from the 2018 World Team Cup will receive direct entry.
- ii. Four (4) nations will receive entry through winning the regional qualification events. In the event of there being only three (3) qualification zones, the remaining position will be given to one of the other qualification zones.
- iii. The remaining two (2) positions will be awarded as Wild Cards; one (1) to the Host Nation and one (1) to be awarded to a nation at the discretion of the ITF Wheelchair Tennis Committee. In the event of the Host Nation already having direct entry to the event, this Wild Card will be awarded to a nation at the discretion of the ITF Wheelchair Tennis Committee.

Women

- i. The top eight (8) Nations of the previous year’s World Team Cup will receive direct entry.
- ii. Four (4) Nations will receive entry through winning of regional qualification. In the event of there being only three (3) qualification zones the remaining position will be given to one of the other

qualification zones or as a Wild Card to the host nation of the World Team Cup, at the discretion of the ITF Wheelchair Committee

Quads

- i. The top six (6) Nations from the previous year's World Team Cup will receive direct entry.
- ii. A further two (2) Nations will receive entry through a Wild Card (to be allocated at the discretion of the ITF Wheelchair Tennis Committee).

Juniors under 18

- i. The top four (4) Nations from the previous year's World Team Cup will receive direct entry.
- ii. A further four (4) Nations will receive entry through a Wild Card (to be allocated at the discretion of the ITF Wheelchair Tennis Committee).

Any withdrawals from direct entries will be replaced by countries at the discretion of the ITF Wheelchair Tennis Committee. In the event that a qualified team does not enter the competition the ITF Wheelchair Tennis Committee will decide how to fill the vacated position based upon, but not limited to, the following criteria: the team's previous record in the World Team Cup, player availability (if known), geographical area, and other relevant factors.

If a regional qualification does not take place the qualification place(s) for that region for the World Group Event will be determined by the ITF Wheelchair Tennis Committee.

e) Format

The men's draw will be in a round robin format with four (4) pools of four (4) teams. The winner of pool 1 will play the winner of pool 4 and the winners of pools 2 and 3 shall play against each other in the semifinals. The second placed teams in each pool will play each other in cross-over knock-out matches using the same format as above meaning second place from pool 1 will play the second place team from pool 4 and so on to decide positions 5-8 with third and fourth placed teams similarly playing for positions 9-12 and 13-16 respectively.

The women's draw will be in a round robin format with four (4) pools of three (3) teams. The winner of pool 1 will play the winner of pool 4 and the winners of pools 2 and 3 shall play against each other in the semifinals. The second placed teams in each pool will play each other in cross-over knock-out matches using the same format as above meaning second place from

pool 1 will play the second place team from pool 4 and so on to decide positions 5-8 with third placed teams similarly playing for positions 9-12.

For the Quad Draw, the draw shall be played in a Round Robin format, with two (2) pools of four (4) teams each. The teams finishing in the top 2 positions of each pool will face each other in a cross-over semifinal. The winners will face each other in a final and the losing semi-finalists will play-off for 3rd and 4th place. Teams finishing 3rd in each pool will play-off for 5th and 6th position and the teams finishing 4th in each pool will play-off for 7th and 8th position. The ITF reserves the right to change the format depending on the number of entries.

The Main Draw for juniors shall be played in a Round Robin format, with two (2) pools of four (4) teams. The teams finishing in the top 2 positions of each pool will face each other in a cross-over semi-final. The winners will face each other in a final and the losing semi-finalists will play-off for 3rd and 4th place. Teams finishing 3rd in each pool will play-off for 5th and 6th position and the teams finishing 4th in each pool will play-off for 7th and 8th position. The ITF reserves the right to change the format depending on the number of entries.

There are four world regions (Americas, Europe, Africa and Asia-Oceania) and if there are insufficient numbers of entries then the Committee could decide to merge regions. The format for qualification will be round robin or knock-out with the exact format to be determined by the ITF based on the number of teams entered for each region.

f) Match Tie Breaks

Match Tie Breaks will be used in all doubles matches. In round robins match tie breaks will count as one set won and 1-0 in games.

g) Rules to be observed

The Competition shall take place in accordance with the ITF Wheelchair Tennis Regulations and Code of Conduct (together the “Regulations”), the Rules of Tennis and the Rules of Wheelchair Tennis.

In submitting any entry, a Nation automatically undertakes to abide by and fulfill all their obligations under the above Rules and Regulations. Any Nation failing to honor this undertaking shall be subject to penalties given in Section 60, “Penalties” and the Code of Conduct in the Wheelchair Tennis Rules and Regulations.

h) Definition of Zones

The zones used to determine regional qualifications are as follows

Americas Zone:

Nations situated in the continent of America

Asian Zone:

Nations situated in the content of Asia/Oceania

European Zone:

Nations whose principal territory is within the confines of Europe

African Zone:

Nations situated in the continent of Africa

52. ENTRIES

a) World Team Cup & The Paralympic Games

A player's nomination for and participation in the Paralympic Wheelchair Tennis Event is subject to the eligibility criteria (including a minimum participation requirement with regards the World Team Cup Events) published in the Paralympic Games Regulations.

b) Entries and Entry Fees

Entries from Member Nations are to be sent to the ITF. Payment of the Entry Fee must accompany the second entry form to guarantee the nation's acceptance within the competition. The exact closing date for entries will be advised by the ITF to all members well in advance for this purpose and all competing Nations shall receive the Final List of Entries following this date. A fine will be levied to those nations who have not respected the entry fee deadline. Member Nations who submit late entries may be subject to a fine.

53. PRIZE MONEY

If the Host Nation wishes to offer prize money, the prize money will go to the Member Nation of the country and not to the individual players.

54. TEAM IDENTIFICATION

Players and Captains shall be dressed at all times on court in national colours. In addition, clothing may display the Nation's name on the back of the shirt and may also feature the country flag. Team identification shall be in accordance with the official ITF Team Identification style guide.

55. TEAMS

a) **Composition of Teams**

Each team must consist of a minimum of three (3) and a maximum of four (4), which shall include a playing Captain; or alternatively, a team of a minimum of four (4) and maximum of five (5), which shall include a non-playing Captain, unless approved in advance by the ITF.

b) **Team Captain**

Each team's nominated playing or non-playing Captain must satisfy the requirements of Regulation 55(f).

c) **Nomination of Players, Reserves and Captains**

Nominations of individual players and captains to each team must be received by the Federation at least six (6) weeks prior to the Competition. Such nominations shall be made in accordance with Regulation 55(f).

d) **Change of Nominations**

Team member withdrawals may be made up to one (1) hour before the Draw, provided they are due to reasons of illness, injury or bereavement. In the event of illness or injury a medical certificate must be received within fourteen (14) days after the date of withdrawal of a team member for medical reasons from the Competition. Such a withdrawal will not be subject to a withdrawal fine, however, partial or full payment of the player's Entry Fee may be required. Withdrawals for any other reason or without a medical certificate within the time specified will be subject to a fine of US\$100 per team member, as well as partial or full payment of the player's Entry Fee, where applicable.

Team member replacements may be made without penalty up to one hour before the Draw. A maximum of two (2) players per team may be replaced before the Draw.

e) **Order of Merit**

The Referee shall decide each team's Order of Merit based upon the Wheelchair Tennis Singles Ranking used for the Draw and shall provide all competing Nations with a copy of the final team nominations list placed in Order of Merit at the Captains' meeting. Thereafter no change may be made to the Order of Merit. In the case of any players with no such rankings, either in singles or doubles, the Referee shall take into account player's national rankings and current results as provided by the Member Nation concerned in determining the Order of Merit. The latest available ranking will be used.

Captains may appeal to the Referee to consider any special circumstances that may affect the credibility of the Order of Merit. The Referee shall have the discretion to alter a clear mistake providing this is done prior to the Draw.

f) Eligibility of a Player or Captain to Represent a Nation

- i. Any player or captain who is in good standing with his/her National Association in accordance with Appendix I shall be qualified to represent that nation as a player or captain in the World Team Cup if he/she:
 - (a) has not previously represented any other nation in the World Team Cup or the Paralympic Games Wheelchair Tennis Event; and
 - (b)(i) is a citizen of that nation and holds a current valid passport of that nation; or,
 - (ii) is a citizen of that nation, but in circumstances where that nation does not issue its own passport, holds a qualifying passport issued by or on behalf of that nation which confirms the player's or captain's place of birth as that nation; or,
 - (iii) after a consecutive period of two (2) years (24 months) residence in that nation can provide a genuine reason for being unable to hold or make application to hold a current valid passport where:
 - he/she was born, or has a parent or grandparent born, in that nation; or,
 - he/she has obtained or procured the right to remain permanently or has been granted humanitarian protection in that nation.
- ii. A National Association may apply to the ITF Internal Adjudication Panel to nominate a player or captain who is not eligible under the above Regulations on the basis that the full circumstances warrant an exception being made. Such an application must be received by the ITF Internal Adjudication Panel at least two months prior to the event for which the player or captain wishes to be nominated.
- iii. If a player/captain is qualified under section i or section ii above to represent more than one nation and the National Association of one of those nations wishes to nominate him/her to represent it, that Association must submit an application to the ITF Executive, who will forward a copy to any other National Association concerned, which shall be entitled to comment within 15 days of receipt. The initial application must be received by the ITF Executive, at least two months prior to the event for which the player or captain wishes

to be nominated. The ITF Executive will give a ruling having taken into account all relevant matters. The decision of the ITF Executive may be appealed to the ITF Internal Adjudication Panel (save that there shall be no right of appeal against the ITF Internal Adjudication Panel's decision). The appeal shall be made in writing, must detail the basis for the appeal, and must be filed with the ITF Executive within fourteen (14) days of notification of the decision (the "Notice of Appeal").

- iv. The ITF Executive and ITF Internal Adjudication Panel have the right to ask a National Association to produce evidence to show how a player or captain is qualified to represent that nation.
- v. A player or captain who has represented, or has been eligible to represent, a nation and such a nation is divided into two or more nations, shall immediately be eligible to represent any one of those nations.
- vi. A player or captain who has represented, or has been eligible to represent a nation and such nation is absorbed in whole or in part by another nation, shall immediately be eligible to represent such other nation.
- vii. A player shall be deemed to have represented a nation if he/she shall have been nominated at the time of the draw.

g) Wheelchair Tennis Eligibility and Fitness

Classification and General Eligibility

In order to be eligible to play wheelchair tennis, players must meet certain criteria, as set out in the ITF Wheelchair Tennis Classification Rules.

Only Quad Division Players (including those who compete in the junior event) with Sport Class Status Confirmed (C) or Review with Fixed Review Date (FRD) are permitted to compete in the World Team Cup.

Only Open Division Players, (including those who compete in the junior event) with Sport Class Status Confirmed (C), Review with Fixed Review Date (FRD), or New (N) are permitted to compete in the World Team Cup.

Medical and Fitness Control

All players entering ITF Draws at ITF sanctioned wheelchair tennis events, including the Wheelchair Tennis Tour, the World Team Cup and the

Paralympic Games agree, as a condition of entry, to the Tennis Anti-Doping Programme and Fitness Control.

Wheelchair Tennis is a physically demanding sport and it is the player's responsibility to ensure that he is physically and medically fit to participate in any ITF sanctioned wheelchair tennis event, including the Wheelchair Tennis Tour, the World Team Cup and the Paralympic Games.

In case there is any doubt, the Referee may request a medical certificate confirming that the player is medically and physically fit to compete.

h) Captains' Meeting

A Captains' Meeting shall be held on the day prior to the commencement of the Competition. All Captains must sign in at the Captains' Meeting in order for their teams to be included in the draw. Any member nation not attending this meeting will receive a fine of US \$ 50.

i) Waiver of Claims

Member Nations entering the Competition agree, as a condition of entry, that no claims may be brought against the Federation or the Host Nation with respect to cancellation, any injuries, however caused, or any losses incurred, if any, while travelling to and from, or participating in the Competition.

56. DRAWS AND SEEDING

a) The Draw

The Draw shall be made one (1) day before the commencement of the Competition. Once the Draw has been made, there can be no change, unless a player from a seeded team withdraws prior to the commencement of the Competition and this adversely affects the seeding, in which case, the Referee may request the Committee to adjust the seeding or to make the Draw again.

b) Seeding

Players who are nominated by their Captains on the final team Nomination form shall be considered for team seeding purposes.

If any such nominated player is not present on-site by the start of the team's first tie (or start of subsequent ties thereafter) a singles match will be forfeited in that tie, corresponding to the seeding of the absent player. For clarification, if the team's 1st seed is absent the scheduled second singles match will be forfeited. If any other player is absent the scheduled first singles match will be forfeited.

Main Draw World Group

Seeded Nations shall be selected by the Referee based on the latest available Wheelchair Tennis Ranking of the two (2) most highly ranked singles players in each team. If two nations are equal on combined singles Wheelchair Tennis Ranking then the nation with the highest ranked individual singles player will be the higher seeded team.

The Wheelchair Tennis Junior Ranking will be one of the most important factors in the seeding of the junior event and it will be approved by the ITF Wheelchair Tennis Committee. When there is no Wheelchair Tennis Junior Ranking and/or when there are mixed teams, the national ranking will apply. The seeding must be approved by the ITF Wheelchair Tennis Committee prior to the event.

Men and Women

In the Sixteen (16) and twelve (12) team draws, the top four (4) teams may be seeded and positioned as follows:

- i. Seed 1 shall be placed in pool A;
- ii. Seed 2 shall be placed in pool B;
- iii. Seeds 3/4 shall be drawn for pools C/D;

Teams ranked 5-8 shall be placed in a draw to determine their pools. The remaining teams will be drawn into the final places in each group.

For the play-off: pool A vs. pool D and pool B vs. pool C

Quads

In the eight (8) team Main Draw, two (2) may be seeded and positioned as follows:

- i. Number 1 shall be placed in pool A; number 2 shall be placed in pool B.
- ii. By draw will be decided if seeds 3 and 4 will go in pool A or B.
- iii. The same procedure will be repeated for seeds 5 and 6, and seeds 7 and 8.

In the case of a seven (7) team (or less) round robin draw, two (2) may be seeded and positioned as follows:

- i. Number 1 shall be placed in pool A; number 2 shall be placed in pool B.
- ii. By draw will be decided if seeds 3 and 4 will go in pool A or B. The same procedure will be repeated for teams ranked 5 and 6.
- iii. By draw will be decided in which pool seed 7 will be placed.

Juniors

In the eight (8) team Main Draw, two (2) may be seeded and positioned as follows:

- i. Number 1 shall be placed in pool A; number 2 shall be placed in pool B.
- ii. By draw will be decided if seeds 3 and 4 will go in pool A or B.
- iii. The same procedure will be repeated for teams ranked 5 and 6, and teams ranked 7 and 8.

Qualification

The number of seeded teams and their placing shall be determined by the ITF based on the number of teams entering.

c) Byes

If there are any byes they shall be given to those Nations competing in the preliminary round of the competition.

57. WORLD TEAM CUP POINTS

Men, Women & Quads:

World Team Cup Ranking Points will be awarded at the World Team Cup (and the respective regional qualification events) and applied to the Wheelchair Tennis Ranking. The points will be awarded to players beating players within the Wheelchair Tennis Ranking brackets as follows:

Wheelchair Tennis Ranking		Points received:
Singles	Doubles	
1	2-3	75
2-5	4-10	51
6-10	11-20	24
11-20	21-40	12
21-30	41-60	9
31-50	61-100	6
51-100	101-200	3
101-200	201-400	2
201+	401+	1

Note: World Team Cup Ranking Points for doubles are based on the combined ranking of the doubles pair.

Juniors:

The following World Team Cup Ranking Points will be awarded to the Junior Division

Wheelchair Tennis Singles Ranking of Opposition	Points Awarded
1	10
2-5	9
6-10	7
10-20	6
20-40	4
40+	2

Note: These points only apply in singles events

58. CONDUCT OF THE COMPETITION**a) Composition of Matches**

Each match shall consist of two (2) singles and one (1) doubles and shall be played on the same court except as provided in Regulation 58(d).

b) Order of Play

The order of play shall be as follows:

Number 2 v Number 2

Number 1 v Number 1

Followed by the doubles match

In the event of exceptional circumstances the Tournament Referee can decide to amend the order of play so that the two singles matches are played concurrently (at the same time). In such circumstances each team can nominate a vice captain (subject to relevant eligibility requirements) to act as Captain and sit on court for the concurrent (second) match.

All doubles matches must be played during the round robin phase of the competition.

Following the round robin phase, when a final result has been obtained after the singles matches, i.e. 2-0, the doubles match need only be played when one or both team captains want(s) to play

In the event of exceptional circumstances the Tournament Referee, Tournament Director and the ITF Executive Director have the authority to decide that doubles matches are not required when the score is 2-0 after the singles matches.

c) Interval between Singles and Doubles

The interval between singles matches shall be decided by the Referee. There shall be an interval of thirty (30) minutes between the singles and doubles matches unless otherwise decided by the Referee. For Quad matches there shall be an interval of forty-five (45) minutes between the singles and doubles matches.

d) Relocation of Doubles Match

The Referee has the discretion to transfer a doubles match to another court.

e) Notification of Singles Players

The Referee shall decide the time by which the Captains shall notify the names of the two (2) singles players.

f) Notification of Doubles Players

Any two (2) members of the team may play any of the doubles matches and the Captain must give their names to the Referee at least twenty (20) minutes before the doubles match starts.

g) Substitutions

In the event that the player is unable to play the match due to illness, injury or bereavement following notification of the name to the Referee, a substitution may be made by the Captain from the final nominated team providing that the player's case is legitimate and the Referee authorises such a substitution. In all cases, the Referee's decision to grant or not to grant substitution shall be final.

A player who does not start their singles match (having been nominated), or who starts their singles match but has to retire due to medical condition, may be allowed to play in the doubles match of the same tie at the discretion of the Referee and the Medical Doctor.

h) Entitlement to Rest

If a player is called upon to play more than one (1) round in one (1) day, the Referee shall decide the entitlement to rest.

i) Eligibility to Sit on Court

The Captain shall be allowed to sit on the court beside the chair of his/her team but he/she may not move away from that area. Apart from his/her team, he/she may talk to the Chair Umpire and to the Referee. He/she may not talk to any Line Umpire.

j) Medical Conditions Rule

The Medical Conditions Rule shall apply (see Appendix D of the Wheelchair Tennis Rules and Regulations).

k) Eligibility to Play

Only players present at the event and signed in at the Captains' Meeting by their Captains are eligible to play. No medically unfit player will be allowed to be part of the team. If there is any doubt, the Referee may request a medical certificate confirming that the player is medically and physically fit to compete.

l) Method of determining places in the Round Robin

Each tie will consist of three matches, two singles and one doubles.

The Nation which wins the majority of the matches in the Tie shall be declared the winner, and shall be awarded one point.

- i. If two Nations score an equal number of points, the head-to-head result between these Nations shall decide the winner
- ii. If three or more Nations score an equal number of points the following procedure shall be used:
- iii. The number of matches won shall decide the winner
- iv. If matches won are equal, the percentage of sets won of sets played against all teams in the pool shall decide the winner
- v. If percentage of sets won are equal, the percentage of games won of the games played against all teams in the pool shall decide the winner.
- vi. When three or more Nations are tied head-to-head results are never used to determine the position in the Group.

If any match is stopped and not completed for reasons of injury, etc., the full score shall be recorded. Example: Player A leads over Player B by 6-1, 2-0 when player B is injured and unable to continue. Player A's victory shall be recorded as 6-1, 6-0.

If a match is a walk-over the score shall be recorded as 6-0, 6-0.

m) Court Officials

There must be a Chair Umpire for every match.

59. CONDITIONS OF PLAY

Please see Section 35, "Conditions of Play", with the exception of 35(j) of the Wheelchair Tennis Rules and Regulations

60. PENALTIES

a) **Team Changes, Withdrawals and No Shows**

- i. Teams whose entries have been accepted shall not be able to withdraw without risk of penalty.
- ii. Team withdrawals after the first entry deadline are subject to penalty in the following order determined by the date of the withdrawal:
 - A withdrawal within 2 weeks of the competition will be subject to a fine of US\$500 and possible suspension for the following year's event.
 - A withdrawal after team nomination (second entry deadline) and over two weeks prior to the competition will be subject to a fine of US\$250 and possible suspension for the following year's event.
 - A withdrawal after the first entry deadline and before team nomination (second entry deadline) will be subject to a fine of US\$100.
- iii. In the event that any country does not attend and sign in at the Captains' Meeting prior to the Tournament and have not completed an exempt form for attendance, they risk being taken out of the draw and/or receiving a fine.
- iv. In the event of any 'no-show' by a team, the penalty shall be the forfeit of all entry fees and possible suspension for the following year's event.
- v. A 'no show' by a team and/or player for the opening ceremony, the draw, official dinner and prize ceremonies, will be treated as 'unsportsmanlike conduct' and will be dealt with under Appendix C 'Code of Conduct' of the Wheelchair Tennis Rules and Regulations.
- vi. In the event a team does not complete the competition, the penalty shall be \$1000.

b) **Code of Conduct**

Each team member of each nation that enters and/or participates in the competition shall be bound by and shall comply with the provisions of the Code of Conduct set out in Appendix C of the Wheelchair Tennis Rules and Regulations.

c) **Welfare Policy**

Any player that enters and/or participates in the competition, and any Player Support Team Members of any players that enters and/or participates in the competition shall be bound by and shall comply with the provisions of the Welfare Policy set out in Appendix G of the Wheelchair Tennis Rules and Regulations.

d) Default in Payment

Any default in payment in respect of their team's participation in a previous Competition, shall render that Member Nation liable to have its entry refused for any future Competitions until such payment has been made in full.

e) Medical Control

National Associations entering the competition and those players nominated to compete on their behalf, agree as a condition of entry, to the following:

(a) Anti-Doping policy

Random doping control tests may be conducted during the competition in accordance with the ITF Tennis Anti-doping Programme.

(b) If any player following completion of the procedures, including appeal, set forth in the 2019 ITF Tennis Anti-Doping Programme is found to have committed a Doping Offence no match result shall be re-assessed except in the case of the Final where such player's wins (if any) will be reversed. This may result in the team which originally lost the Final being declared the Champion Nation. Such player will be subject to penalties laid down in the 2019 ITF Tennis Anti-Doping Programme.

f) Failure to Abide by the Regulations

Any competing Nation who fails to conform to the Regulations may be immediately disqualified and/or shall be liable to have their entry refused for future Competitions until assurances of compliance with the Regulations are given, and subject to any further penalties set out in these Regulations. For offences which do not justify disqualification, the ITF Internal Adjudication Panel may decide that a fine be imposed.

61. ENFORCEMENT OF THE REGULATIONS AND RESOLUTION OF DISPUTES

The provisions of Chapter III apply, save that appeals under that section may be brought by one of the following persons:

- (i) the Nation that is the subject of the decision being appealed;
- (ii) the team member who is the subject of the decision being appealed;
- (iii) the Nation of the team member who is the subject of the decision being appealed;
- (iv) any Nation that is directly affected by the decision being appealed; and/or
- (v) the ITF.

62. EXTRAORDINARY CIRCUMSTANCES

The above Regulations shall be binding on all Nations eligible to compete. The ITF Board of Directors may supersede these Regulations in extraordinary circumstances and may delegate this responsibility to the ITF Executive Director, Referee and Tournament Director on site.

APPENDIX A

HISTORY AND PUBLICATIONS

History

Over the past four decades, wheelchair tennis has been one of the fastest growing and most exciting international sports for the disabled. Originated in 1976 by American Brad Parks, the game has developed from a recreational activity to a professional sport. In response to its remarkable global growth, the International Wheelchair Tennis Federation (IWTF) was created in 1988 to govern, promote and develop the sport worldwide. There were originally eight founding member nations and it is estimated that wheelchair tennis is played in more than one hundred countries in all continents.

On 1 January 1998, the IWTF was fully integrated into the ITF, making it the first disabled sport to achieve such a union at an international level. In order to maintain links with former IWTF member nations, which include National Disability Organisations, National Wheelchair Tennis Associations and National Tennis Associations, the International Wheelchair Tennis Association (IWTA) was formed. The IWTA acted as an advisory body to the ITF Wheelchair Tennis Committee, representing the views of players and administrators. At the end of 2012, the IWTA was dissolved and an advisory panel established. In 2016 wheelchair tennis celebrated its 40th Anniversary.

Publications/Information

At the beginning of the year the ITF will publish Wheelchair Tennis Rules and Regulations. The Wheelchair Tennis Rules and Regulations include information regarding the Rules, Competition and Events and the running of wheelchair tennis. The ITF will include articles on wheelchair tennis in the weekly publication “This Week” and in “ITF World” which is published 3 times per year. All news and information on wheelchair tennis can also be found on the following:

- ITF website: www.itftennis.com/wheelchair
- Facebook: www.facebook.com/ITFWheelchairTennisTour
- Twitter: twitter.com/ITFWheelchair

APPENDIX B

RULES OF WHEELCHAIR TENNIS

1. RULES OF PLAY

The game of wheelchair tennis follows the ITF Rules of Tennis with the following exceptions.

a. The Two Bounce Rule

The wheelchair tennis player is allowed two bounces of the ball. The player must return the ball before it bounces a third time. The second bounce can be either in or out of the court boundaries.

b. The Wheelchair

The wheelchair is considered part of the body and all applicable rules, which apply to a player's body, shall apply to the wheelchair.

c. The Service

The service shall be delivered in the following manner:

- i. Immediately before commencing the service, the server shall be in a stationary position. The server shall then be allowed one push before striking the ball.
- ii. The server shall throughout the delivery of the service not touch with any wheel, any area other than that behind the baseline within the imaginary extension of the centre mark and sideline.
- iii. If conventional methods for the service are physically impossible for a quad player, then the player or another individual may drop the ball for such a player and allow it to bounce before it is struck. If this is the case, the same method of serving must be used for the entire match.

d. Player Loses Point

A player loses a point if:

- i. The player fails to return the ball before it has bounced three times; or
- ii. Subject to rule e) below the player uses any part of his/her feet or lower extremities against the ground or against any wheel while delivering service, striking a ball, turning or stopping while the ball is in play; or
- iii. The player fails to keep one buttock in contact with his/her wheelchair seat when contacting the ball.

- e. Wheelchairs used in all competitions played under the Rules of Wheelchair Tennis must comply with the following specifications:
- i. The wheelchair may be constructed of any material provided that such material is non-reflective and does not constitute a hindrance to the opponent.
 - ii. Wheels may have a single pushrim only. No changes to the wheelchair that afford the player a mechanical advantage are permitted, such as levers or gears. During normal play, wheels shall not leave permanent marks on, or otherwise damage, the court surface.
 - iii. Subject to Rule e(v), players shall use only the wheels (including pushrims) to propel the wheelchair. No steering, braking or gearing or other device that may assist operation of the wheelchair, including energy storage systems, is permitted.
 - iv. The height of the seat (including cushion) shall be fixed and players' buttocks shall remain in contact with the seat during the playing of a point. Strapping may be used to secure the player to the wheelchair.
 - v. Players who meet the requirements of Article 10 of the ITF Wheelchair Tennis Classification Rules may use a wheelchair powered by electric motor(s) (a "powered wheelchair"). Powered wheelchairs must not be able to exceed 15 km/h in any direction and shall be controlled by the player only.
 - vi. Applications may be made for modifications to the wheelchair for legitimate medical reasons. All such applications shall be submitted to the ITF Sport Science & Medicine Commission for approval a minimum of 60 days prior to intended use in an ITF-sanctioned event. A decision to reject a proposed modification may be appealed under Chapter III of the ITF Wheelchair Tennis Regulations.
- f. Propelling the Chair with the Foot
- i. If due to lack of capacity a player is unable to propel the wheelchair via the wheel then he may propel the wheelchair using one foot.
 - ii. Even if in accordance with rule e) i. above a player is permitted to propel the chair using one foot, no part of the player's foot may be in contact with the ground:
 - a) during the forward motion of the swing, including when the racket strikes the ball;
 - b) from the initiation of the service motion until the racket strikes the ball.
 - iii. A player in breach of this rule shall lose the point.
- g. Wheelchair/Able-bodied Tennis
- Where a wheelchair tennis player is playing with or against an able-bodied person in singles or doubles, the Rules of Wheelchair Tennis shall apply for the wheelchair

player while the Rules of Tennis for able-bodied tennis shall apply for the able-bodied player. In this instance, the wheelchair player is allowed two bounces while the able-bodied player is allowed only one bounce.

***Note:** The definition of lower extremities is: the lower limbs, including the buttocks, hips, thighs, legs, ankles and feet.*

For the Rules of Play please refer to the ITF Rules of Tennis. Please go to: www.itftennis.com/officiating/rulebooks/rules-of-tennis.

APPENDIX C

CODE OF CONDUCT FOR WHEELCHAIR TENNIS

I. PURPOSE

The International Tennis Federation promulgates this Code of Conduct (Code) in order to maintain fair and reasonable standards of conduct by players, Related Persons and the organisers of ITF sanctioned wheelchair tennis events and to protect their respective rights, the rights of the public and the integrity of the Sport of Tennis. All references to the International Tennis Federation or the ITF shall mean the ITF Limited.

II. EXCLUSIVE APPLICABILITY

a) To Players and Tournaments

The 2019 Code of Conduct for Wheelchair Tennis shall be the exclusive basis for disciplinary action against any player, Related Person or tournament in ITF-sanctioned Wheelchair Tennis Events, except to the extent that disciplinary jurisdiction is established in relation to such Tournaments under (i) the Tennis Anti-Corruption Program; and/or (ii) the Tennis Anti-Doping Programme; and/or (iii) the ITF Welfare Policy; and/or (iv) the ITF Wheelchair Tennis Classification Rules.

The 2019 Code of Conduct shall apply to all Wheelchair Tennis Tour events, the Wheelchair Tennis Masters and the World Team Cup. References to “Tournament” below shall be interpreted accordingly.

b) To Players and Player Support Team Members involved in Classification

All players and Player Support Team Members involved in Classification shall comply in full with their obligations and responsibilities in accordance with the ITF Wheelchair Tennis Classification Rules.

III. FINES

All monetary fines set forth in the Code are in US Dollars.

A player who has accumulated \$500 or more in unpaid fines for violations of this Code of Conduct shall not be allowed to play in any ITF Tournament until such time as all fines have been paid.

IV. ENTRY OFFENCES

a) Entries and withdrawals

All players shall abide by the rules for entries and withdrawals set forth in these Regulations.

b) Late withdrawals/No shows

Any player who is committed to play in a Tournament following the appropriate withdrawal deadlines, but withdraws without a “valid reason” after the withdrawal deadline or is a no show will be penalised.

As “valid reasons” the following will be considered:

- Medical excuse
- Family bereavement or other force majeure reasons as certified to and accepted by the ITF.

A player will have committed a No Show Offence in respect of any Tournament if:

- a) In the case of a general sign-in deadline, the player fails to sign in by the Sign-in Deadline;
- b) He/she is accepted into the Main Draw or has a wild card entry and fails to arrive on-site for his/her first match in the tournament. The Supervisor/Referee may waive the No Show Offence for a player who arrives on-site after the scheduled commencement time for his/her first match, and penalise him/her for the On-Site Offence of Punctuality instead.

In circumstances that are flagrant and particularly injurious to the success of a Tournament, or are singularly egregious, a single violation of this Section shall also constitute the Major Offence of “Aggravated Behaviour”.

Violations under this section shall subject a player to automatic fines up to \$200.

A player, who signs in by phone and does not appear for a tournament, may be fined up to \$250.

c) Playing in another event

A player who has entered and been accepted into a Tournament shall not play in any other tennis event during the period of such Tournament unless authorised by the ITF. Violation of this Section shall result in a fine up to \$200 in addition to any other fines provided in the Code.

In circumstances that are flagrant and particularly injurious to the success of a Tournament, or are singularly egregious, a single violation of this Section shall also constitute the Major Offence of “Aggravated Behaviour”.

d) Wild Cards

No player, directly or indirectly, shall offer, give, solicit, receive or accept, or agree to offer, give, solicit, receive or accept anything of value in exchange for a Wild Card. Violation of this section by a player shall result in a fine of up to \$500.

In circumstances that are flagrant and particularly injurious to the Tournament, or are singularly egregious, a single violation of this Section shall also constitute the Major Offence of “Aggravated Behaviour”.

e) Determination and penalty

The ITF or ITF Supervisor/Referee shall cause an investigation to be made to determine the facts regarding all Entry Offences and upon determining that a violation has occurred shall specify the fine and/or other punishment therefore and where possible notify the player.

f) Payment of fines

All fines levied for entry offences shall be paid by the player within ten (10) days after the notice thereof is provided. Unpaid fines may also be collected at ITF events for remission to the ITF. A player who has outstanding fines at the end of the calendar year may not be allowed to enter and/or play in any ITF Tournament until such time as all fines have been paid.

g) Appeals

Any player found to have committed an Entry Offence may, after paying all fines as provided above, appeal to the ITF Internal Adjudication Panel, which shall determine the matter in accordance with its Procedural Rules (save that there shall be no right of appeal against the ITF Internal Adjudication Panel's decision). The appeal shall be made in writing, using the form prescribed by the ITF, and must be filed with the ITF by 5.00pm GMT within fourteen (14) days from the date the player is notified of the violation (the “Notice of Appeal”). The Notice of Appeal must include a statement by the player as to the facts and circumstances of the incident along with any other evidence the player wishes to submit.

Should a player submit documentation that the ITF deems to be false evidence a fine may be levied as herein provided for under this Section IV above.

V. ON-SITE OFFENCES

a) **General**

Every player and in relation to team competitions the team Captain, team members/extra players, coach, trainer or officials attached to either the Host Nation or the participating teams, shall, during all matches and at all times while within the precincts of the site of an ITF Tournament or World Team Cup conduct himself/herself in a professional manner. The provisions below shall apply to each player's conduct while within the precincts of each such site and references to the site shall include tournament hotels, transport, all tournament facilities and locations of tournament functions or activities.

b) **Punctuality**

Matches shall follow each other without delay in accordance with the announced order of play. The order of play shall be posted at a highly visible place in a general players' area as designated by the Referee.

Matches shall be called in accordance with the order of play using all available and reasonable means. Players shall be ready to play when their matches are called.

- i. Any player not ready to play within ten (10) minutes after his/her match is called may be fined \$50.
- ii. Any player not ready to play within fifteen (15) minutes after his/her match is called may be fined up to an additional \$100 and shall be defaulted unless the Referee in his/her sole discretion, after consideration of all relevant circumstances, elects not to declare a default. The player may also be subject to additional penalties set out in Section V(o). below.

This section applies only to those players who are or have been on-site during the Tournament Week.

c) **Dress and Equipment**

Every player shall dress and present himself/herself for play in a professional manner. Clean and customarily acceptable tennis attire shall be worn (including tennis shoes on feet) in all matched and award ceremonies.

Any player who violates this Section may be ordered by the Chair Umpire or Referee to change his/her attire or equipment immediately. Failure of a player to comply with such order may result in an immediate default. (The ITF reserves the right to interpret the following rules so as to give effect to the intent and purposes of these Regulations)

At the Grand Slams, the Grand Slams clothing regulations will apply.

1. Unacceptable Attire

Sweatshirts, gym shorts, dress shirts, T-shirts or any other inappropriate attire shall not be worn during a match (including the warm-up).

2. Identifications on Clothing and Equipment

No identification shall be permitted on a player's clothing, products or equipment on court before, during and after a match or at any press conference or tournament ceremony, except as follows (the ITF reserves the right to interpret the following rules so as to give effect to the intent and purposes of these Rules):

(a) Shirts, Sweaters or Jackets

Sleeves: One (1) commercial (non-manufacturer's) identification for each sleeve, neither of which exceeds three (3) square inches (19.5 sq.cm), plus one (1) manufacturer's identification on each sleeve, neither of which exceeds eight (8) square inches (52 sq.cm) shall be permitted. If written identification is used within this eight (8) square inches (52 sq.cm) area on either or both sleeves, such written identification may not exceed four (4) square inches (26 sq.cm) per sleeve.

Sleeveless: The two (2) commercial (non-manufacturer's) identifications permitted on the sleeves above, neither of which shall exceed three (3) square inches (19.5 sq.cm), may be placed on the front of the garment.

Front, Back and Collar: One (1) commercial (non-manufacturer's) identification which does not exceed three (3) square inches (19.5 sq.cm), plus two (2) manufacturer's identifications, neither of which exceeds two (2) square inches (13 sq.cm) or one (1) manufacturer's identification, which does not exceed four (4) square inches (26 sq.cm) shall be permitted.

(b) Shorts, Skirts or Track Suit bottoms

Two (2) manufacturer's identifications, neither of which exceeds two (2) square inches (13 sq.cm) or one (1) manufacturer's identification which does not exceed four (4) square inches (26 sq.cm) shall be permitted.

(c) Dresses

A dress, for the purposes of permissible identification, shall be treated as a combination of a skirt and shirt (dividing dress at waist).

(d) Socks and shoes

Manufacturer's identifications on each sock and on each shoe shall be permitted. The identifications on the sock(s) on each

- foot shall be limited to a maximum of two (2) square inches (13 sq.cm).
- (e) Racquet
Manufacturer's identifications on racquet and strings shall be permitted.
 - (f) Hat, Headband or Wristband
One (1) manufacturer's identification or one (1) commercial identification, neither of which shall exceed three (3) square inches (19.5 sq.cm) shall be permitted.
 - (g) Bags, Other Equipment or Paraphernalia
Tennis equipment manufacturer's identifications on each item plus two (2) separate commercial identifications on one (1) bag, neither of which exceeds four (4) square inches (26 sq.cm) shall be permitted.
 - (h) Wheelchair: Sports & Day Chairs
A maximum of three (3) commercial identifications of which each identification shall not exceed thirty-six (36) square inches (232 sq.cm) in total. A further five (5) manufacturer's identifications are permitted on a wheelchair.
 - (i) Other products
Only products of the tournament's sponsors or of a non-conflicting nature to these sponsors may be given visible identification on court. In the event that competitive products are required for a player's use on court, these must either be contained in plain packaging or in the case of a drink product, taken from a plain bottle or the cups provided by the official drinks supplier.
 - (j) Another Tennis, Sport or Entertainment Event
Notwithstanding anything to the contrary hereinabove set forth the identification by use of the name, emblem, logo, trademark, symbol or other description of any tennis circuit, series of tennis events, tennis exhibition, tennis tournament, any other sport or entertainment event other than relating to the Wheelchair Tennis Tour is prohibited on all dress or equipment.
 - (k) General
In the event the utilisation of any of the foregoing permitted commercial identifications would violate any governmental Regulation with respect to television, then the same shall be prohibited.
 - (l) Quad assistance
Any person to assist a quad player on-court to drop the ball to serve or assist the player to cool down must conform to the above clothing regulations.

For purposes of this Rule, the manufacturer means the manufacturer of the clothing or equipment in question.

In addition, the size limitation shall be ascertained by determining the area of the actual patch or other addition to a player's clothing without regard to the colour of the same. In determining area, depending on the shape of the patch or other addition, a circle, triangle or rectangle shall be drawn around the same and the size of the patch for the purpose of this Rule shall be the area within the circumference of the circle or the perimeter of the triangle or rectangle as the case may be. When a solid colour patch is the same colour as the clothing, then in determining the area, the size of the actual patch will be based on the size of the identification.

No identification shall be permitted on player's clothing or equipment that promotes/displays betting companies, tobacco products, hard liquor products, political activity or other category deemed to be detrimental to the sport of tennis, the ITF or the Tournament.

3. Warm-up Clothing

Players may wear warm-up clothing during the warm-up and during a match provided it complies with the foregoing provisions and provided further that the players obtain approval of the Referee prior to wearing warm-up clothing during a match.

4. Taping

No taping over of logos/patches shall be allowed.

5. Fines

Any player who violates this Section and is not defaulted shall be subject to the following fines:

(a) Unacceptable Attire

Violation of the provisions with respect to Unacceptable Attire shall result in a fine of up to \$250;

(b) Manufacturer's Identification

Violation of the provisions with respect to manufacturer's identifications shall result in a fine of up to \$250;

(c) Commercial Identification

Violation of the provisions with respect to commercial identifications shall result in a fine of up to \$250;

(d) Another Tennis Event

Violation of the provisions with respect to the name of an event shall result in a fine of up to \$250.

6. Player Patch Rule

The ITF reserves the right to require players to wear an ITF or ITF sponsor patch at Grand Slams, Super Series and the Masters Tournaments.

i. Player Responsibility

- (a) It is the responsibility of the player to have the patch visible and properly adhered to their clothing for the entirety of their match. ITF staff are not responsible for delivering patches to players on court, but may elect at their discretion, to do so.

ii. Patch Placement and Size

- a) The patch must be worn, visible and positioned horizontally on the sleeve, chest or front collar of the players shirt or dress in every match played, except as provided in sub-Sections (c) and (d) below.
- b) This rule applies in every situation where the player's contract with her apparel manufacturer permits any identification other than that of the manufacturer
- c) If a player already has the maximum number of patches allowed they are not required to wear the ITF/sponsor patch.
- d) Where a player apparel contract prohibits Non-Manufacturer Identification the player is not required to wear the ITF/sponsor patch.

d) Time Violation/Delay of Game

Following the expiration of the warm-up period play shall be continuous and a player shall not unreasonably delay a match for any cause.

A maximum of twenty (20) seconds shall elapse from the moment the ball goes out of play at the end of the point until the time the ball is struck for the first serve of the next point. If such serve is a fault then the second serve must be struck by the server without delay.

When changing ends a maximum of ninety (90) seconds shall elapse from the moment the ball goes out of play at the end of the game until the time the first serve is struck for the next game. If such first serve is a fault the second serve must be struck by the server without delay. However, after the first game of each set and during a tie-break, play shall be continuous and the players shall change ends without a rest period.

At the conclusion of each set, regardless of the score, there shall be a set break of one hundred and twenty (120) seconds from the moment the ball goes out of play at the end of the set until the time the first serve is struck for the next set.

If a set ends after an even number of games, there shall be no change of ends until after the first game of the next set.

The receiver shall play to the reasonable pace of the server and shall be ready to receive within a reasonable time of the server being ready.

The first violation of this Section shall be penalised by a Time Violation warning and each subsequent violation shall be penalised by the assessment of one Time Violation point penalty.

When a violation is a result of a medical condition, refusal to play or not returning to the court within the allowed time a Code Violation (Delay of Game) penalty shall be assessed in accordance with the Point Penalty Schedule.

e) Audible Obscenity (AOb)

Players shall not use audible obscenity within the precinct of the tournament site. Violation of this Section shall subject a player to a fine up to \$250 for each violation. In addition, if such violation occurs during a match (including the warm-up), the player shall be penalized in accordance with the Point Penalty Schedule below. In circumstances that are flagrant and particularly injurious to the success of a tournament, or are singularly egregious, a single violation of this Section shall also constitute the Major Offence of “Aggravated Behaviour” and shall be subject to the additional penalties below therefore.

For the purposes of this Rule, audible obscenity is defined as the use of words commonly known and understood to be profane and uttered clearly and loudly enough to be heard by the Court Officials or spectators.

f) Visible Obscenity (VOB)

Players shall not make obscene gestures of any kind within the precincts of the tournament site. Violation of this Section shall subject a player to a fine up to \$250 for each violation. In addition, if such violation occurs during a match (including the warm-up), the player shall be penalised in accordance with the Point Penalty Schedule below. In circumstances that are flagrant and particularly injurious to the success of a Tournament, or are singularly egregious, a single violation of this Section shall also constitute the Major Offence of “Aggravated Behaviour” and shall be subject to the additional penalties below therefore.

For the purposes of this Rule, visible obscenity is defined as the making of signs by a player with his/her hands and/or racquet or balls that commonly have an obscene meaning.

g) Verbal Abuse (VA)

Players shall not at any time directly or indirectly verbally abuse any official, opponent, sponsor, spectator or other person within the precincts of the tournament site.

Violation of this Section shall subject a player to a fine up to \$250 for each violation. In addition, if such violation occurs during a match (including the warm-up), the player shall be penalised in accordance with the Point Penalty Schedule below. In circumstances that are flagrant and particularly injurious to the success of a tournament, or are singularly egregious, a single violation of this Section shall also constitute the Major Offence of “Aggravated Behaviour” and shall be subject to the additional penalties below therefore.

For the purposes of this Rule, verbal abuse is defined as a statement about an official, opponent, sponsor, spectator or other person that implies dishonesty or is derogatory, insulting or otherwise abusive.

h) Physical Abuse (PhA)

Players shall not at any time physically abuse any official, opponent, spectator or other person within the precincts of the tournament site.

Violation of this Section shall subject a player to a fine up to \$250 for each violation. In addition, if such violation occurs during a match (including the warm-up), the player shall be penalised in accordance with the Point Penalty Schedule below. In circumstances that are flagrant and particularly injurious to the success of a tournament, or are singularly egregious, a single violation of this Section shall also constitute the Major Offence of “Aggravated Behaviour” and shall be subject to the additional penalties below therefore.

For the purposes of this Rule, physical abuse is the unauthorised touching of an official, opponent, spectator or other person.

i) Abuse Of Balls (BA)

Players shall not violently, dangerously or with anger hit, kick or throw a tennis ball within the precincts of the tournament site except in the reasonable pursuit of a point during a match (including the warm-up). Violation of this Section shall subject a player to a fine up to \$250 for each violation. In addition, if such violation occurs during a match (including the warm-up), the player shall be penalised in accordance with the Point Penalty Schedule below.

For the purposes of this Rule, abuse of balls is defined as intentionally hitting a ball out of the enclosure of the court, hitting a ball dangerously or

recklessly within the court or hitting a ball with negligent disregard of the consequences.

j) Abuse of Racquets or Equipment (RA)

Players shall not violently or with anger hit, kick or throw a racquet or other equipment within the precincts of the tournament site. Violation of this Section shall subject a player to a fine up to \$250 for each violation. In addition, if such violation occurs during a match (including the warm-up), the player shall be penalised in accordance with the Point Penalty Schedule below.

For the purposes of this Rule, abuse of racquets or equipment is defined as intentionally and violently destroying or damaging racquets or equipment or intentionally and violently hitting the net, court, umpire's chair or other fixture during a match out of anger or frustration.

k) Coaching and Coaches (CC)

Players shall not receive coaching during a match. (including the warm-up) (except in team competitions by the captain as permitted by the Rules of Tennis and the Regulations). Communications of any kind, audible or visible, between a player and a coach may be construed as coaching. Players shall also prohibit their coaches (1) from using audible obscenity within the precincts of the Tournament site, (2) from making obscene gestures of any kind within the precincts of the Tournament site, (3) from verbally abusing any official, opponent, spectator or other person within the precincts of the Tournament site, (4) from physically abusing any official, opponent, spectator or other person within the precincts of the Tournament site and (5) from giving, making, issuing, authorising or endorsing any public statement within the precincts of the Tournament site having, or designed to have, an effect prejudicial or detrimental to the best interest of the Tournament and/or of the officiating thereof.

Violation of this Section shall subject a player to a fine up to \$250 for each violation. In addition, if such violation occurs during a match (including the warm-up), the player shall be penalised in accordance with the Point Penalty Schedule below. In circumstances that are flagrant and particularly injurious to the success of a tournament, or are singularly egregious, a single violation of the section shall also constitute the major offence of "Aggravated Behaviour" and shall be subject to the additional penalties below therefore and the Referee may order the Coach to be removed from the site of a match or the precincts of the Tournament site and upon his/her failure to comply with such order may declare an immediate default of such player.

For the purposes of this Rule, a “coach” shall also include any representatives and/or relative of a player.

l) Unsportsmanlike Conduct (UnC)

Players shall at all times conduct themselves in a sportsmanlike manner and give due regard to the authority of officials and the rights of opponents, spectators and others. Violation of this Section shall subject a player to a fine up to \$250 for each violation. In addition, if such violation occurs during a match (including the warm-up), the player shall be penalised in accordance with the Point Penalty Schedule below. In circumstances that are flagrant and particularly injurious to the success of a tournament, or are singularly egregious, a single violation of this Section shall also constitute the Major Offence of “Aggravated Behaviour” and shall be subject to the additional penalties below therefore.

For the purposes of this Rule, unsportsmanlike conduct is defined as any misconduct by a player that is clearly abusive or detrimental to the Tournament, the ITF, or the sport of tennis. In addition, unsportsmanlike conduct shall include, but not be limited to, the giving, making, issuing, authorising or endorsing any public statement having, or designed to have, an effect prejudicial or detrimental to the best interests of the tournament and/or the officiating thereof.

m) Best Efforts (BE)

A player shall use his best efforts to win a match when competing in a Tournament. Violation of this section shall subject a player to a fine up to \$250 for each violation.

For purposes of this Rule, the Referee and/or the Chair Umpire shall have the authority to penalise a player in accordance with the Point Penalty Schedule. In circumstances that are flagrant and particularly injurious to the success of a tournament, or are singularly egregious, a single violation of this Section shall also constitute the Major Offence of “Aggravated Behaviour” and shall be subject to the additional penalties below therefore.

n) Leaving the Court (LC)

A player shall not leave the court area during a match (including the warm-up) without the permission of the Chair Umpire. Violation of this Section shall subject a player to a fine up to \$250 for each violation. In addition the player may be defaulted and subjected to the additional penalties for Failure to Complete Match as below.

o) Failure to Complete Match or Tournament (FCM)

A player must complete a match in progress, and complete the Tournament, unless he is reasonably unable to do so. Violation of this Section shall

subject a player to a fine up to \$250. In addition a violation of this Section shall subject a player to immediate default and shall also constitute the Major Offence of “Aggravated Behaviour” and shall be subject to the additional penalties below therefore.

If a doubles team fails to complete a match in progress or the tournament, the Referee shall have discretion over whether one or both of the team members will be sanctioned under this section.

p) Ceremonies (Cer)

A player participating in the finals of a Tournament must attend and participate in the final ceremonies after the match unless he is reasonably unable to do so. Violation of this Section shall subject a player to a fine up to \$250.

q) Media Conference (MC)

Unless injured and physically unable to appear, a player or team must attend the post-match media conference(s) organised immediately or within thirty (30) minutes after the conclusion of each match whether the player or team was the winner or loser, unless such time is extended or otherwise modified by the Referee for good cause. Violation of this Section shall subject a player to a fine up to \$250.

r) Point Penalty Schedule

The Point Penalty Schedule to be used for violations set forth above is as follows:

FIRST offence	WARNING
SECOND offence	POINT PENALTY
THIRD and each subsequent offence	GAME PENALTY

However, after the third Code Violation, the Referee shall determine whether each subsequent offence shall constitute a default.

The imposition of a penalty under the Point Penalty Schedule shall be final and unappealable.

s) Defaults

The Referee may declare a default for either a single violation of this Code (Immediate Default) or pursuant to the Point Penalty Schedule set out above.

In all cases of default, the decision of the Referee shall be final and unappealable.

Subject to the exceptions specified below, any player who is defaulted shall be subject to the following additional penalties:

- (a) Loss of all prize money, hospitality and points earned for that event at that tournament; and
- (b) A fine of up to \$250 in addition to any or all other fines levied with respect to the offending incident; and
- (c) At the Supervisor/Referee's discretion, default from all other events, if any, in that Tournament.

The exceptions to the additional penalties set out above are:

- (a) the player or team was defaulted for a violation of the Punctuality or Dress and Equipment provisions set forth in Section V(b) and (c); or
- (b) the player or team was defaulted as a result of a medical condition; or
- (c) the player's doubles partner committed the Code Violation which causes the default.

Default of a player from the remainder of the Tournament may include at the Referee's discretion the removal of accreditation and denial of access to the site. A default as a result of a violation by a Team Member other than a player may subject that Team Member to removal of accreditation, and at the Referee's discretion, denial of access to the site.

t) Doubles Events

i. Warnings/Point Penalties/Game Penalties/Defaults

Warnings, Point Penalties, Game Penalties and/or a default if assessed for violation of the Code shall be assessed against the team.

ii. Fines

All fines for violation of Section V of the Code shall be assessed only against the individual member of the team who is in violation unless both members of the team are in violation.

u) Determination and Penalty

The ITF Supervisor/Referee shall make such investigation as is reasonable to determine the facts regarding all On-Site Offences and upon determining that a violation has occurred, shall specify the fine and/or other punishment and give written notice thereof to the player.

v) Payment of fines

Any unpaid fines may be collected at other ITF Tournament for remission to the ITF. A player who has accumulated \$500 or more in unpaid fines for violations of this Code of Conduct may not be allowed to play in any ITF

Tournament until such time as all fines have been paid. A player who has outstanding fines at the end of the calendar year may not be allowed to play in any ITF Tournaments until such time as all fines have been paid.

w) Appeals

Any player found to have committed an On-Site Offence may appeal the determination of a violation and/or the punishment imposed under Section V(u) (but not any point penalties or defaults) to the ITF Internal Adjudication Panel, which shall determine the matter in accordance with its Procedural Rules (save that there shall be no right of appeal against the ITF Internal Adjudication Panel's decision). The appeal shall be made in writing, using the form prescribed by the ITF, and must be filed with the ITF by 5.00pm GMT within fourteen (14) days from the date the player is notified of the violation (the "Notice of Appeal"). The Notice of Appeal must include a statement by the player as to the facts and circumstances of the incident along with any other evidence the player wishes to submit.

VI. MAJOR OFFENCES

a) Aggravated Behaviour

No player or Related Person at any ITF Tournament event shall engage in "Aggravated Behaviour" which is defined as follows:-

1. One or more incidents of behaviour designated in this Code as constituting "Aggravated Behaviour";
2. One incident of behaviour that is flagrant and particularly injurious to the success of an ITF Tournament, or is singularly egregious;
3. A series of two (2) or more violations of this Code within a twelve (12) month period which singularly do not constitute "Aggravated Behaviour", but when viewed together establish a pattern of conduct that is collectively egregious and is detrimental or injurious to ITF Tournaments.

In addition, any player or Related Person, who, directly or indirectly, offers or provides or receives any money, benefit or consideration to or from any other covered person or third party in exchange for access and/or accreditation to the Tournament site shall be deemed to have engaged in aggravated behavior and be in violation of this section.

Violation of this Section by a player, directly or indirectly through a Related Person or others, shall subject a player to a fine of up to \$1,000 or the amount of prize money won at the Tournament, whichever is greater, and a maximum penalty or permanent suspension from play in any ITF tournament, event or circuit.

Violation of this section shall subject a Related Person to a maximum penalty of permanent revocation of accreditation and denial of access to any ITF tournament, event or circuit.

b) Conduct contrary to the Integrity of the Game

No player or Related Person shall engage in conduct contrary to the integrity of the Game of Tennis. If a player is convicted of the violation of a criminal or civil law of any country, he may be deemed by virtue of such conviction to have engaged in conduct contrary to the integrity of the Game of Tennis and the ITF Executive Director may provisionally suspend such a player from further participation in ITF Tournaments pending a final determination in Section c). In addition, if a player has at any time behaved in a manner severely damaging to the reputation of the sport, he may be deemed by virtue of such behaviour to have engaged in conduct contrary to the integrity of the Game of Tennis and be in violation of this Section.

Violation of this Section by a player, directly or indirectly through a Related Person or others, shall subject a player to a fine up to \$1,000 and/or to a maximum penalty or permanent suspension from play in all ITF Tournaments.

Violation of this section shall subject a Related Person to a maximum penalty of permanent revocation of accreditation and denial of access to all ITF Tournaments.

c) Determination and Penalty

The ITF will investigate all facts concerning any alleged Major Offence. All Players and Related Persons must cooperate fully with such investigations. The ITF may make a written demand to a Player or Related Person (a "Demand") to furnish to the ITF any information that may evidence or lead to the discovery of evidence of a Major Offence, including (without limitation) requiring the Player or other Related Person to attend an interview and/or to provide a written statement setting forth his/her knowledge of the relevant facts and circumstances. The Player or Related Person must furnish such information within seven business days of the making of such Demand, or within such other deadline as may be specified by the ITF.

Where, as the result of an investigation under this Section VI(c), the ITF forms the view that a Player or Related Person has a case to answer for commission of a Major Offence, the ITF shall refer the matter to the Review Board.

Review Board

The ITF shall identify one or more individuals who are independent of the ITF and who have the expertise required by the nature of the particular case to form the Review Board and to review the evidence to determine whether there is a case to answer. The ITF shall send the entire dossier of evidence to the Review Board member(s). Where necessary, the Review Board may request that the ITF provide additional information for the Review Board's consideration. There shall be no obligation for the Review Board to meet in person to deliberate. However, any decision by the Review Board that the Player or other Person has a case to answer must be unanimous.

Where the Review Board concludes that there is no case to answer, then the ITF shall notify the Player or Related Person and any other party with a right of appeal, and (subject to the rights of appeal) the matter shall not proceed any further.

When the Review Board determines that a Player or Related Person has a case to answer, the ITF will send a written notice to the Player or Related Person (the "Notice of Charge"), with a copy to the Chairman of the Independent Tribunal, setting out:

- (a) the Major Offence(s) alleged to have been committed, a summary of the facts upon which such allegations are based;
- (b) the potential consequences applicable if it is determined that the alleged Major Offence has been committed; and
- (c) the Player or Related Person's entitlement to respond to the Notice of Charge in one of the following ways:
 - (i) to admit the Major Offence(s) charged, and accede to the consequences specified in the Notice of Charge;
 - (ii) to admit the Major Offence(s) charged, but to dispute and/or seek to mitigate the consequences specified in the Notice of Charge, and to have the Independent Tribunal determine the consequences at a hearing; or
 - (iii) to deny the Major Offence(s) charged, and to have the Independent Tribunal determine the charge and (if the charge is upheld) any consequences, at a hearing;
- (d) if the Player or Related Person wishes to exercise his/her right to a hearing before the Independent Tribunal, he/she must submit a written request for such a hearing so that it is received by the ITF as soon as possible, but in any event within 10 days of the Player or Related Person's receipt of the Notice. The request must also state how the Player or Related Person responds to the charge in the Notice and must explain (in summary form) the basis for such response. In the event no such response is received by that deadline, the Player or Related Person

will be deemed to have admitted the Major Offence(s) charged, and to have acceded to the consequences specified in the Notice of Charge.

In the event that the ITF withdraws the Notice of Charge, or the Player or Related Person admits the Major Offence(s) charged and accedes to the consequences specified by the ITF (or is deemed to have done so), a hearing before the Independent Tribunal shall not be required. Instead the ITF shall promptly issue a decision confirming (as applicable) its withdrawal of the Notice of Charge or the commission of the Major Offence(s) and the imposition of the specified consequences, and shall send a copy of the decision to the Player or Related Person.

Provisional Suspension

At the time, afterwards, or (exceptionally) before, it issues a Notice of Charge, the ITF may impose a Provisional Suspension on the Player or Related Person in question pending determination of the charge(s), where it considers it necessary to protect the integrity and/or reputation of the Competition, the ITF, and/or the sport of tennis.

Where a Provisional Suspension is imposed, the ITF shall notify the Player or Related Person of his/her right:

- (a) at his/her election, to make an application to the Chairman of the Independent Tribunal convened to hear his/her case, either immediately or at any time prior to the full hearing, for an order that the Provisional Suspension should not be imposed (or, if the Provisional Suspension has been imposed, that it should be vacated). The Chairman of the Independent Tribunal, sitting alone, will rule on the application as soon as reasonably practicable; and
- (b) to have the proceedings before the Independent Tribunal expedited so that the hearing is held, and the charge against him/her is determined, as soon as possible, consistent with the requirements of due process.

In circumstances where the ITF decides not to impose a Provisional Suspension, the Player or Related Person shall be offered the opportunity to accept a voluntary Provisional Suspension pending the resolution of the matter. If the Player or Related Person wishes to accept the offer (and receive credit against any period of suspension that might be imposed), the Player or Related Person must communicate his/her acceptance in writing to the ITF, in a form acceptable to the ITF.

No admission shall be inferred, or other adverse inference drawn, from the decision of a Player or Related Person (a) not to make an application to avoid (or to vacate) a Provisional Suspension, or (b) to accept a voluntary Provisional Suspension.

A Player or Related Person may not, during the period of any Provisional Suspension, play, coach or otherwise participate in any capacity in any tournament, event or circuit owned or sanctioned by the ITF.

Any period of Provisional Suspension served by the Player or Related Person (whether imposed or voluntarily accepted in writing, in a form acceptable to the ITF) shall be credited against any period of suspension imposed by the Independent Tribunal, provided that the Player or Related Person must have respected the terms of the Provisional Suspension in full. No credit against a period of suspension shall be given for any time period before the effective date of the Provisional Suspension (whether imposed or voluntarily accepted in writing, in a form acceptable to the ITF), regardless of the Player's or Related Person's status or lack of participation during such period. If a period of suspension is served pursuant to a decision that is subsequently appealed, then the Player or Related Person shall receive a credit for such period of Provisional Suspension served against any period of suspension that may ultimately be imposed on appeal.

Hearing

If the Player or Related Person charged exercises his/her right to a hearing, the matter shall be referred to the Independent Tribunal and shall be resolved in accordance with the Independent Tribunal's Procedural Rules.

d) Payment of fines

All fines levied by the Independent Tribunal for Major Offences shall be paid by the player to the ITF within thirty (30) days after receipt of written notice thereof. If the fine is not paid in thirty (30) days:

- (a) the ITF Executive Director will instruct the next ITF sanctioned wheelchair tennis event to withhold prize money due to the player until settlement is made; and
- (b) the Player's fine will be added to the Player's unpaid fines and Section V(v) shall apply.

e) Appeal

The ITF, the Player and/or the Related Person may appeal the Independent Tribunal's decision to the Court of Arbitration for Sport. The appeal

proceedings shall be conducted in accordance with the CAS Code of Sports-related Arbitration, in the English language, and shall be governed by English Law.

f) Commencement of Penalty

A suspension imposed on a Player for a Major Offence shall take effect from the later of the following, unless specified otherwise by the Independent Tribunal or the ITF when issuing the suspension:

- (a) the date of notification by the ITF or Independent Tribunal;
- (b) if the Player is participating in a Tournament on the date of notification, the day after he or she finishes competing in that Tournament.

The revocation of accreditation or denial of access to ITF tournaments, events and circuits imposed on a Related Person shall take effect immediately upon notification.

VII. MEDICAL CONTROL – ANTI-DOPING POLICY

Any Player, Player Support Personnel or other Person who enters or participates in the ITF Wheelchair Circuit or any Wheelchair event shall be bound by and shall comply with all of the provisions of the ITF Tennis Anti-Doping Programme 2019.

The ITF Tennis Anti-Doping Programme 2019 is set out in full on the ITF website (www.itftennis.com/antidoping) and in a separate rulebook that is published and distributed by the ITF to all National Associations. The ITF Tennis Anti-Doping Programme 2019 is also available upon application.

VIII. WELFARE POLICY

Any player that enters and/or participates in the Wheelchair Tennis Tour or any Wheelchair event, any tournament personnel and any Player Support Team Members of any players that enters and/or participates in the Wheelchair Tennis Tour or any Wheelchair event shall be bound by and shall comply with the provisions of the Welfare Policy set out in Appendix G.

IX. TOURNAMENT OFFENCES

a) Applicability

This Article shall apply to each ITF Tournament as defined in Chapter V and any Applicant for such an event. References in this Article to a “Tournament” shall hereafter mean an ITF Tournament or applicant for such a tournament, and where applicable refers to the legal entity (personal

or corporate) that is applying for, administering, operating or otherwise organising the ITF Tournament.

b) Guarantees

The owner(s), operator(s), sponsor(s) or agent(s) of a Tournament shall not offer, give or pay money or anything of value, nor shall the Tournament permit any other person or entity to offer, give or pay money or anything of value to a player, directly or indirectly, to influence or guarantee a player's appearance at a Tournament other than prize money and permitted amateur expenses, unless authorised to do so by the Committee. Violation of this Section shall subject the Tournament to a fine up to \$1,000 plus the amount or value of any such payment, disqualification and loss of sanction, and/ or forfeiture of all sums, if any, previously paid to the ITF. In the event the ITF Executive Director believes that an Tournament may be violating this Section, then upon demand the Tournament must furnish or cause to be furnished to the ITF Executive Director or his agent access to and copies of all records to which it has access relating in any way to such alleged guarantee, or, in the absence of such records, an affidavit setting forth the facts in detail with respect to any transaction under question by the ITF Executive Director.

c) Wild Cards

No Tournament, directly or indirectly, shall offer, give, solicit, receive or accept, or agree to offer, give, solicit, receive or accept anything of value in exchange for a Wild Card. Violation of this Section shall subject the Tournament to a fine of up to \$5,000, forfeiture of all sums, if any, previously paid to the ITF, and/or withdrawal of its sanction.

d) Conduct contrary to the integrity of the game

No Tournament, or any owner, promoter or operator thereof, shall engage in conduct contrary to the integrity of the Sport.

Violation of this Section shall subject the Tournament to a fine up to \$5,000, forfeiture of all sums, if any, previously paid to the ITF, and/or withdrawal of its sanction.

e) ITF Wheelchair Tennis Rules

No Tournament shall violate any provisions of these ITF Wheelchair Tennis Regulations. Violation of this Section shall subject the Tournament to a fine up to \$5,000, forfeiture of all sums, if any, previously paid to the ITF, and/or withdrawal of its sanction.

f) Late cancellation

No Tournament shall cancel less than fifty-six (56) days prior to the scheduled commencement of the event.

Violation of this section shall subject the Tournament to a fine, as outlined below, of up to \$5,000, forfeiture of all sums, if any, previously paid or due to the ITF, reimbursement of unrecoverable expenses incurred, and/or withdrawal of its sanction.

g) Failure to Meet Sponsorship Requirements

If a Tournament is found to have not met sponsorship requirements according to the Wheelchair Tennis Rules and Regulations then the Tournament may be subject to a fine of up to \$5,000, forfeiture of all sums, if any, previously paid to the ITF, and/or withdrawal of its sanction.

h) Determination and penalty

The ITF shall cause an investigation to be made of all facts concerning any alleged Tournament Offence by an ITF Tournament Applicant and shall provide written notice of such investigation to the Applicant involved.

The Tournament must cooperate fully with such investigations.

The ITF may make a written demand to a Tournament (a "Demand") to furnish to the ITF any information that may evidence or lead to the discovery of evidence of a Tournament Offence, including (without limitation) requiring the Tournament to attend an interview and/or to provide a written statement setting forth its knowledge of the relevant facts and circumstances. The Tournament must furnish such information within seven business days of the making of such Demand, or within such other deadline as may be specified by the ITF.

Where, as the result of an investigation under this Section IX, the ITF forms the view that a Tournament has a case to answer for commission of a Tournament Offence, the ITF shall refer the matter to the Review Board.

Review Board

The ITF shall identify one or more individuals who are independent of the ITF and who have the expertise required by the nature of the particular case to form the Review Board and to review the evidence to determine whether there is a case to answer. The ITF shall send the entire dossier of evidence to the Review Board member(s). Where necessary, the Review Board may request that the ITF provide additional information for the Review Board's consideration. There shall be no obligation for the Review Board to meet in person to deliberate. However, any decision by the Review Board that the Player or other Person has a case to answer must be unanimous.

Where the Review Board concludes that there is no case to answer, then the ITF shall notify the Tournament and any other party with a right of appeal, and (subject to the rights of appeal) the matter shall not proceed any further.

When the Review Board determines that a Tournament has a case to answer, the ITF will send a written notice to the Tournament (the “Notice of Charge”), with a copy to the Chairman of the Independent Tribunal, setting out:

- (a) the Tournament Offence(s) alleged to have been committed, a summary of the facts upon which such allegations are based;
- (b) the potential consequences applicable if it is determined that the alleged Tournament Offence has been committed; and
- (c) the Tournament’s entitlement to respond to the Notice of Charge in one of the following ways:
 - (1) to admit the Tournament Offence(s) charged, and accede to the consequences specified in the Notice of Charge;
 - (2) to admit the Tournament Offence(s) charged, but to dispute and/or seek to mitigate the consequences specified in the Notice of Charge, and to have the Independent Tribunal determine the consequences at a hearing; or
 - (3) to deny the Tournament Offence(s) charged, and to have the Independent Tribunal determine the charge and (if the charge is upheld) any consequences, at a hearing;
- (d) if the Tournament wishes to exercise its right to a hearing before the Independent Tribunal, it must submit a written request for such a hearing so that it is received by the ITF as soon as possible, but in any event within 10 days of the Tournament's receipt of the Notice. The request must also state how the Tournament responds to the charge in the Notice and must explain (in summary form) the basis for such response. In the event no such response is received by that deadline, the Tournament will be deemed to have admitted the Tournament Offence(s) charged, and to have acceded to the consequences specified in the Notice of Charge.

In the event that the ITF withdraws the Notice of Charge, or the Tournament admits the Tournament Offence(s) charged and accedes to the consequences specified by the ITF (or is deemed to have done so), a hearing before the Independent Tribunal shall not be required. Instead the ITF shall promptly issue a decision confirming (as applicable) its withdrawal of the Notice of Charge or the commission of the Tournament Offence(s) and the imposition of the specified consequences, and shall send a copy of the decision to the tournament.

i) Hearing

If the Tournament charged exercises its right to a hearing, the matter shall be referred to the Independent Tribunal and shall be resolved in accordance with the Independent Tribunal's Procedural Rules.

j) Payment of fines

All fines levied by the Independent Tribunal for Tournament Offences shall be paid by the Applicant to the ITF within thirty (30) days after receipt of written notice thereof.

k) Appeals

Any Tournament found to have committed a Tournament Offence may, after paying all fines as above provided, appeal the decision of the Independent Tribunal to the Court of Arbitration for Sport. The appeal proceedings shall be conducted in accordance with the CAS Code of Sports-related Arbitration, in the English language, and shall be governed by English Law.

X. INTERPRETATIONS

Any person or entity subject to this Code may file with the ITF Internal Adjudication Panel a request for an interpretation or clarification of the Code and/or its applicability and effect on a particular event or transaction.

XI. NOTICE

All written communications to the ITF Executive Director should be addressed as follows, unless notice of change is subsequently published:

ITF Executive Director
Re: ITF Wheelchair Tennis
International Tennis Federation
Bank Lane
Roehampton
London SW15 5XZ
UK
Telephone: (44) 20 8878 6464
Fax: (44) 20 8392 4741
Email: wheelchair@itftennis.com

a) Player

Notice that a player is being investigated pursuant to a possible Major Offence charge shall be served personally upon him/her. Service of any

other document required by the Code shall be deemed complete if mailed to the subject player at his/her home address or other address designated by the player, along with a copy to any player association of which he/she is a member provided that the ITF Executive Director has notice of such membership.

b) Tournament

Service of any document on an ITF Tournament as required by this Code shall be deemed complete if mailed to the Tournament Director along with a copy to the Tournament Administrator.

APPENDIX D

MEDICAL CONDITIONS RULE

Medical

a. Medical Condition

A medical condition is a medical illness or a musculoskeletal injury that warrants medical evaluation and/or medical treatment by the Sports Physiotherapist (as defined in the *ITF Guide to Recommended Health Care Standards*) during the warm-up or the match.

- Treatable Medical Conditions
 - Acute medical condition: the sudden development of a medical illness or musculoskeletal injury during the warm-up or the match that requires immediate medical attention.
 - Non-acute medical condition: a medical illness or musculoskeletal injury that develops or is aggravated during the warm-up or the match and requires medical attention at the changeover or set break.

- Non-Treatable Medical Conditions
 - Any medical condition that cannot be treated appropriately, or that will not be improved by available medical treatment within the time allowed.
 - Any medical condition (inclusive of symptoms) that has not developed or has not been aggravated during the warm-up or the match.
 - General player fatigue.
 - Any medical condition requiring injections or intravenous infusions, except for diabetes, for which prior medical certification has been obtained, and for which subcutaneous injections of insulin may be administered.
 - Any medical condition requiring oxygen, unless prior medical approval has been given by the ITF. Except as permitted by this provision, the use of supplemental oxygen is not permitted at any time, for any reason.

b. Medical Evaluation

During the warm-up or the match, the player may request through the Chair Umpire for the Sports Physiotherapist to evaluate him/her during the next change over or set break. Only in the case that a player develops an acute medical condition that necessitates an immediate stop in play may the player request

through the Chair Umpire for the Sports Physiotherapist to evaluate him/her immediately.

The purpose of the medical evaluation is to determine if the player has developed a treatable medical condition and, if so, to determine when medical treatment is warranted. Such evaluation should be performed within a reasonable length of time, balancing player safety on the one hand, and continuous play on the other. At the discretion of the Sports Physiotherapist, such evaluation may be performed in conjunction with the Tournament Doctor, and may be performed off-court.*

If the Sports Physiotherapist determines that the player has a non-treatable medical condition, then the player will be advised that no medical treatment will be allowed.

c. Medical Time-Out

A Medical Time-Out is allowed by the ITF Supervisor/Referee or Chair Umpire when the Sports Physiotherapist has evaluated the player and has determined that additional time for medical treatment is required. The Medical Time-Out takes place during a change over or set break, unless the Sports Physiotherapist determines that the player has developed an acute medical condition that requires immediate medical treatment.

The Medical Time-Out begins when the Sports Physiotherapist is ready to start treatment. At the discretion of the Sports Physiotherapist, treatment during a Medical Time-Out may take place off-court, and may proceed in conjunction with the Tournament Doctor.*

The Medical Time-Out is limited to three (3) minutes of treatment. However, the ITF Supervisor/Referee may extend the time allowed for treatment if necessary.

A player is allowed one (1) Medical Time-Out for each distinct treatable medical condition. All clinical manifestations of heat illness shall be considered as one (1) treatable medical condition. All treatable musculoskeletal injuries that manifest as part of a kinetic chain continuum shall be considered as one (1) treatable medical condition.

Muscle Cramping: A player may receive treatment for muscle cramping only during the time allotted for change of ends and/or set breaks. Players may not receive a Medical Time-Out for muscle cramping.

In cases where there is doubt about whether the player suffers from an acute medical condition, non-acute medical condition inclusive of muscle cramping, or non-treatable medical condition, the decision of the Sports Physiotherapist, in conjunction with the Tournament Doctor, if appropriate, is final. If the Sports

Physiotherapist believes that the player has heat illness, and if muscle cramping is one of the manifestations of heat illness, then the muscle cramping may only be treated as part of the recommended treatment by the Sports Physiotherapist for the heat illness condition.

Note:

A player who has stopped play by claiming an acute medical condition, but is determined by the Sports Physiotherapist and/or Tournament Doctor to have muscle cramping, shall be ordered by the Chair Umpire to resume play immediately.

If the player cannot continue playing due to severe muscle cramping, as determined by the Sports Physiotherapist and/or Tournament Doctor, he/she may forfeit the point(s)/game(s) needed to get to a change of end or set-break in order to receive immediate evaluation, and treatment if time allows. There may be a total of two (2) additional change of ends treatments for muscle cramping in a match, not necessarily consecutive.

If it is determined by the Chair Umpire or ITF Supervisor/Referee that gamesmanship was involved, then a Code Violation for Unsportsmanlike Conduct could be issued.

A total of two (2) consecutive Medical Time-Outs may be allowed by the ITF Supervisor/Referee or Chair Umpire for the special circumstance in which the Sports Physiotherapist determines that the player has developed at least two (2) distinct acute and treatable medical conditions. This may include: a medical illness in conjunction with a musculoskeletal injury; two or more acute and distinct musculoskeletal injuries. In such cases, the Sports Physiotherapist will perform a medical evaluation for the two or more treatable medical conditions during a single evaluation, and may then determine that two consecutive Medical Time-Outs are required.

d. Medical Treatment

A player may receive on-court medical treatment and/or supplies from the Sports Physiotherapist and/or Tournament Doctor during any changeover or set break. As a guideline, such medical treatment should be limited to two (2) changeovers/set breaks for each treatable medical condition, before or after a Medical Time-Out, and need not be consecutive. Players may not receive medical treatment for non-treatable medical conditions.

e. Penalty

After completion of a Medical Time-Out or medical treatment, any delay in resumption of play shall be penalized by Code Violations for Delay of Game.

Any player abuse of this Medical Rule will be subject to penalty in accordance with the Unsportsmanlike Conduct section of the Code of Conduct.

f. Bleeding

If a player is bleeding, the Chair Umpire must stop play as soon as possible, and the Sports Physiotherapist must be called to the court by the Chair Umpire for evaluation and treatment. The Sports Physiotherapist, in conjunction with the Tournament Doctor if appropriate, will evaluate the source of the bleeding, and will request a Medical Time-Out for treatment if necessary.

If requested by the Sports Physiotherapist and/or Tournament Doctor, the ITF Supervisor/Referee or Chair Umpire may allow up to a total of five (5) minutes to assure control of the bleeding.

If blood has spilled onto the court or its immediate vicinity, play must not resume until the blood spill has been cleaned appropriately.

g. Vomiting

If a player is vomiting, the Chair Umpire must stop play if vomiting has spilled onto the court, or if the player requests medical evaluation. If the player requests medical evaluation, then the Sports Physiotherapist must determine if the player has a treatable medical condition, and if so, whether the medical condition is acute or non-acute.

If vomiting has spilled onto the court, play must not resume until the vomit spill has been cleaned appropriately.

h. Incapacity

If any concern arises about a player's medical condition (whether physical or psychological) that might impact on his/her ability to participate safely in a tournament, the Tournament Doctor and/or Sports Physiotherapist should be called to assist the player as soon as possible.

If the issue arises during a match, the Chair Umpire should immediately call for the Tournament Doctor and/or Sports Physiotherapist to assist the player.

The Tournament Doctor is responsible for ensuring that the player is afforded the best medical attention, that his/her well-being is not put at risk, and that his/her medical condition is not a risk to other players or the public at large. All discussions between the doctor and the player take place within the context of a doctor-patient relationship and are therefore confidential and may not be divulged to a third party without the informed consent of the player. However, if the Tournament Doctor determines that the player's medical condition makes the player unable to participate safely in the tournament, the player must permit the Tournament Doctor to advise the ITF Supervisor/Referee of their determination (only disclosing medical information to which the player has consented). Upon receipt of such report from the Tournament Doctor, the ITF Supervisor/Referee whether to retire the player from the match in progress or withdraw the player

from the match to be played (as applicable). The ITF Supervisor/Referee shall use great discretion before taking this action, and should base the decision on the best interests of professional tennis, as well as taking all medical opinion and advice, and any other relevant information into consideration.

If the player's medical condition improves sufficiently to return to match play, the Tournament Doctor may inform the ITF Supervisor/Referee accordingly. At the discretion of the ITF Supervisor, the player may subsequently compete in another event at the same tournament (e.g. doubles), either that day or on a subsequent day.

In cases where there is any doubt, the ITF Supervisor/Referee should follow the process in Appendix D, h).

It is recognized that national laws or governmental or other binding regulations imposed upon the event by authorities outside its control may require more compulsory participation by the Tournament Doctor in all decisions regarding diagnosis and treatment.

APPENDIX E

DATA RIGHTS

1. Definitions

The following terms shall have the following ascribed meanings:

“DATA RIGHTS” shall mean the right to in any way use or create or assemble official data including without limitation the right to collect, collate, store, use, reproduce, exploit, onward supply or make available any and all official data including but not limited to the live scoring rights.

“MATCH PERIOD” shall mean in respect of each match the period commencing at the start of that match and expiring 30 seconds after conclusion of the last game in said match.

“LIVE SCORING RIGHTS” shall mean the right to exercise data rights during the applicable match period.

“OFFICIAL DATA” shall mean any order of play/schedule, draw, scoring (including, without limitation live match scores/in-match incident such as match starting, challenge, a point being scored, number of aces etc.) And/or other statistical information relating to the competition, any match and/or the participants therein, howsoever generated and including without limitation PAT data;

“PAT DATA” shall mean player performance analysis data and/or other data or information (and any analysis derived from that data or information) that is collected (a) during a match in a tournament, and (b) by means of any system of Player analysis technology that is approved by ITF for use in the competition, whether or not it is collected by or in co-operation with the ITF, a Nation or the Player.

2. Data rights

The ITF will have the exclusive right to exercise the data rights including without limitation the live scoring rights in respect of any and all matches and/or any and all

elements of the competition. Each host organiser will assist the ITF in its efforts to exercise the data rights.

ITF hereby confirms that each host organiser may on a royalty free basis use official data by the following means:

- (a) the right to use the official data excluding PAT data in official publications and on official websites, mobile applications and/or other media outlets **provided that** any such use takes place after the applicable match period and is for non-gambling purposes;
- (b) the right to supply the official data excluding PAT data to official sponsors **provided that** any such supply takes place after the match period and is for non-gambling purposes; and
- (c) the right to use the official data excluding PAT data for in-venue purposes (including by way of example and not limitation on in-venue scoreboards) before the expiry of the match period for non-gambling purposes;

In addition the host organiser of an event and (if applicable) the licensees of traditional broadcast television in the host country may use official data in their live and/or delayed transmissions of that event provided that (i) such use is an integral part of the transmission of the television signal of the event; (ii) the official data is not used in connection with gambling or for gambling purposes; and (iii) the official data used relates only to the event which is being broadcast.

In addition ITF confirms that where ITF provides a live score centre of any match on the ITF website the host organiser may request ITF's permission to incorporate a link on their respective official websites that enables viewers to access and view such live score centre. ITF will not unreasonably refuse any request to incorporate such a link provided that the link is incorporated in accordance with ITF directions.

All other rights to use or create or assemble official data or in any way to exercise the data rights are reserved exclusively to ITF and may be exploited by ITF at its sole election.

3. Data rights protection

Host organiser shall not allow or authorise the dissemination, transmission, publication or release of any official data and/or any match score or other related statistical data from the venue.

The use of laptop computers, mobile phones or other handheld electronic devices within the venues to collate, collect, use, store, reproduce, onward supply or make available any official data and/or any match score or other related statistical data or for purposes relating to gambling shall be prohibited and each host organiser national association shall

take reasonable steps to enforce such prohibition (including without limitation by means of venue regulations, ticket conditions and accreditation terms), **save for incidental use within editorial reporting**. The exception to this provision is host organiser and/or ITF credentialed personnel when used in the performance of their duties.

The host organiser shall co-operate with the ITF in relation to:

- Any system or scheme that the ITF implements for the exercise, collection, supply and/or licensing (in each case by the ITF itself or via an appointed 3rd party) of live scoring rights;
- Any measures that the ITF takes to protect the exclusivity of live scoring rights and the prevention of any unauthorised collation, collection, use, storage, reproduction, onward supply or making available of official data.

The ITF and the host organiser shall at all times co-operate with and comply with the requirements of the tennis anti-corruption program.

4. PAT data exploitation

The ITF has, subject to the rules of tennis, agreed that players using approved PAT systems may collect, collate, assemble and store PAT data from matches played in the competition subject to the following conditions:

- i. During the match the coaches and players and any technology providers or service operators involved in the collection, collation and/or analysis of PAT data shall only use such PAT data for internal analysis and coaching purposes of the respective player and/or team and such use shall be strictly subject to rule 30 of the rules of tennis
- ii. Each host organiser coach and player shall and undertakes to procure that any technology provider or service operator involved in the collection, collation and/or analysis of PAT data at any time shall:
 - a) Not publish, use or otherwise exploit any PAT data or supply any PAT data or analysis derived therefrom to third parties for any purposes other than as described in 4(i) above or that have otherwise been pre-approved in writing by ITF and shall take such steps as ITF may reasonably require to prevent any unauthorised access to and/or use of such PAT data, in particular but without limitation no PAT data or analysis or product derived therefrom shall be used or supplied to any third party for any purpose related to betting and/or gambling;
 - b) Ensure that ITF shall be able to access free of charge any and all such PAT data live and/or delayed at the venue of the match and/or such other point

as may be agreed and ITF shall be free to use such PAT data and authorise third parties to use such PAT data for any purposes;

In the event that such PAT data is accessed by unauthorised third parties and/or ITF reasonably believes that PAT data and/or PAT equipment and/or services are being used for any purposes in breach of these regulations ITF shall be entitled to rescind its approval and the coaches and players will immediately cease use of the PAT system pending resolution.

APPENDIX E

TOUR CLASSIFICATION

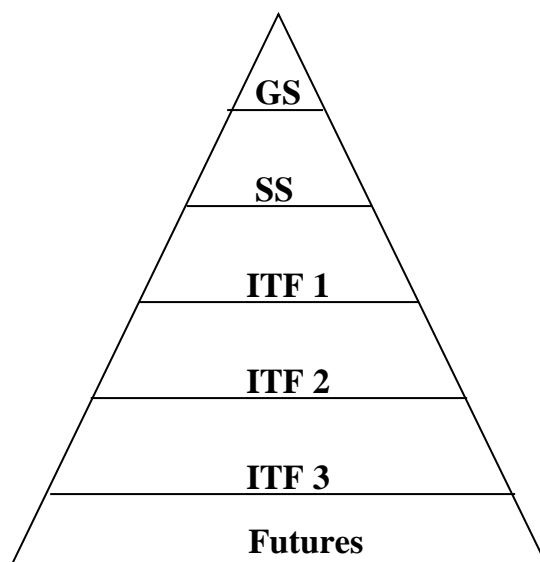
Tournament classifications on the Wheelchair Tennis Tour shall be determined by the ITF Wheelchair Tennis Committee. The following principles are used and are reviewed annually.

PRINCIPLES

a. Pyramid System

A pyramid system is used to try and maintain the categorisation of the Wheelchair Tennis Tour. The following categories will be used: Grand Slams, Super Series, ITF 1, ITF 2 and ITF 3 Series and ITF Futures Series.

There will be a few Grand Slam and Super Series events, more ITF 1 and ITF 2 and the number of tournaments will increase as you reach the ITF Futures Series level.



b. Balance

The ITF endeavours to create a balance of Grand Slams, Super Series and ITF/Futures Series between Africa, the Americas, Asia, Europe and Oceania.

c. Classification Criteria

- Organisation
- Venue
- Transport
- Accommodation
- Officiating
- Prize Money
- Promotion

Tournaments will only be up or down graded one (1) category per year (except in exceptional circumstances).

d. Other factors

Other factors such as (wheelchair) tennis history, different world areas etc. will also be taken into account.

APPENDIX G

WELFARE POLICY

Any coach, trainer, manager, agent, medical or para-medical personnel and/or family member, tournament guest, or other similar associate of any player (together “Player Support Team Member”), any player and any tournament personnel, such as an official, tournament director, staff, volunteer, sponsor, health care provider, ITF staff member and members of the media (together “Credentialed Person”) shall conduct himself/herself in a professional manner at all times and in accordance with this ITF Welfare Policy. In this ITF Welfare Policy Player Support Team Members, players and Credentialed Persons shall be defined as “Covered Persons”.

a. Elements of the Welfare Policy.

i. Application

a) Covered Persons shall be familiar with, and must abide by, this ITF Welfare Policy.

ii. Unfair and/or Discriminatory Conduct

a) Covered Persons shall not engage in unfair or unethical conduct including any attempt to injure, disable or intentionally interfere with the preparation or competition of any player.

b) Covered Persons shall not discriminate in the provision of services on the basis of race, ethnicity, gender, national origin, religion, age or sexual orientation.

iii. Abuse of Authority; Abusive Conduct

a) Covered Persons shall not abuse his/her position of authority or control, and shall not attempt to or compromise the psychological, physical or emotional wellbeing of any player Covered Person, parent, spectator or member of the press/media.

b) Covered Persons shall not engage in abusive conduct, either physical or verbal, or threatening conduct or language directed toward any Covered Person, parent, spectator or member of the press/media.

c) Covered Persons shall not exploit any player relationship to further personal, political or business interests at the expense of the best interests of the player.

iv. Sexual Conduct

In order to prevent sexual abuse and the negative consequences resulting from the imbalance of a dual relationship, sexual conduct of any kind between any player and his/her Player Support Team Members and/or Credentialed Persons is discouraged.

In addition, the following conduct is specifically prohibited:

a) Covered Persons shall not make sexual advances towards, or have any sexual contact with, any player who is (i) under the age of 17, or (ii) under the age of legal majority in the jurisdiction where the conduct takes place or where the player resides.

b) Covered Persons shall not sexually abuse a player of any age. Sexual abuse is defined as the forcing of sexual activity by one person on another person (i) of diminished mental capacity; or (ii) by the use of physical force, threats, coercion, intimidation or undue influence.

c) Covered Persons shall not engage in sexual harassment - for example, by making unwelcome advances, requests for sexual favours or other verbal or physical conduct of a sexual nature where such conduct may create an intimidating, hostile or offensive environment.

d) Player Support Team Members and Credentialed Persons shall not share a hotel room with a player who is (1) under the age of 17, or (2) under the age of legal majority in the jurisdiction where the hotel is located or where the player resides, unless such Player Support Team Member or Credentialed Person is the player's parent or is related to the player and authorised in writing by the player's parent. Penalties will apply to any underage player who is found to have violated this Hotel Room Policy. These penalties can include: forfeiture of points from the tournament(s) where the violation occurred and/or monetary fines equal to the amount of the hotel room rates and/or forfeiture of hotel per diem rates as applicable, for the tournament(s) where the violation occurred. Such penalty shall be in addition to any penalties that may be imposed on the Player Support Team Member or Credentialed Person pursuant to sub-Section b) below.*

* In exceptional circumstances the ITF will permit an adult to share with a junior wheelchair tennis player provided that a care plan is in place that identifies that the player requires assistance in the room, that parental consent is given and the adult has undertaken a criminal records/police check. For further information please contact the ITF Wheelchair Tennis Department.

- v. Criminal Conduct – Covered Persons shall comply with all relevant criminal laws. For greater certainty and without limiting the foregoing, this obligation is violated if a Covered Person has been convicted of or entered a plea of guilty or no contest to a criminal charge or indictment involving (a) an offence involving use, possession, distribution or intent to distribute illegal drugs or substances, (b) an offence involving sexual misconduct, harassment or abuse, or (c) an offence involving child abuse. Further, this obligation may be violated if a Covered Person has been convicted of or entered a plea of guilty or no contest to an offence that is a violation of any law specifically designed to protect minors.
- vi. Anti-Doping Activity – Covered Persons shall not commit any offence under the terms of the ITF’s Anti-Doping Programme or aid, abet, counsel or procure in any way any person’s offence under that Programme.
- vii. Conduct in General – Covered Persons shall not conduct himself/herself in a manner that will reflect unfavourably on the ITF, any tournament, event or circuit owned or sanctioned by the ITF (the “ITF Tournaments”), any player, official or the game of tennis.

b. Violations/Procedures

- i. Any individual who believes that any Covered Person has failed to meet his or her obligations under this Welfare Policy may file a written complaint with the ITF. That complaint shall identify the complainant and state specifically the nature of the alleged misconduct. Upon receipt of such a complaint, or if the ITF itself considers that there has been an apparent violation of this Welfare Policy, the ITF shall promptly investigate the matter. Upon request by the ITF, the ITF Internal Adjudication Panel shall have authority to issue a provisional suspension of the accused individual, pending the completion of the investigation and issuance of a final decision on the matter.
- ii. Upon review of the matter and, where appropriate, additional investigation, the ITF may determine that the matter does not merit further action. If the ITF determines that the matter does merit further action, after notifying the accused individual of the charge(s) it shall refer the matter to the ITF Internal Adjudication Panel. After giving the accused individual the opportunity to present his or her views, the ITF Internal Adjudication Panel may impose appropriate sanctions including (a) denial of privileges or exclusion of the person in question from any or all ITF Tournaments, or (b) such other sanctions including monetary sanctions as the ITF Internal Adjudication Panel may deem appropriate.
- iii. The ITF Internal Adjudication Panel reserves the right to extend to any or all ITF Tournaments a suspension or other disciplinary action taken against a Covered Person by a National or Regional Association or other tennis organisation such as the Women’s Tennis Association and Association of Tennis Professionals or a

conviction or plea of guilty or no contest to a criminal charge or indictment as set out in Section a) v. above. The ITF Internal Adjudication Panel reserves the right to share information concerning a complaint with and/or conduct an investigation in conjunction with any tennis organisation as specified above. The ITF Executive Director may also refer the complaint and/or any information received during the course of investigating an allegation or prosecuting a charge to any authorities it considers appropriate. The ITF shall have the absolute discretion, where it deems appropriate, to stay its own investigation pending the outcome of investigations being conducted by other tennis organisations as specified above and/or relevant authorities.

- iv. Decisions of the ITF Internal Adjudication Panel may be appealed to the Independent Tribunal in accordance with Section III (Appeals) of the Regulations.

Any decision of the ITF Internal Adjudication Panel pursuant to this Welfare Policy may be communicated to those Member National Associations, other tennis organisations and ITF Tournament organisers deemed necessary by the ITF Executive Director and/or the ITF Internal Adjudication Panel.

APPENDIX H

RECIPROCITY

The ITF reserves the right to ask the ITF Internal Adjudication Panel to affirm, modify, extend or reject with respect to any or all ITF Wheelchair Tennis tournaments, a suspension or other sanction issued against a Covered Person (as defined in Appendix G - ITF Welfare Policy) either by or on behalf of the ITF pursuant to a conduct or disciplinary process under any ITF code or policy or by any other tennis organisation (including but not limited to the Women's Tennis Association and Association of Tennis Professionals, the Grand Slam Board, and each member national association) or other relevant authority.

The ITF Internal Adjudication Panel shall have the right in its absolute discretion to share information concerning any complaint against a Covered Person with and/or conduct an investigation in conjunction with any other tennis organisation or any other relevant authorities. The ITF Internal Adjudication Panel may also refer the complaint and/or any information received during the course of investigating an allegation or prosecuting a charge to any authorities he considers appropriate in his absolute discretion. The ITF shall have the absolute discretion, where it deems appropriate, to stay its own investigation pending the outcome of investigations being conducted by any other tennis organisations and/or any relevant authorities.

A decision by the ITF Internal Adjudication Panel to affirm, modify or reject a suspension or other sanction issued against a Covered Person may be appealed by the Covered Person to the Independent Tribunal, which shall determine the matter in accordance with its Procedural Rules (save that there shall be no right of appeal against the Independent Tribunal's decision).

APPENDIX I

THE PLAYERS

Any reference to players in this Appendix I shall apply to the Captain where appropriate.

Definition of “Good Standing” of a Player

For the purpose of regulation 55(f), a National Association shall deem a player to be of “good standing” where he/she:

- (a) is free from a suspension imposed by his/her National Tennis Association, or by the ITF, or through the imposition of a suspension under a Code of Conduct accepted and approved by the ITF
- (b) is accepted by his/her National Tennis Association as being under its jurisdiction while competing in events for which his/her National Tennis association has selected him/her;
- (c) makes himself/herself available for selection for the World Team Cup and accepts the jurisdiction of his/her National Tennis Association while competing in events for which they have selected him/her;
- (d) respects the spirit of fair play and non-violence at all times;
- (e) accepts the conditions of entry of the events he enters, including the conditions of any code of conduct adopted for those events and the terms and conditions contained in the IPIN registration system;
- (f) agrees to undergo any medical control and/or other tests which are in operation at any event which he/she enters;
- (g) has not been convicted by a competent court of a country of an offence:
 - (i) in respect of which an unsuspended sentence of at least 12 months was imposed; or
 - (ii) which involved any act or omission which would reasonably be considered to compromise the integrity of tennis, his/her National Tennis Association, the ITF and/or the safety of those taking part in and/or attending a Wheelchair Tennis Tour tournament or World Team Cup; and
- (h) has not otherwise engaged in conduct which brings his/her National Tennis Association and/or the ITF into disrepute.

A player who fails to satisfy any of the criteria at (a)-(h) above but intends to be considered for selection, must establish to the satisfaction of his/her National Tennis Association that he/she is of “Good Standing” notwithstanding his/her failure.

Any Appeal against a final decision handed down by a National Association shall be lodged with the ITF Internal Adjudication Panel within 21 days of notification of the decision in question. Recourse may only be made to the ITF Internal Adjudication Panel after all other internal channels of appeal to a National Association have been exhausted. The decision of the ITF Internal Adjudication Panel will be provided in writing and shall be final and binding. The ITF Internal Adjudication Panel in its absolute discretion may set aside the determination of a National Tennis Association that a player is of “Good Standing”.

The ITF Internal Adjudication Panel will give a ruling having taken into account all relevant matters.

Transgender Policy

The ITF will deal with any cases involving transgender players in accordance with the principles set out in the ITF Transgender Policy, which can be found on the ITF website: www.itftennis.com

APPENDIX J
MANAGEMENT

Board of Directors

a) Management

The ITF Wheelchair Tour shall be managed by the Board of Directors of the ITF.

b) Duties

The duties of the Board of Directors shall be:

- i. To approve, adopt and amend the Rules and Regulations and Code of Conduct for the ITF Tournaments.
- ii. To register in the name of the ITF any trade marks in connection with the Tour and to protect such trademarks.
- iii. The Board of Directors shall appoint every two years a Wheelchair Tennis Committee, which shall consist of a Chair, who shall be a member of the Board of Directors, and further members as deemed necessary.
- iv. To refuse the entry of any National Association or refuse the further participation of such National Association in the World Team Cup, if in its opinion the participation of such National Association may result in that team competition being endangered. No decision of the Board of Directors in this respect shall be valid unless the decision is supported by at least two-thirds of the directors present and voting.

ITF Wheelchair Tennis Committee

The duties and powers of the Wheelchair Tennis Committee shall be:

- a. To manage the Tour, Competitions, Development activities and Classification.
- b. To recommend changes to and to ensure the uniform application of these Rules and Regulations, the Code of Conduct and the ITF Wheelchair Tennis Classification Rules.
- c. To administer the funds of the Tour, Competitions, Development activities and Classification within the financial framework of the ITF.
- d. To report to the Board of Directors on all financial matters.
- e. To submit regular reports to the Board of Directors.
- f. To approve the Host for the World Team Cup (main and qualification events) and Masters Series events and to select the dates and venues for each of those competitions.
- g. To decide the entry fee and allocation of any prizes.

Members

Chairman

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

Mr Martin Corrie GBR

Mr Curtis Bender USA

Mr Iqbal Bin Issack SRI

Mr Miguel Irigoyen ESA

Mr Robin Ammerlaan NED

Mr Sani Ndanusa NGR

Ms Janet Petras CAN

Mr Daisuke Kitahara JPN

Mr Jean-Pierre Limborg FRA

APPENDIX K

ITF WHEELCHAIR TENNIS DEPARTMENT

Executive Director, ITF Circuits	Ms Jackie Nesbitt
Head of Wheelchair Tennis	Mr Alistair Williams
Wheelchair Tennis Team Lead	Ms Ellen De Lange
Wheelchair Tennis Team Lead	<u>Ms Sarah Synan</u>
ITF Staff	Ms Suzie Toyn
ITF Staff	<u>Mr Juan Escobar</u>
ITF Staff	Ms Karen Shepley

For an updated list of the addresses of the member nations of the ITF please visit the
ITF Tennis Website at:

<http://www.itftennis.com/abouttheitf/nationalassociations/>

APPENDIX L

STRUCTURE OF WHEELCHAIR TENNIS

